

MEETING OF THE JOINT PARISHES YOUTH COMMITTEE

AT THE STEYNING CENTRE

On Thursday, 6th February 2020 - At 6.00 p.m.

Members in attendance – Cllr Roger Potter {RP} [**Chairman**], Cllr Ann Blakelock {AB}, Georgia Saunders {GS}, Cllr Chris Verney {CV} and Jo Bell {JB} – from Sussex Youth Service

Clerk in attendance - John Fullbrook {JF}

No Members of the public were in attendance.

DRAFT MINUTES

1. APOLOGIES FOR ABSENCE

Apologies received from Cllr Alan Chilver, Cllr Sarah Green with Cllr Kerry Taylor liable to be late or not attending due to work commitments, and Clerks to both Upper Beeding - Celia Price and Bramber – Paul Richards, plus Chris Cook from the Sussex Youth Service

2. QUESTIONS FROM THE PUBLIC.

None

3. MINUTES OF LAST MEETING

3.1 Cllr Verney **proposed, seconded** by Cllr Saunders that the minutes for the meeting held on the 3rd October 2019 be accepted as a true record of the proceedings. **Agreed**

3.2 Cllr Saunders **proposed, seconded** by Cllr Verney that the minutes for the meeting held on the 14th November 2019 be accepted as a true record of the proceedings. **Agreed**

4. MATTERS ARISING FROM THE MINUTES

4.1 SAYS charity still listed but winding up takes considerable time – **Ongoing**

Cllr Potter reported that he hadn't heard anything more at this stage and would need to progress it with David Coldwell – It is still on the web site of the charity commission.

4.2 SPC Clerk to arrange for Bongo Bus to be made roadworthy thence removed from current storage at Horsham Matters – **Actioned**

4.3 SPC Clerk with Cllr Verney to check Bongo Bus condition and gain best value through its sale - **Actioned**

4.4 Publicity through social media platforms regarding session content to be investigated by service provider – **Ongoing** – JB said although session plans are put on the web site in advance of the sessions themselves, she would endeavour to put more session information on spotted pages also. Posters are now going up in schools because of better links with school community liaison officer.

4.5 Cllr Saunders to investigate pulling together all the youth activity sessions provided in the area with the aim of compiling a 'what's on' leaflet for later publication - **Ongoing**

4.6 Chris Cook to provide an overview of session attendance figures as part of the quarterly reports - **Actioned**

4.7 SPC Clerk to progress the contract and MOU documents through agreement with all Parishes - **Actioned**

5. YOUTH SURVEY

8.1 Cllr Saunders reported that she would hope to use the 'survey monkey' tool online. A standard questionnaire to gain basic information on what children want across the district, but it will need finance – A months subscription would be £32.00. The local schools will also need to be contacted to begin the promotion of the survey and ultimately therefore the youth service. Cllr Sarah Green has access to the Bramber Survey monkey tool – used for their Neighbourhood plan – Cllr Saunders to liaise with her. Clerk to provide a standard motion to the other councillors to cover the permissions for the finance

6. JPYC YOUTH CONTRACTS AND MOU

6.1 The Clerk updated on the process so far and asked the committee to consider the latest drafts of the contract and MOU documents and agree any final amendments so that the documents could go back to Councils for final approval. Cllr Verney **proposed, seconded** by Cllr Blakelock that JPYC recommend to each full Council the latest version of the Youth contract and MOU as per supporting papers. **Agreed**

7. TO RECEIVE YOUTH SERVICE PROVIDERS ORGANISATIONAL, YOUTH AND FINANCE REPORTS

7.1 Many reports had been provided by the Youth service provider – and Jo Bell talked through the details of the reports. Numbers though small are building steadily and were better than those reported in the October JPYC meeting. A few of the sessions are very gender specific so Jo and her team are trying hard to promote to both girls and boys. They hope that the young leaders enthuse support from both genders in future.

7.2 Jo reported some issues with drug use (out of session) from some older youngsters, but rather than removing them from sessions completely Jo wanted to establish a drop-in session within a normal session, so that they don't drop off the radar altogether and so there can still be a level of support in place.

7.3 Jo also suggested a slight change (swap) to the age range of sessions provided. Cllr Verney **proposed, seconded** by Cllr Saunders that the additional drop-in session is agreed and should commence a half hour before the main session starts – it being for youngsters recently left (not attending normal youth service sessions anymore as per 7.2 above) and that the young leaders session goes to the evening 7-9pm slot and the junior youth club starts earlier at 4.30 to 6.30pm in its place. **Agreed**

7.4 Cllr Verney **proposed, seconded** by Cllr Saunders that the JPYC recommends support for three young members to be funded to go on a young leader's residential course (cost £135) plus that £32.00 is set aside to finance the youth survey, as outlined by Cllr Saunders via the use of 'survey monkey'. **Agreed**

8. TO DISCUSS AND DECIDE IF THE DUKE OF CORNWALL COMMUNITY SAFETY AWARD IS WORTH PROGRESSING WITH OUR GROUPS OF YOUNG PEOPLE AND IF SO, WHAT THE NEXT STEPS ARE.

Jo Bell was aware and indeed had been involved with these awards. JPYC youth members were already actively involved with putting together 'emergency help kits', and the welcome news was that many of the existing JPYC youth sessions were shaped by the Duke of Cornwall community safety awards already.

9. KEY PERFORMANCE INDICATORS (K.P.I's)

9.1 All agreed that it was probably not just a question of attendance in regard to KPI Targets rather the quality of service was also very important, but first it was key to establish what the Parishes wanted for their money in regard to the service provision. The committee wanted to continue to monitor possible KPI's at future meetings.

10. BONGO BUS REVENUE

10.1 Chair suggested the youth provider look out for opportunities to spend the funds raised via the sale of the Bongo bus over the summer term which Jo was more than happy to implement and will consult with the young people for their views.

11. CORRESPONDENCE / INFORMATION

11.1 No correspondence or information.

12. DATE OF NEXT MEETING. Thursday May 7th, 2020 @ 6pm

Meeting closed at 6.52pm

Signed

Roger Potter

Chair of the Joint Parishes Youth Committee