

From:
Sent: 04 March 2020 17:54
To: John Fullbrook
Subject: Steyning For Trees (SFT): Abbey Road
Attachments: Steyning for trees flyer A4 (2).pdf; Trees - costs plant up.docx

Dear John,

The plans are progressing: our leaflet is attached below. We will distribute it to the neighbours: would it be a good idea to attach a copy of the letter you have already sent to some of them - if you could send us a copy?

As requested in Paul's letter of 25 Feb., we have applied for the TEN licence which has been accepted (covering alcohol, entertainment and the whole event). We have also applied to Zurich ZM for the PL insurance which they seem happy with(confirmation and firm quote awaited). And we will comply with the food guidelines and marshalling requirement in your letter. Hire of a WC , at £150, seems to us excessive. But could you let us know if you require this - or confirm that the toilets at Steyning Centre will be available on Good Friday - and we will direct people there.

Lastly, the costs of these items are attached. Quite a heavy burden for us at this stage. We would be very grateful if SPC could see its way to cover these, bearing in mind that we have arranged for both the plants themselves, the food at the event, and the planting labour, (and our own admin) to be completely free - for what will be a real FIRST: a green , climate change , community event promoted by SFT and the SPC .

Thanks for your support .
Best regards,

Steyning For Trees