

ITEM 10.1

Dated 15th January 2020 – Draft 4

DRAFT BUDGETS FOR F&GP 2020/21

Code number	Description	Actual 2018/19	Budget 2019/20	Proposed 2020/21	Notes
Income					
1000	Donations received (SIB Donation)	3,313	4,500	3,400	Takes into account SIB income (Approx. £3400)
1001	Donations	0	0	1,100	General donations (New line) & now swimming pool donations
1004	Reimbursed charges (& Donations)	0	200	200	No additions likely
1008	NHP Income (From Premises budget)	9,000	8,000	0	Proposed receipts from locality grant could be up to 8,000 if we choose to pursue Housing site allocations once again.
1026	Showcase income	0	0	0	No Showcase next year
1076	Precept	248,489	254,680	0	TBC - Council's agreement
1090	Bank interest received	227	130	250	Reasonable given current trends
103	VAT	0	7,750	0	It was thought that VAT could be shown separately under income (reclaimed) However, all VAT monies that are reimbursed when put back into the RBS finance system automatically become reabsorbed under the correct coding rather than siting separately - so this needs to revert back to £0
TOTAL F&GP INCOME		£261,029	£275,260	£4,950	£15,630 decrease in income so far – Precept TBC

Expenditure

4000 /1	Salaries / Salaries Cleaning	121,545	128,850	137,000	Estimated small increase to Salaries plus Clerks additional increment. Also, Minimum wage increases from £8.21 to £8.72
4002	Printing etc.	2951	3250	3200	Made savings two years ago but trend is for more printing
4003	Staff ill health cover	1279	820	1350	Likely increase (This year's actual 1128 already)
4004	Telephones and Alarm	2413	4000	3000	Reduce as savings made with new service provider
4005	Insurance	5848	6500	5800	Continued to make savings
4006	Salaries outsourcing	881	1450	900	Have made savings on this line by going to different provider
4007	Data Protection	1841	2000	1700	No GDPR Audit required this year
4010	Audit fees	1660	1480	1750	Slight increase expected
4016	Legal fees/Elections	2066	5000	10000	Up to 10K extra requested for legal fees

4017	Bank Charges	0	475	650	Trends suggest this figure be adopted
4021	General grants	1340	2000	2000	No change
4025	CCTV Maintenance	83	1250	160	Assuming no installation happens in this financial year therefore just Maintenance to consider next year once more
4030	Steyning in Bloom	3734	4400	4400	Small additional extra cost offsets by donation
4032	British Legion	91	415	415	Covers hall charge and grant
4033	Christmas lights grant	1500	1500	1500	No change
4036	SALC NALC subs	1788	1807	1950	We have now received indication of this figure for next year
4039	Publicity and Advertising	0	400	3000	Newsletter included in this amount
4040	Town clock	384	420	450	Maintenance has increased slightly
4045	Petty Cash & Misc.	912	200	275	Now doesn't include the Bank charge element
4047	Training	1293	2500	1500	New Councillors will continue to need training but less than last year
4049	Showcase	0	0	200	No Showcase event this year
4060	Chairman's function	456	750	500	Reduced
4061	Councillors Expenses	0	100	100	No Change
4063	Legionnaires	2600	1500	2500	There is annual retesting required now
4070	Software packages	1831	1650	2000	Small increase in line with anticipated upgrades
4071	ICT equipment	2325	1400	1700	Small increase suggested
4072	Website development	93	750	1000	Small increase suggested
4073	Neighbourhood Plan	8503	8000	1050	Unknown elements covered
4075	Isolation and loneliness	0	1000	3000	Includes Vintage years commitment
4100	Neighbourhood Wardens	40911	42,750	45,000	Nominal increase - estimate
4101	Swimming pool	15,502	15,100	15,750	Marginal increase - estimate
4023	Youth Provision	24037	25,943	26,930	Will know more detail soon - estimate
4024	Human Resources	0	0	5,000	New line

TOTAL F&GP EXPENDITURE	£247,867	£267,660	£285,730	Increase of £18,070
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Therefore

More Expenditure of	£18,070
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Plus

Less Income so far of	£15,630
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OVERALL F&GP INCREASE IN PRECEPT REQUEST - (On F&GP alone)	£33,700	- 13.2 %
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