

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk

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**TO ALL MEMBERS OF THE PREMISES COMMITTEE
YOU ARE HEREBY SUMMONED TO ATTEND A MEETING
VIA ZOOM VIDEO CONFERENCING ON TUESDAY 7TH APRIL 2020 AT 7.30 PM.'**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

AGENDA

- 1.0 Apologies for absence** – to receive and consider apologies for absence
- 2.0 Declarations of Interest** – to receive and consider declarations of interest
- 3.0 Questions from the floor** – Deferred until the end of the meeting assuming that there is time (40 minute limit) **or questions to be submitted in writing to Deputy Clerk by noon on 6th April**
- 4.0 Minutes of the previous meeting** – to agree and accept the minutes of the meeting of 3rd March 2020.
- 5.0 Steyning Centre**
 - 5.1** To discuss issues related to the use of the Steyning Centre as a Community Hub during the current Coronavirus crisis including as an emergency building for HDC
 - i** Logistics of use as a food and product receipt, storage and distribution centre. In particular virus contagion issues related to the reception, storage and dispatch of the goods in a manner that ensures the health and safety of delivery drivers, volunteers, Community Hub staff and SPC staff.
 - ii** Potential use of the Centre, particularly Coombe Court, for other uses such as an emergency ward, medical or other function.
 - iii** Any other proposals

- 5.2 LED Lighting – Scope of Works was sent out to 5 Electricians No quotes have been received to date.
- Memorial Playing Field**
- 5.3 Changing Room plumbing issues – to inform committee of the work done so far and continued progress.
- 6.0 **Financial items** – to receive and discuss financial matters
To agree the Income and Expenditure report for February 2020
- 7.0 Questions: deferred from the start of the meeting
- 8.0 **Date of the next meeting – Tuesday 5th May 2020**

John Fullbrook
Clerk to the Council

Members of the public wishing to attend the meeting via Zoom should contact the Deputy Clerk to be provided with a link.

