

STEYNING PARISH COUNCIL WINTER MAINTENANCE PLAN AUTUMN 2018- SPRING 2019

1. Contacts

Pre-winter preparedness – active.communities@westsussex.gov.uk

Sue Furlong - Community Initiatives Principal Theme Lead

Partnerships and Communities Team

Communities & Public Protection

West Sussex County Council

2nd Floor

East Wing

County Hall

Chichester

During 1st November to 30th April – 01243 642105 or use the online link
[raise a highways related enquiry](#)

Steyning Parish Council contacts

Name	E-mail	Telephone	Mobile
Deputy Clerk, Hazel Roxby	hazel.roxby@steyningpc.gov.uk	01903 812042	
Clerk, John Fullbrook	John.fullbrook@steyningpc.gov.uk	01903 812042	
Tessa Eckert	Tessa.eckert@steyningpc.gov.uk	01903 812042	

Please use email hazel.roxby@steyningpc.gov.uk for daily email of winter reports.

A pre-snow event statement will be issued by WSCC by e-mail to all those who have been established as the Community Local Winter Maintenance Plan point of contact, to advise when to start implementing the plan and to indicate the likelihood of a prolonged snow event.

The daily decision is issued via WSCC gritting on twitter between 1st October & 31st April. All Parish, Town and Neighbourhood Councils are encouraged to sign up to receive regular tweets or view the daily decision updates on www.twitter.com/wswccgritting. Other information on the winter service can be found on WSCC's web site: www.westsussex.gov.uk.

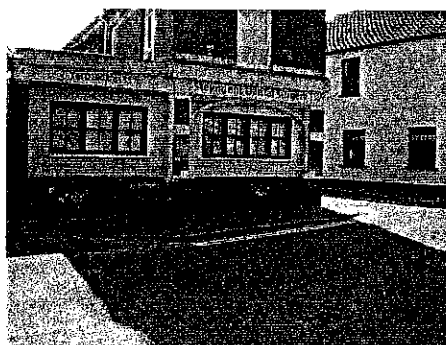
SPC should sign up to the WSCC gritter twitter on: www.twitter.com/wswccgritting and the Clerk or Deputy Clerk should check the daily decision.

2. Grit/Salt Bins in Steyning

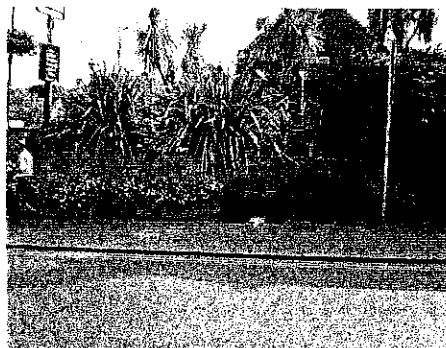
The following is a list of permanent grit/salt bins (Black 'Heritage' Design or green), in place in Steyning at July 2018:

Position of Permanent Grit/Salt bins	In place	Checked September 2019
Bramber Road near junction with Jarvis Lane, outside Dental Surgery (photo 1)	Y	75%
High Street, outside White Horse between 2 BT units (photo 2)	Y	Full
High Street, outside Bus Shelter, on right facing (photo 3)	Y	Full
High Street, by the wall to Star Pub, next to refuse bin (photo 4)	Y	Full
Penns Court bin store, in green dustbin marked SULO (needs remarking) (photo 5)	Y	75%
Steyning Health Centre, Tanyard Lane, green grit/salt bin (photo 6)	Y	75%
At crest of Penlands Vale, outside Nos 55-57 (photo 7)	Y	75%
Kings Barn Villas, on grass verge by Kings Barn Lane road sign (photo 8)	Y	Full
Entrance to Fletcher's Croft Car Park on hard standing on grass (photo 9)	Y	Full
Roman Road, at junction of King's Stone Ave by telephone box (photo 10)	Y	50%
White Horse Square, In front of flint wall to left of entrance to Tester/Pilgrim Cottage/Myatts (photo 11)	Y	Full
Corner of Bostal Road/Goring Road in front of grass bank (photo 12)	Y	Full

Photos of Locations for Permanent Grit/Salt Bins:



