

STEYNING PARISH COUNCIL WINTER MAINTENANCE PLAN AUTUMN 2020- SPRING 2021

1. Contacts

Pre-winter preparedness – active.communities@westsussex.gov.uk

Sue Furlong - Community Initiatives Principal Theme Lead

Partnerships and Communities Team

Communities & Public Protection

West Sussex County Council

2nd Floor

East Wing

County Hall

Chichester

During 1st November to 30th April – 01243 642105 or use the online link
[raise a highways related enquiry](#)

Steyning Parish Council contacts

Name	E-mail	Telephone	Mobile
Deputy Clerk, Hazel Roxby	hazel.roxby@steyningpc.gov.uk	01903 812042	
Clerk, John Fullbrook	John.fullbrook@steyningpc.gov.uk	01903 812042	
Tessa Eckert	Tessa.eckert@steyningpc.gov.uk	01903 812042	

Please use email hazel.roxby@steyningpc.gov.uk for daily email of winter reports.

A pre-snow event statement will be issued by WSCC by e-mail to all those who have been established as the Community Local Winter Maintenance Plan point of contact, to advise when to start implementing the plan and to indicate the likelihood of a prolonged snow event.

The daily decision is issued via WSCC gritting on twitter between 1st October & 31st April. All Parish, Town and Neighbourhood Councils are encouraged to sign up to receive regular tweets or view the daily decision updates on www.twitter.com/wswccgritting. Other information on the winter service can be found on WSCC's web site: www.westsussex.gov.uk.

SPC should sign up to the WSCC gritter twitter on: www.twitter.com/wswccgritting and the Clerk or Deputy Clerk should check the daily decision.

2. Grit/Salt Bins in Steyning

The following is a list of permanent grit/salt bins (Black 'Heritage' Design or green), that have been in place in Steyning since July 2018: with 1 addition in August 2020

Position of Permanent Grit/Salt bins	In place	Checked September 2019
Bramber Road near junction with Jarvis Lane, outside Dental Surgery (photo 1)	Y	50%
High Street, outside White Horse between 2 BT units (photo 2)	Y	Full
High Street, outside Bus Shelter, on right facing (photo 3)	Y	Full
High Street, by the wall to Star Pub, next to refuse bin (photo 4)	Y	75%
Penns Court bin store, in green dustbin marked SULO (needs remarking) (photo 5)	Y	50%
Steyning Health Centre, Tanyard Lane, green grit/salt bin (photo 6)	Y	75%
At crest of Penlands Vale, outside Nos 55-57 (photo 7)	Y	75%
Kings Barn Villas, on grass verge by Kings Barn Lane road sign (photo 8)	Y	Full
Entrance to Fletcher's Croft Car Park on hard standing on grass (photo 9)	Y	Full
Roman Road, at junction of King's Stone Ave by telephone box (photo 10)	Y	Full
White Horse Square, In front of flint wall to left of entrance to Tester/Pilgrim Cottage/Myatts (photo 11)	Y	Full
Corner of Bostal Road/Goring Road in front of grass bank (photo 12)	Y	Full
In a layby on the righthand side of the road in Mouse Lane	y	75%

Photos of Locations for Permanent Grit/Salt Bins:



No. 1 Bramber Road, near junction with Jarvis Lane



No. 2 High Street, outside White Horse



No.3 High Street, Bus Shelter



No.4 High Street, by The Star



No. 5 Penns Court (in green dustbin marked Sulo)



No. 6 Steyning Health Centre



No. 7 55-57 Penlands Vale



No. 8 Kings Barn Villas



No. 9 – Entrance to Fletcher's Croft car park



No. 10 Roman Road at junction with King's Stone Avenue



No. 11 White Horse Square



No. 12 Corner of Bostal Road, opposite Goring Road



No 13 Lay-by in Mouse Lane

The bins will remain the property of WSCC but will be available for public use. Should the bins be damaged or stolen, it is unlikely that the County Council will replace them.

