

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

Telephone: 01903 812042

www.steyningpc.gov.uk

Date Published – 23rd April 2020

TO ALL MEMBERS OF THE AMENITIES COMMITTEE :-

Cllrs S. Sullivan, Taylor, Campbell, Alexander, Goldsmith, Lloyd & Young.

**YOU ARE HEREBY SUMMONED TO A REMOTE MEETING OF THE AMENITIES COMMITTEE TO BE HELD ON
TUESDAY 28th APRIL 2020 AT 7.30 PM VIA THE ZOOM VIDEO CONFERENCING PLATFORM**

This meeting is convened under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING BY USING THESE
MEETING DETAILS:-**

Join Zoom Meeting by logging onto

<https://us02web.zoom.us/j/82870554611?pwd=cGJMQjFUWXlZNnNlaCtyUmdLYkJDdz09>

Meeting ID: 828 7055 4611

Password: 919919

(Please join with your own video camera turned off and keep it turned off unless invited to participate)

GDPR Notice

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public. By participating at the meeting, including by merely logging-in to it, you consent to this. If you do not consent to these terms you should please not log-in to the meeting

AGENDA

1.0 APOLOGIES FOR ABSENCE – to receive and accept apologies for absence

2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS – disclosure by councillors of personal interests in matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.

3.0 QUESTIONS FROM THE FLOOR - *Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions via Zoom or (preferably) to answer questions which have been submitted in writing to the Clerk by noon on Monday 27th April 2020. You will be asked to turn on your video camera if participating. SPC will control your microphone.*

4.0 MINUTES OF PREVIOUS MEETINGS – Councillors' to approve as a true and fair record, and the Chair to sign the minutes of the Amenities Committee meeting held on the 25th February 2020 (Supporting Papers)

5.0 CHAIR'S ANNOUNCEMENTS

6.0 MEMORIAL PLAYING FIELD and OTHER OPEN SPACE

6.1 Abbey Road planting proposals –

6.1.1 Chair to update on any deferred plans and possible new dates for planting and re pond: and

6.1.2 Clerk to report on sponsored tree situation with particular regard to correspondence with resident who had wanted a tree on the MPF



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: clerk@steyningpc.gov.uk
Email: hazel.roxby@steyningpc.gov.uk

- 6.2** MPF projects
 - 6.2.1** Hedgerow works and the scope of works and placing of contract – report from Clerk
 - 6.2.2** Plum tree works authorised under delegated authority – report from Clerk: and
 - 6.2.3** Bin rationalisation works on the MPF to be finalised and completed – report from Clerk
 - 6.2.4** Concrete removal and bench installation – report from Clerk
- 6.3** Steyning Community Orchard – Update
- 6.4** Works being undertaken in play areas – update from Clerk
- 6.5** Norman's Way – Update from Cllr. Goldsmith/Young
- 6.6** Play areas –
 - 6.6.1** Clerk to update re proactive maintenance proposals and on outcome of enquiry to HDC re maintenance options
 - 6.6.2** Monthly report on any routine inspections made and actions taken (supporting papers)
- 6.7** Basketball court plaque installation – Clerk to report
- 6.8** Fletcher's Croft WP re HDC proposals – Cllr Campbell to report (supporting papers)
- 6.9** Tree management strategy and meeting with tree surgeon – update from Clerk
- 6.10** Monthly report giving running total of grass cutting owed by contractor – supporting paper from Deputy Clerk
- 6.11** Memorial Gardens signage – Working party to meet – Clerk to report
- 6.12** Chandlers Way - Clerk to report on behalf of Cllr Saunders
- 6.13** To discuss and agree temporary silhouette to honour the NHS – report and briefing paper from Cllr Goldsmith
- 7.0** **FINANCE** (supporting papers)
 - 7.1** To agree Income & Expenditure reports for February and March 2020
 - 7.2** To discuss and agree a grant to cover Steyning Community Orchard insurance cover request.
- 8.0** **HIGHWAYS & LIGHTING**
 - 8.1** To discuss and agree Mouse Lane grit bin proposed installation – Report from Cllr Alexander
 - 8.2** PROW WP to compile dossier – report from Cllr Young
 - 8.3** SSE Light renewal proposal for High Street clock tower – report from Clerk
 - 8.4** Electric Charging points – progress report from Cllr Alexander
 - 8.5** Potholes draft letter – update from Cllr Goldsmith
- 9.0** **ALLOTMENTS**
 - 9.1** Report on allotments (supporting papers) to include skip hire arrangements
 - 9.2** Water supply discussion – update from Clerk, plus update from Cllr Alexander regarding possible borehole
 - 9.3** Allotment tenancy agreement-update on notice to quit letter from Clerk - supporting papers
- 10.0** **INFORMATION / CORRESPONDENCE ITEMS**
 - 10.1** Email from local resident complaining re Steyning Leisure Centre service – Supporting papers
 - 10.2** Notice of Path closure – supporting papers

11.0 DATE OF NEXT MEETING – 26th May 2020 at 7.30 pm.

John Fullbrook
Clerk to the Council



Parish Clerk: John Fullbrook
 Deputy Clerk: Hazel Roxby

Email: clerk@steyningpc.gov.uk
 Email: hazel.roxby@steyningpc.gov.uk