

# Steyning Parish Council



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## MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY 2<sup>ND</sup> AUGUST 2016 AT 7.00PM AT THE STEYNING CENTRE

**Present:** Cllrs Willett, Picking, Trundle and Syred

**Members of the public:** 4

**Clerk – Hazel Roxby**

### MINUTES

|            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | actions |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| P16/55     | <b>APOLOGIES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |         |
| 55.1       | Apologies were received and accepted from Cllrs Muggridge, Northam and Hanson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |
| P16/56     | <b>DECLARATIONS OF INTEREST</b> – to receive Councillors declarations of interest in items on the agenda                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |
| 56.1       | There were no Declarations of Interest from Councillors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |
| P16/57     | <b>MINUTES</b> – to agree and sign the minutes of the 19 <sup>th</sup> July 2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |         |
| 57.1       | Cllr Trundle <b>proposed</b> , <b>seconded</b> by Cllr Willett that the minutes of the meeting of 19 <sup>th</sup> July 2016 are accepted as a true record of the meeting. <b>Agreed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |
| P16/58     | <b>MATTERS ARISING AND ACTIONS-</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |
| 58.1 –48.1 | The amended Draft Conservation Area Document has been sent to Kathryn Sayner at HDC. Her advice on when HDC will be reviewing the Conservation Document is awaited.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |
| P16/59     | <b>PLANNING APPLICATIONS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         |
| 59.1       | <b>DC/16/1355 – Land North of Clays Hill, Bramber</b> – Change of use of land for the keeping of horses, and for the erection of a stable block with associated hardstanding, fencing and vehicular access.<br>Cllr Trundle <b>proposed</b> , <b>seconded</b> by Cllr Willett <b>Objection</b> - <b>Councillors fully support the objections made by Bramber Parish Council. Councillors are concerned that the access coming out onto the main road at the top of the hill is unsafe. They object to the change of use from Agricultural Land and are concerned that there is a lack of detail in the application for how the site will be operated and used, used, hours of use, whether there will be lighting, how the field will be fenced and made secure, how the public footpath will be maintained for the use by the public. It was also noted that the site is being</b> |         |

**recommended as a Local Green Space in the emerging Draft Neighbourhood Plan. Agreed.**

- 59.2 DC/16/1577 – Steyning Tennis Club, Charlton Street** – Construction of new clubhouse for Steyning Tennis Club.  
Cllr Trundle **proposed , seconded** by Cllr Syred **No Objection. Agreed**
- 59.3 DC/16/1597 – Garden Cottage, Wappingthorne Farm Lane** – Conversion of garage to habitable space with extended roof to provide bedroom above with adaption of 2 stables to provide garaging.  
It was noted that the application was submitted by member of Steyning Parish Council.  
Cllr Trundle **proposed , seconded** by Cllr Willett **No Objection Agreed.**
- 59.4 DC/16/1584 – Chancton Down, Horsham Road** – Non- compliance with agricultural occupancy condition under condition 3 of planning reference ST/12/65 (Certificate of Lawful Development Existing)  
Councillors Willett declared that he is a customer of the site.  
Cllr Willett **proposed , seconded** by Cllr Picking **that the condition be withdrawn. Agreed**
- 59.4 DC/16/1042 – Norton College Hill** – Demolition of existing rear extension and erection of single storey side/rear extension.  
Cllr Trundle **proposed , seconded** by Cllr Syred **No Objection. Agreed.**
- P16/60 LATE PLANS**  
**None for this meeting**
- P16/61 ENFORCEMENT NOTIFICATIONS**  
**None**
- P16/62 PLANNING DECISIONS FROM HDC**  
**Permitted**  
**DC/16/1101 - 1 Chantry Orchard Tanyard Lane** - First floor rear extension to form new bedroom  
**DC/16/1235 - 6 Mill Road** - Single storey rear extension  
**DC/16/1103 - 6 Ingram Close** - Erection of single storey extension to the side and rear of the existing dwelling with internal alterations and the erection of a first floor side extension.  
**DC/16/1470 - Westonbrook Saxon Road** - Surgery 1 x Horse Chestnut Tree
- P16/63 CORRESPONDENCE/INFORMATION**  
**63.1** Information has been received from HDC that building works at the Chalk Pit Newham Lane is being looked into by the enforcement Officer.
- P16/64 DATE OF NEXT MEETING: Tuesday 16<sup>nd</sup> August 2016 at 7.00pm**

**The Chairman closed the meeting at 7.40pm.**