No. 1 Bramber Road, near junction with Jarvis Lane



No. 2 High Street, outside White Horse



No.3 High Street, Bus Shelter



No.4 High Street, by The Star



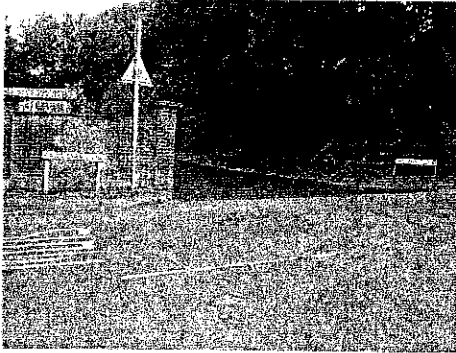
No. 5 Penns Court (in green dustbin marked Sulo)



No. 6 Steyning Health Centre



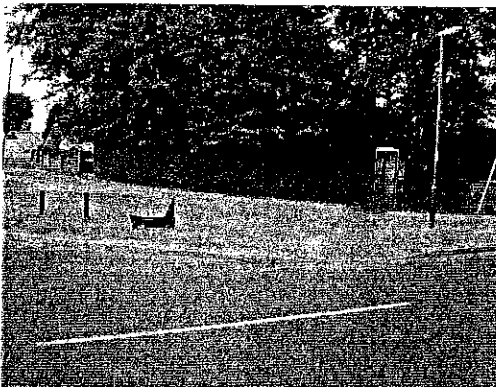
No. 7 55-57 Penlands Vale



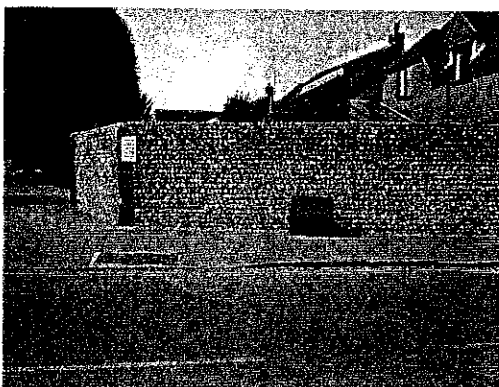
No. 8 Kings Barn Villas



No. 9 – Entrance to Fletcher's Croft car park



No. 10 Roman Road at junction with King's Stone Avenue



No. 11 White Horse Square



No. 12 Corner of Bostal Road, opposite Goring Road

The bins will remain the property of WSCC but will be available for public use. Should the bins be damaged or stolen, it is unlikely that the County Council will replace them.

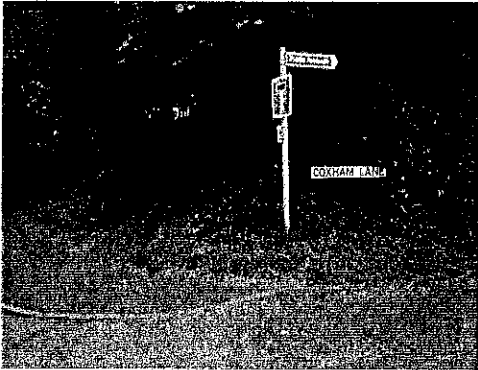
3. Grit/Salt Bags

The following is a list of additional temporary sites for grit/salt bags, in order of priority:

Position of temporary grit/salt bags to be put in place by SPC contractor in case of icy weather	Date in place	Date removed
Corner of Jarvis Lane and Holland Road on grass verge by telegraph pole (photo 13)		
Corner of Coxham Lane and Horsham Road on grass verge between road sign and refuse bin (photo 14)		
Shootingfield on grass corner of Middlemead (photo 15)		
Newham Lane, between junctions with Hills Rd and Godstalls Lane (photo 16)		
On grass island at end of Laines Road/Coombe Road (photo 17)		
Corner of Andrew Close (photo 18)		
Penlands Way/Ingram Road junction (photo 19)		
Junction Church Lane and Tanyard Lane/Shootingfield (photo 20)		



