

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
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TO ALL MEMBERS OF STEYNING PARISH COUNCIL PERSONNEL COMMITTEE

Cllrs Norcross, Lloyd. Northam, Hanson, Alexander, Trundle and Young

YOU ARE HEREBY SUMMONED TO A REMOTE MEETING TO BE HELD ON

MONDAY 9th NOVEMBER 2020 AT 11.30 AM VIA THE ZOOM VIDEO CONFERENCING PLATFORM

This meeting is convened under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING BY SUBMITTING A REQUEST FOR THE LOGIN DETAILS BEFORE THE DATE OF THE MEETING TO THE CLERK

Please join with your own video camera turned off. It is appreciated if members of the public log on respectfully with their given name. Any Avatar, name or descriptive label that is deemed by the Clerk/ Councillors to be inappropriate will not be given access to the meeting

GDPR Notice - Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public. By participating at the meeting, including by merely logging-in to it, you consent to this. If you do not consent to these terms you should please not log-in to the meeting.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 ELECTION OF CHAIRMAN**
To receive nominations and to elect a chairman for this meeting of the personnel committee
- 3.0 DECLARATIONS OF INTEREST.** – Disclosure by Councillors of their personal interests in regards matters on the agenda, and whether the councillor regard their interest as prejudicial under the terms of the Code of Conduct.
- 4.0 CONFIDENTIAL SESSION**
To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3d to exclude the press and public on the grounds that the confidential matters to be discussed under item 5 may involve disclosure of personal or privileged information which would be inappropriate to put in the public domain.
- 5.0 STAFFING MATTERS – (supporting papers)**
 - 5.1** To discuss and agree to recommend any actions regarding staff pay rates and proposed incremental rises
 - 5.2** To receive new draft staff part-time contracts and recommend any actions arising
 - 5.3** To receive James Corrigan report and discuss and agree to recommend any actions arising
 - 5.4** To discuss the Clerks recommendation for the work to be undertaken over the forthcoming lockdown period and for these to be taken to Full Council for agreement
- 6.0 DATE OF NEXT FULL COUNCIL MEETING: 16th NOVEMBER 2020 at 7.30pm**

John Fullbrook
Clerk to the Council



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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