

Steyning Parish Council



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TO ALL MEMBERS OF STEYNING PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO AN EXTRAORDINARY FULL PARISH COUNCIL MEETING TO BE HELD ON
WEDNESDAY 27th NOVEMBER 2019 AT 7.30 PM IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public if such activity is taking place. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and consider apologies for absence.
- 2.0 DECLARATIONS OF INTEREST** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** – *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. Please note that under new Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes, which are made available to the public, and also note that other members of the public could be making audio recordings for their own purposes.*
- 4.0 SUBMISSION OF NEIGHBOURHOOD DEVELOPMENT PLAN PROPOSAL TO HDC UNDER REGULATION 15 (Supporting papers)**
 - 4.1** The Council resolves that its Clerk shall on its behalf on or before Saturday 30th November 2019 submit a Neighbourhood Development plan proposal to Horsham District Council in compliance with Regulation 15 of the Neighbourhood Planning (General) Regulations 2012 to include:-
 - a) a Map or Statement which identifies the area to which the proposed Neighbourhood Development Plan relates;
 - b) the Consultation Statement;
 - c) the proposed Neighbourhood Development Plan;
 - d) a Statement explaining how the proposed Neighbourhood Development Plan meets the requirements of paragraph 8 of Schedule 4B to the 1990 Act; and
 - e) such additional documents (if any) as its consultant, Andrew Metcalfe, may advise, provided that all such documents (a-e) are in precisely the same terms as those which have been uploaded to the Council's website as supporting papers and subject only to the correction before submission of any typographical or similar errors which may be expedient and which do not change the substance of any document.



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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- 4.2 Whereas the Council wishes to discuss such motion in open session, before moving into confidential session to discuss any confidential note of advice from its consultant, before once more reverting to public session. .
for the vote: -

The Council resolves that after an initial discussion by councillors in public, then under the Public Bodies (Admissions to Meetings) Act 1960, and in accordance with Standing Order 3d it will then exclude the press and public on the ground that confidential advice from its consultant needs to be discussed before making any substantive decision and that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

5.0 CORRESPONDENCE AND INFORMATION ITEMS

- 5.1 None at time of publication

6.0 DATE OF NEXT MEETING: 16th December 2019 at 7.30pm


Rodney Goldsmith
Chairman of the Council