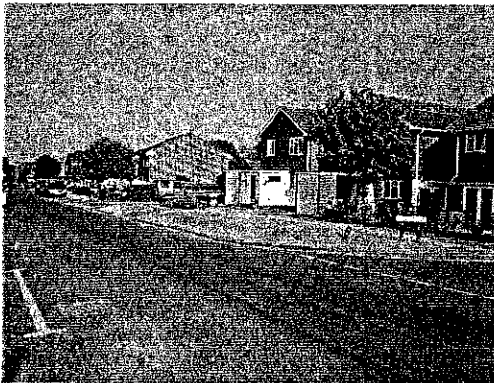
No. 13 Jarvis Lane/Holland Road



No. 14 Coxham Lane/Horsham Road



No. 15 Shootingfield/MiddleMead



No. 16 Newham Lane, between Godstalls Lane and Hills Road



No. 17 Laines Road/Coombe Road

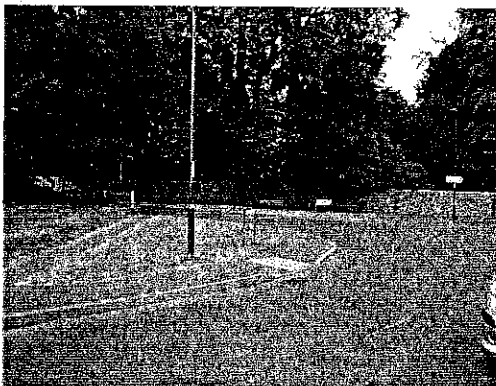
No. 18 Andrew Close/Ingram Road



No. 19 Penlands Way/ Ingram Road



No. 20 Church Lane/Tanyard Lane/Shootingfield



4. Grit/Salt

WSCC has informed parishes that there will be no extra deliveries of salt/grit mix during the winter. Deliveries of bags of grit/salt and the refilling of permanent bins will take place between September and October 2018.

If required, later in the winter to facilitate the SPC winter maintenance plan, we would like WSCC to deliver any additional bags of mixture to deliver to The Steyning Centre. See Section 7 for storage details

Priority Roads

WSCC has stated that although there is no maximum figure for the work to clear roads etc., WSCC would expect to cover reasonable costs. Therefore it is important to identify the routes to be cleared.

The following are the roads to be cleared by SPC contractors if severe weather persists but after clearance with WSCC who will pay.

First priority roads

1. Bramber Road/High Street/Horsham Road from Maudlin Lane through to Leisure Centre
(*marked WSCC salting route*)
2. Shooting Field
3. Tanyard Lane
4. Church Street to include Church Lane
5. Vicarage Lane to Roman Road
6. Entrance roads to Newmans Gardens Car Park and the Health Centre
7. Newham Lane to Hills Road
8. Ingram Road to Penlands Rise

Second Priority Roads

1. Penns Court
2. Sir Georges Place
3. Charlton Street
4. Middlemead and Henderson Walk
5. Abbey Road/ Churchmead
6. Roman Road
7. Goring Road
8. Penlands Way
9. Portway/Hills Road
10. Maudlin Lane
11. Coombe Road

5. Use of Contractors in Severe Conditions

The following individuals are our principal contractors for keeping the roads and pavements clear of snow and gritted in icy conditions.

1. Mark Streeter Mobile –

Public liability insurance cover details are attached

2. Danny Flynn Mobile -

Public liability insurance cover details are attached.

It has been confirmed by WSCC that listed contractors are permitted to use red diesel.

Where possible, specialist equipment such as snow ploughs or blades should be used. Front loading buckets can be used but care is urged to minimise the risk of damage to the highway. Farmers / contractors should be advised to be careful of cats-eyes, utility covers and drains when working to clear snow.

The risk to the public from any damage to the highway is covered by the required £5m Public Liability Insurance. The County Council will maintain the public highway if damage is incurred but if reckless behaviour is evident then the County may pursue for costs.

[WSCC has stated that where storage cannot be found within a parish, collections may be made from the WSCC Broadbridge Heath depot (24hr notice must be given and collections can only be made between 9-3pm on weekdays only). This is unlikely to be an option for SPC.]

6. Delivery and Storage of hippo bags of grit/salt mix

Hippo bags of grit/salt mix must be stored under cover or under a tarpaulin.

