

From: John Fullbrook
Sent: 05 March 2020 17:34
To: John Fullbrook
Subject: FW: ***Coronavirus - NALC Update***
Importance: High

From: Anna Beams **Sent:** 03 March 2020 17:03
Cc: **Subject:** ***Coronavirus - NALC Update***
Importance: High

Please see the latest advice from NALC regarding Coronavirus:

Yesterday NALC's senior management team met to discuss the implications of the developing Coronavirus situation and its impact on NALC's work and resilience. There were a number of issues from that meeting that we wanted to share with you:

Keeping up to date

The LGA has published a very useful list of different government advice sources

<https://www.local.gov.uk/coronavirus-information-councils> we would recommend taking a look at Government advice at regular intervals. We all (NALC, CALCs and local councils) should be using government advice to inform decisions and be checking that advice regularly.

NALC current activity

As the government advice currently is broadly business as usual, lobby day and the spring conference will go ahead and we will write to National Assembly members and conference delegates accordingly. We also still plan to keep any commitments to attend events and meetings across the country. Of course, if government advice changes then we will reassess and communicate asap

Jonathan will be discussing with our Chair and Vice Chairs the proposal that we plan for the next cycle of committee meetings to be by telephone conference only, with reduced agenda. We will confirm with all committee members once a decision has been made.

Emergency preparedness

While we expect we will be able to continue to work as normal, it is worth preparing for all eventualities.

Having considered our different communications channels, if there is a significant reduction in NALC capacity then at a minimum we will keep the **NALC website** up to date with that information. This would be the first port of call for any council wishing to know the status of NALC's capacity. Most likely this would be a clearly visible note on the homepage of our status. For communication with County Associations – we expect we would always be able to maintain individual email contact especially for any urgent correspondence.

We will also take an item to next week's assembly proposing that depending on the severity of the virus' impact urgent decisions can be taken by the management board by phone/e mail or if the situation deteriorates the CEO in consultation with the chairs and vice chairs. More information will be provided in those papers.

Working with Government

We will also be engaging with Government on a range of issues – with particular emphasis that any decisions about principal authority working eg holding of councils meetings or elections, are made with the impact of local councils in mind as well. We will keep you updated on any developments.