

Works Carried out by caretakers from 20th April

The working party agreed that caretakers carry on working 10 hours per week for cleaning and maintenance.

Steyning Centre

Works carried out as per the schedule drawn up

Saxon Room, Foyer, Ladies Toilets, Gents toilets, Corridor Toilets, Staff Kitchen, Coombe Court Kitchen, Saxon Kitchen, committee rooms, outside toilets all cleaned top to bottom with the steam cleaner and anti bac cleaning materials.

High level cleaning and light shades cleaning also light bulb checking has been done. The leaves on the flat roof have been cleared and the gutters and all downpipes have been cleared of leaves.

A through clean before and after the blood donor session was carried out.

All the carpets in the Steyning Centre have been cleaned with a carpet washer.

The outside area of the Steyning Centre front and back has been swept and tidied. The patio and car turning area has been pressure washed. The play group area fence has been treated with preserver. 2 memorial benches have been

Daily cleaning of the toilets and small kitchen used by staff is being done.

Changing rooms MPF

The changing rooms have been steam cleaned from top to bottom and every surface has been cleaned with anti bac cleaning wipes. Some small repairs have been done. High Level clean and bulb checking has been done.

A leak and a dripping tap were found and reported and has now been repaired/replaced by the plumber.

High Street Toilets and Bus Shelter.

The toilets, urinal and disabled toilet at the back of the building have been steamed cleaned and every surface has been cleaned with anti bac cleaning materials.

Legionella Checks

The flushing of every toilet, taps and showers is being carried out weekly at the Steyning Centre, Changing Rooms and High Street Toilets.

Poem on the Stone

The area around the Poem on the stone has been weeded and cut back

Garden at Steyning Centre.

Gardener has continued to keep the garden areas in order, cutting the grass weekly and clearing the overgrown bank and clearing the accumulated rubbish that joins the Grammar School playground fence

Fletchers Croft play area Fence

The fence is half complete with being painted with preserver.

MPF Play Area Fence

The fence has just been started with being painted with preserver

Work still on caretakers list

Preserver to go on benches at front of Steyning Centre' the front gate and bin area at back of Steyning Centre.

Canada Gardens gate to be preserved

Preserve fence at Abbey Road and Chandlers Way play areas.

Painting in the Steyning Centre of all rooms, foyer and outside toilets

Painting of Play equipment

Cleaning safety Tiles in all play areas

Weeding and cutting back any overgrowth in play areas

Ongoing checks that Covid 19 signs are still in tacked at all play areas

Preserve the benches at the MPF and Fletchers Croft paly areas.

Once the play group are back from 1st June

Matthew will be, on the day's that the group are using the Centre, thoroughly cleaning the Saxon Kitchen, Saxon Room, disabled toilets and wiping all doors, handles and surfaces once the group have left the building at 1.30pm.

Once the High Street Toilets are open

Matthew will be doing a through clean of all the opened toilets, floors, surfaces, door handles, push pads etc. and the bus shelter floors and seats twice every day.