Dated 6th November 2019 – Draft 2

# DRAFT BUDGETS FOR F&GP 2020/21

| Code number | Description | Actual 2018/19 | Budget 2019/20 | Proposed 2020/21 | Notes |
|---|---|---|---|---|---|
| **Income** | | | | | |
| 1000 | Donations received (SIB Donation) | 3,313 | 4,500 | 3,400 | Takes into account SIB income (Approx. £3400) |
| 1001 | Donations | 0 | 0 | 1,100 | General donations (New line) & now swimming pool donations |
| 1004 | Reimbursed charges (& Donations) | 0 | 200 | 200 | No additions likely |
| 1008 | NHP Income (From Premises budget) | 9,000 | 8,000 | 0 | Proposed receipts from locality grant could be up to 8,000 if we choose to pursue Housing site allocations once again. |
| 1026 | Showcase income | 0 | 0 | 0 | No Showcase next year |
| 1076 | Precept | 248,489 | 254,680 | 0 | TBC - Council's agreement |
| 1090 | Bank interest received | 227 | 130 | 250 | Reasonable given current trends |
| 103 | VAT | 0 | 7,750 | 0 | It was thought that VAT could be shown separately under income (reclaimed) However, all VAT monies that are reimbursed when put back into the RBS finance system automatically become reabsorbed under the correct coding rather than siting separately - so this needs to revert back to £0 |
| **TOTAL F&GP INCOME** | | **£261,029** | **£275,260** | **£4,950** | **£15,630 decrease in income so far – Precept TBC** |
| **Expenditure** | | | | | |
| 4000 /1 | Salaries / Salaries Cleaning | 121,545 | 128,850 | 137,000 | Estimated small increase to Salaries plus Clerks additional increment. Also, Minimum wage increases from £8.21 to £8.67 likely – 5.6% increase |
| 4002 | Printing etc. | 2951 | 3250 | 3200 | Made savings two years ago but trend is for more printing |
| 4003 | Staff ill health cover | 1279 | 820 | 1350 | Likely increase (This year's actual 1128 already) |
| 4004 | Telephones and Alarm | 2413 | 4000 | 3000 | Reduce as savings made with new service provider |
| 4005 | Insurance | 5848 | 6500 | 5800 | Continued to make savings |
| 4006 | Salaries outsourcing | 881 | 1450 | 900 | Have made savings on this line by going to different provider |
| 4007 | Data Protection | 1841 | 2000 | 1700 | No GDPR Audit required this year |
| 4010 | Audit fees | 1660 | 1480 | 1750 | Slight increase expected |
| 4016 | Legal fees/Elections | 2066 | 5000 | 14000 | Elections this year, but anticipating non-contested, up to 10K extra requested Split this into two lines for next year 11K in Legal/3K in election suggested |

| | | | | | |
|---|---|---|---|---|---|
| 4017 | Bank Charges | 0 | 475 | 650 | Trends suggest this figure be adopted |
| 4021 | General grants | 1340 | 2000 | 2000 | No change |
| 4025 | CCTV Maintenance | 83 | 1250 | 160 | Assuming no installation happens in this financial year therefore just Maintenance to consider next year once more |
| 4030 | Steyning in Bloom | 3734 | 4400 | 4400 | Small additional extra cost offset by donation |
| 4032 | British Legion | 91 | 415 | 415 | Covers hall charge and grant |
| 4033 | Christmas lights grant | 1500 | 1500 | 1500 | No change |
| 4036 | SALC NALC subs | 1788 | 1807 | 1950 | We have now received indication of this figure for next year |
| 4039 | Publicity and Advertising | 0 | 400 | 6000 | Newsletter included in this amount |
| 4040 | Town clock | 384 | 420 | 450 | Maintenance has increased slightly |
| 4045 | Petty Cash & Misc. | 912 | 200 | 275 | Now doesn't include the Bank charge element |
| 4047 | Training | 1293 | 2500 | 1500 | New Councillors will need training but less than last year |
| 4049 | Showcase | 0 | 0 | 0 | No Showcase event this year |
| 4060 | Chairman's function | 456 | 750 | 750 | No Change |
| 4061 | Councillors Expenses | 0 | 100 | 100 | No Change |
| 4063 | Legionnaires | 2600 | 1500 | 2500 | There is annual retesting required now |
| 4070 | Software packages | 1831 | 1650 | 2000 | Small increase in line with anticipated upgrades |
| 4071 | ICT equipment | 2325 | 1400 | 1700 | Small increase suggested |
| 4072 | Website development | 93 | 750 | 1000 | Small increase suggested |
| 4073 | Neighbourhood Plan | 8503 | 8000 | 0 | Unknown element, but any expenditure should be covered by grant |
| 4075 | Isolation and loneliness | 0 | 1000 | 3000 | Vintage years commitment |
| 4100 | Neighbourhood Wardens | 40911 | 42,750 | 43000 | Nominal increase - estimate |
| 4101 | Swimming pool | 15,502 | 15,100 | 15750 | Marginal increase - estimate |
| 4023 | Youth Provision | 24037 | 25,943 | 26000 | Will know more detail soon - estimate |
| 4024 | Human Resources | 0 | 0 | 10000 | If agreed to go ahead |
| **TOTAL F&GP EXPENDITURE** | | **£247,867** | **£267,660** | **£293,800** | **Increase of £26,140** |

**Therefore**

**More Expenditure of** **£26,140**

**Plus**

**Less Income so far of** **£15,630**

**OVERALL F&GP INCREASE IN PRECEPT REQUEST - (On F&GP alone)** **£41,770** **-** **16.4 %**