

Published 28th January 2021

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs Hanson (Chair), S. Sullivan, Norcross, Alexander, G. Sullivan, Goldsmith, Lloyd & Campbell.

**YOU ARE HEREBY SUMMONED TO A REMOTE MEETING OF THE COMMUNITY COMMITTEE TO BE HELD
ON TUESDAY 2nd FEBRUARY 2021 AT 7.30 PM VIA THE ZOOM VIDEO CONFERENCING PLATFORM**

This meeting is convened under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING BY SUBMITTING A REQUEST
FOR THE LOGIN DETAILS BY 12 NOON ON THE DAY OF THE MEETING TO THE CLERK**

Please join with your own video camera turned on if you intend to ask a question, but audio muted until invited to participate. It is appreciated if members of the public log on respectfully with their given name. Any Avatar, name or descriptive label that is deemed by the Clerk/ Councillors to be inappropriate will not be given access to the meeting

GDPR Notice - Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public. By participating at the meeting, including by merely logging-in to it, you consent to this. If you do not consent to these terms you should please not log-in to the meeting.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions via Zoom or (preferably) to answer questions which have been submitted in writing to the Clerk by Midnight on Monday 1st February 2021. You will be asked to turn on your video camera if participating. SPC will control your microphone.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors' to agree as a true and fair record, the draft minutes of the Community Committee meetings held on the 24th of November '20 and the 5th January '21. *(Supporting Paper)*
- 5.0 MATTERS ARISING AND ACTIONS** – These items should be taken as read and do not need discussion
 - 5.1 C/20/67.1** Clerk to amend item 60.3 in 24th November Draft Minutes - **Actioned**
 - 5.2 C/20/67.2** Clerk to check item 61.1.2 on 24th November Draft Minutes, and bring these back to next meeting - **See item 4.0**
 - 5.3 C/20/68.1** 20 Miles per hour working party notes to be placed on the Web Site - **Actioned**
 - 5.4 C/20/68.2** Two Bramber PC member representatives to be included within the 20mph working party - **Actioned**
 - 5.5 C/20/69.5** D. Clerk to produce Trade Waste alternative contractors' costings – **See item 9.1**
 - 5.6 C/20/7.12** Fletchers Croft WP – negotiations continuing with HDC – **See item 9.2**
 - 5.7 C/20/69.10** Working party to consider Allotment water supply enhancement quotes – **See item 7.1**
 - 5.8 C/20/71.2** Defer discussion on Steypning Centre room hire charges but advise where necessary that possible price increase will be in region of 2 to 3% - **Actioned / Ongoing**
 - 5.9 C/20/72.1** Clerks office to communicate with Allotment holder re their request to place Hens on plot - **Actioned**

6.0 COMMUNITY PROJECTS (Supporting Papers)

- 6.1** Update from the Steyning 20 miles per hour working party and to agree proposed questionnaire and any other actions arising. {Ian Alexander to report on behalf of the Working party}
- 6.2** To approve the Abbey Road Open Space - Ecological report and Management plan and to discuss and agree any actions arising including any suggested amendments or further inclusions.
- 6.3** To receive the Abbey road Open Space update from Roger Brown

7.0 ALLOTMENTS (supporting papers)

- 7.1** Update from the Allotment working party in regard to possible water service improvements and to discuss and agree any actions required
- 7.2** To discuss and agree the timescale for working out new Allotment agreement details and when and if Allotment fees are to be discussed, and possibly to set up a working party to initially consider these items.

8.0 FINANCE (Supporting Papers)

- 8.1** To agree the Income & Expenditure reports for December 2020

9.0 MEMORIAL PLAYING FIELD and OTHER OPEN SPACE (supporting papers)

- 9.1** Trade Waste Bin emptying costs – To discuss and agree alternative contractors and possible preferred service option.
- 9.2** Fletchers Croft WP – To discuss and agree to set up a working party to further discuss with HDC and secure a licence for the Fletchers Croft Play area and Fitness area

10.0 HIGHWAYS (supporting papers)

- 10.1** Residents complaint and questions in relation to dog fouling on the High street- to discuss and agree any actions required

11.0 PROGRESS REPORT – To discuss and agree actions if necessary

- 11.1 C/20/56.1** Clerk to pursue resolution to South Ash fence issue and effectively correspond with owner - **Ongoing**
- 11.2 C/20/47.1** Lanyards to be produced subject to Logo agreement - **Ongoing**
- 11.3 C/20/58.9** DMMO application at the rifle range - **Ongoing**
- 11.4 C/20/58.14** Cllr Hanson / Clerk to appeal to school for reinstatement of Library Car Park arrangement – **Ongoing**
- 11.5 C/20/52** Steyning Centre Lean-to project details to be brought back to committee - **Ongoing**
- 11.6 C/20/59.2** Clerk and Cllr Saunders to make small amendments to resident's consultation questionnaire pack for proposed Chandlers Way project and to determine distribution parameters - **Ongoing**
- 11.7 C/20/59.3** Memorial / Celebration tree policy to be reviewed – **Ongoing**
- 11.8 C/20/61.2** Residents rear gated access to MPF investigated and letter written – **Ongoing /Actioned**
- 11.9 C/20/69.15** Clerk to continue to keep councillors informed about possible Mass Vaccination Hub - **Ongoing**
- 11.10 C/20/71.3** Chairman and Vice Chairman to arrange meeting with Cricket club - **Ongoing**

12.0 INFORMATION / CORRESPONDENCE ITEMS

- 12.1** None at time of publication

12.0 DATE OF NEXT MEETING – 2nd March 2021 at 7.30 pm.

John Fullbrook
Clerk to the Council



Parish Clerk: John Fullbrook
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