

Steyning Parish Council



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TO ALL MEMBERS OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

Cllr Goldsmith, Cllr Campbell, Cllr Cree, Cllr Hanson, Cllr Lloyd, Cllr G Sullivan, Cllr Saunders,
Cllr S Sullivan and Cllr Taylor

YOU ARE HEREBY SUMMONED TO AN EXTRAORDINARY MEETING OF THIS COMMITTEE TO BE HELD ON TUESDAY 4th FEBRUARY 2020 AT 6.30PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested. During confidential sessions there is no recording permitted.

PLEASE NOTE MEMBERS OF THE PUBLIC WILL NOT HAVE THE OPPORTUNITY TO ASK QUESTIONS AT THIS MEETING DUE TO TIME CONSTRAINTS, AS IT MUST BE COMPLETED BEFORE THE PREMISES MEETING WHICH STARTS AT 7.30PM.

A G E N D A

- 1.0 **APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence.
- 2.0 **DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors declarations of interest (personal, prejudicial and disclosable pecuniary) in items on the agenda and to consider any dispensations,
- 3.0 **CONFIDENTIAL SESSION**
To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3d to exclude the press and public on the grounds that the confidential matters to be discussed under item 4 may involve disclosure of personal information relating to staffing matters and /or in contractual matters which it would be inappropriate to put in the public domain.
- 4.0 **STAFFING MATTERS**
 - 4.1 To discuss and implement recommendations from HR Services, to include Councillor line management liaison representation, a schedule of work and new proposed Councillor protocols. (Supporting Papers)
- 5.0 **DATE OF NEXT MEETING – 11th February 2020 @7.30pm.**


John Fullbrook
Clerk to the Parish Council



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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