3. Grit/Salt Bags

The following is a list of additional temporary sites for grit/salt bags, in order of priority:

Position of temporary grit/salt bags to be put in place by SPC contractor in case of icy weather	Date in place	Date removed
Corner of Jarvis Lane and Holland Road on grass verge by telegraph pole (photo 13)		
Corner of Coxham Lane and Horsham Road on grass verge between road sign and refuse bin (photo 14)		
Shootingfield on grass corner of Middlemead (photo 15)		
Newham Lane, between junctions with Hills Rd and Godstalls Lane (photo 16)		
On grass island at end of Laines Road/Coombe Road (photo 17)		
Corner of Andrew Close (photo 18)		
Penlands Way/Ingram Road junction (photo 19)		
Junction Church Lane and Tanyard Lane/Shootingfield (photo 20)		



No. 14 Jarvis Lane/Holland Road



No. 15 Coxham Lane/Horsham Road



No. 16 Shootingfield/MiddleMead



No. 17 Newham Lane, between Godstalls Lane and Hills Road



No. 18 Laines Road/Coombe Road



No. 19 Andrew Close/Ingram Road



No. 20 Penlands Way/ Ingram Road



No. 21 Church Lane/Tanyard Lane/Shootingfield

4. Grit/Salt

WSCC has informed parishes that there will be no extra deliveries of salt/grit mix during the winter. Deliveries of bags of grit/salt and the refilling of permanent bins will take place between September and October 2018.

If required, later in the winter to facilitate the SPC winter maintenance plan, we would like WSCC to deliver any additional bags of mixture to deliver to The Steyning Centre. See Section 7 for storage details

Priority Roads

WSCC has stated that although there is no maximum figure for the work to clear roads etc., WSCC would expect to cover reasonable costs. Therefore it is important to identify the routes to be cleared.

The following are the roads to be cleared by SPC contractors if severe weather persists but after clearance with WSCC who will pay.

First priority roads

1. Bramber Road/High Street/Horsham Road from Maudlin Lane through to Leisure Centre
(*marked WSCC salting route*)
2. Shooting Field
3. Tanyard Lane
4. Church Street to include Church Lane
5. Vicarage Lane to Roman Road
6. Entrance roads to Newmans Gardens Car Park and the Health Centre
7. Newham Lane to Hills Road
8. Ingram Road to Penlands Rise

Second Priority Roads

1. Penns Court
2. Sir Georges Place
3. Charlton Street
4. Middlemead and Henderson Walk
5. Abbey Road/ Churchmead
6. Roman Road
7. Goring Road
8. Penlands Way
9. Portway/Hills Road
10. Maudlin Lane
11. Coombe Road

5. Use of Contractors in Severe Conditions

The following individuals are our principal contractors for keeping the roads and pavements clear of snow and gritted in icy conditions.

1. Mark Streeter Mobile – – Email- m

Steyning,
West Sussex
BN44

Public liability insurance cover details are attached

2. Jack Lee Mobile – – Email –

Steyning
BN44 ;

Public liability insurance cover details are attached.

It has been confirmed by WSCC that listed contractors are permitted to use red diesel.

Where possible, specialist equipment such as snow ploughs or blades should be used. Front loading buckets can be used but care is urged to minimise the risk of damage to the highway. Farmers / contractors should be advised to be careful of cats-eyes, utility covers and drains when working to clear snow.

The risk to the public from any damage to the highway is covered by the required £5m Public Liability Insurance. The County Council will maintain the public highway if damage is incurred but if reckless behaviour is evident then the County may pursue for costs.

[WSCC has stated that where storage cannot be found within a parish, collections may be made from the WSCC Broadbridge Heath depot (24hr notice must be given and collections can only be made between 9-3pm on weekdays only). This is unlikely to be an option for SPC.]

6. Delivery and Storage of hippo bags of grit/salt mix

Hippo bags of grit/salt mix must be stored under cover or under a tarpaulin.

Location/Contractor	Number of bags of grit/salt mix	Tarpaulin
Steyning Centre	6 bags	1

a. Steyning Centre

Fletcher's Croft

Steyning

BN44 3XZ

6 bags of grit/salt mix and a tarpaulin can be stored here.

6. Using Volunteers to Keep Twittens and Pavements Clear

Name	Address	Tel	Area to cover	Advice on snow clearing and salt spreading given?
Mrs Alexander		01903	Twittens Roman Road to Goring Road	y
Mr Alexander		01903	King's Barn Bridge	y

Updated 21st November 2019 (HMR)

Updated 28th October 2020 HMR