

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
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TO ALL MEMBERS OF STEYNING PARISH COUNCIL PERSONNEL COMMITTEE

Cllrs Norcross, Lloyd. Northam, Hanson, Alexander, Trundle and Young

YOU ARE HEREBY SUMMONED TO A REMOTE MEETING TO BE HELD ON

MONDAY 7th DECEMBER 2020 AT 2PM VIA THE ZOOM VIDEO CONFERENCING PLATFORM

This meeting is convened under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING BY SUBMITTING A REQUEST FOR THE LOGIN DETAILS BEFORE THE DATE OF THE MEETING TO THE CLERK

It is appreciated if members of the public log on respectfully with their given name. Any Avatar, name or descriptive label that is deemed by the Clerk/Councillors to be inappropriate will not be given access to the meeting. Due to time constraints there will be no public questions at this meeting

GDPR Notice - Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public. By participating at the meeting, including by merely logging-in to it, you consent to this. If you do not consent to these terms you should please not log-in to the meeting.

AGENDA

1.0 APOLOGIES FOR ABSENCE – to receive and accept apologies for absence

2.0 ELECTION OF CHAIRMAN

To receive nominations and to elect a chairman of the personnel committee for the remainder of this municipal year 20/21

3.0 DECLARATIONS OF INTEREST. – Disclosure by Councillors of their personal interests in regards matters on the agenda, and whether the councillor regard their interest as prejudicial under the terms of the Code of Conduct.

4.0 MINUTES OF PREVIOUS MEETING – To approve as a true and fair record, and the chair to sign the minutes of the Personnel committee meeting held on the 9th November. *(supporting papers)*

5.0 CONFIDENTIAL SESSION

To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3d to exclude the press and public on the grounds that the confidential matters to be discussed under item 6 may involve disclosure of personal or privileged information which would be inappropriate to put in the public domain.

6.0 STAFFING MATTERS – *(supporting papers)*

6.1 To discuss and agree any actions following the reports received from James Corrigan and make any recommendations to Full Council

6.2 To discuss the recent formal and non-formal complaints raised by two councillors (details as per confidential supporting papers) and to agree any actions necessary.

7.0 DATE OF NEXT FULL COUNCIL MEETING: 14th DECEMBER 2020 at 7.30pm

John Fullbrook, Clerk to the Council



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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