

Request

Although the agenda of 29th October is on the SWAB website, no draft minutes have been uploaded and now a further meeting has taken place on 16 November. Please could the October minutes be uploaded and please could we have draft minutes for the November meeting as soon as possible, and preferably long before the December meeting?

Response 19 November 2015

SWAB has not agreed to put draft minutes on the website, and therefore I am not able to provide them at the moment. They will of course be uploaded when they have been agreed.

At the SWAB meeting of 16th November, the Agenda focused on the task for that evening, since the Steering Group were mindful it was going to be a long evening. Agreement of minutes will be on the next SWAB agenda.