

Minutes of the Annual Meeting of HDC and HALC
Thursday 14 November 2019
Parkside, County Hall North, Horsham
7.00pm

1. Attendance and Apologies for Absence

Those Present:			
Horsham District Council		Neighbourhood & Parish Councils	
Kate Rowbottom	Billingshurst	Alan Grant	Billingshurst
Mike Croker	Bramber, Upper Beeding & Woodmancote	Ann Blakelock	Bramber
Roger Noel	Bramber, Upper Beeding & Woodmancote	Terry Oliver	Broadbridge Heath
Jonathan Chowen	Cowfold, Shermanbury & West Grinstead	Stephen Davies	Colgate
Lynn Lambert	Cowfold, Shermanbury & West Grinstead	Guy Stanley	Forest NC
Frances Haigh	Denne	Malcolm Eastwood	Henfield
Mike Morgan	Henfield	Joy Gough	North Horsham
Josh Potts	Henfield	Jill Chaytor	Nuthurst
Peter Burgess	Holbrook West	Sarah Hall	Nuthurst
Tricia Youtan	Itchingfield, Slinfold & Warnham	Gill Fleming	Rusper
Toni Bradnum	Nuthurst & Lower Beeding	Philip Baxter	Shipley
Tony Bevis	Roffey North	Rodney Goldsmith	Steyning
Roy Cornell	Roffey South	Jim Monaghan	Storrington & Sullington
Claire Vickers	Southwater North	Dick Scott Kerr	Thakeham
Bob Platt	Steyning & Ashurst	Sally Pavey	Warnham
Ray Dawe	Storrington & Washington	Derrick Frost	West Chiltington
Glenn Chipp	Chief Executive	Beverley Bell	HALC Secretary
Barbara Childs	Director of Place		
Madeleine Hartley	Planning Compliance Team Leader		

Apologies:	
Peter Cozens	Amberley
Ian Botting	Denne NC
Owen Hydes	Nuthurst
Heather Cartwright	Parham
Ian Hare	Pulborough
Paul Richards	Shipley
Michael Neale	Southwater
Graham Watkins	Southwater
Fran Davis	West Chiltington
Sondra Fullbrook	West Chiltington

Summary: 14 of the 32 Parish Councils and one of the three of the Neighbourhood Councils were represented.

2.0 Chairman of HALC Cllr Terry Oliver

2.1 Cllr Terry Oliver recorded his thanks to Horsham District Council for hosting this meeting which is very beneficial to both organisations.

3.0 Leader of Horsham District Council Cllr Ray Dawe

3.1 Cllr Ray Dawe said that Horsham District Council has a green agenda and undertaken a carbon audit. The District Council under its green agenda will be providing a fund to help Parish and Neighbourhood Councils to undertake projects to reduce carbon emissions in their locality.

- 3.2 The budget after the 12 December general election may affect the government settlement for the district.
- 3.3 HDC has setup an affordable housing company to meet the district's different housing needs, 43% of HDC residents commute out of the district for work primarily to Gatwick/Crawley and London.

4.0 HDC Planning Enforcement Information Session

- 4.1 Barbara Childs, Director of Place, explained that her role encompasses planning, building control, property and economic development.
- 4.2 Site specific questions about planning enforcement would be answered individually after the meeting.
- 4.3 Questions raised by Parish Councils have been included in the presentation.
- 4.4 Madeleine Hartley gave the attached presentation on planning enforcement.
- 4.5 Barbara Childs provided an update on the Local Plan timetable as attached presentation and invited Councillors to an extraordinary meeting of HALC on Wednesday 04 December 2019 at 7.30pm in the Roffey Millennium Hall to have the opportunity of an early discussion on the Local Plan content.
- 4.6 A question was raised about the Homes England site for 10,000 houses around Crawley. Barbara Childs said over 500 sites had been put forward to Horsham District Council and there have been no decisions or agreed approach with Homes England. There will be a formal consultation in February/March 2020. She added that Crawley has built out to their settlement boundary so will be looking elsewhere in Sussex to meet their unmet housing need.
- 4.7 A question was raised about the impact on Neighbourhood Plans by the Local Plan. Barbara Childs said HDC will need to identify sites in areas whose Neighbourhood Plan has not yet reached Regulation 19. She said the government requires HDC to provide individual housing numbers to parishes.

5.0 HDC Corporate Plan

- 5.1 Glen Chipp said the purpose of the Corporate Plan is to set HDC's vision for the next five years. The priorities will focus the Council's resources. HDC hopes to work in collaboration with the Parish and Neighbourhood Councils. He said HDC had circulated the Plan to them and welcomes input from the Parish and Neighbourhood Councils on the plan's five priorities:
- Great place to live
 - Thriving economy
 - Strong safe healthy community
 - Great for Environment
 - Modern and flexible Council
- 5.2 Glen Chipp said he had received three questions in advance of the meeting and provided answers:
- Point 3.1 –Suggest HDC include the third sector – uniformed groups, churches, local action teams set up by the Police – there are some examples Station Road LAT in Billingshurst, Cootes Avenue community day, Trafalgar Rec community day, Bennetts Field Family

Fun Day which is supported by Saxon Weald, Police, HDC Wardens, Allotments, Scouts, Brighton Road Baptist Church and the local community.

Glen Chipp replied that HDC would welcome the inclusion of the third sector in all themes of the Corporate Plan.

- **Section 4**

Climate emergency - Would HDC take a leading role to reduce carbon footprint through education and resources?

Glen Chipp replied that HDC will be doing this and a presentation on the environment and proposals will follow.

- **5.2.4 – Liaise with Parish and Neighbourhood Councils to promote new ways of joint working and greater mutual understanding of issues. Will HDC include the third sector?**

Glen Chipp said HDC will extend this to the third sector.

- 5.3 A question was asked about working with the County Council too, as s106 funding is going to the County Council but very little is finding its way back to the parishes. Parish Councils have put projects forward for the Infrastructure Delivery Plan but receive no feedback. Glen Chipp said that WSCC has new leadership and HDC will be talking to them.

6.0 Environment and Green Issues

- 6.1 Cllr Jonathan Chowen, Deputy Leader of the Council and Cabinet Member for Culture and Leisure thanked everyone who has taken part in the Year of Culture which has been a great success with over 600 events throughout the district.
- 6.2 Cllr Jonathan Chowen introduced the Wilder Horsham District proposal as attached presentation. He said the proposal is going to Cabinet in two weeks time. HDC will then look to form a partnership with Sussex Wildlife Trust and create the new employment post.
- 6.3 The Wilder Horsham District proposal was enthusiastically received with a round of applause.

7.0 Close of Annual Meeting of HDC and HALC

- 7.1 Terry Oliver thanked all the presenters for another really informative meeting and said this has been the best annual meeting yet.

Meeting closed at 9.00pm.