Location/Contractor	Number of bags of grit/salt mix	Tarpaulin
Steyning Centre	6 bags	1

a. Steyning Centre

Fletcher's Croft

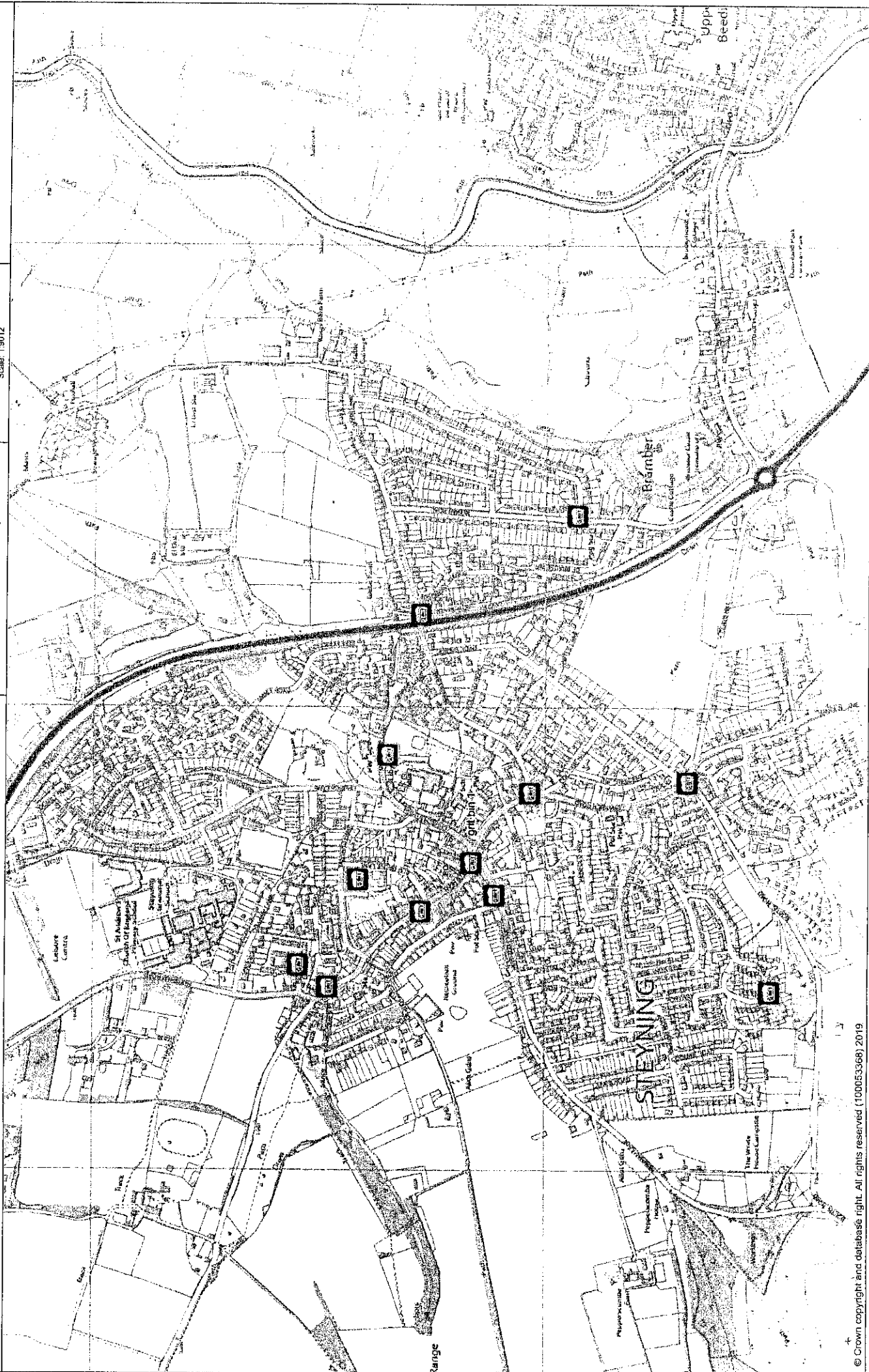
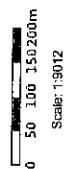
Steyning

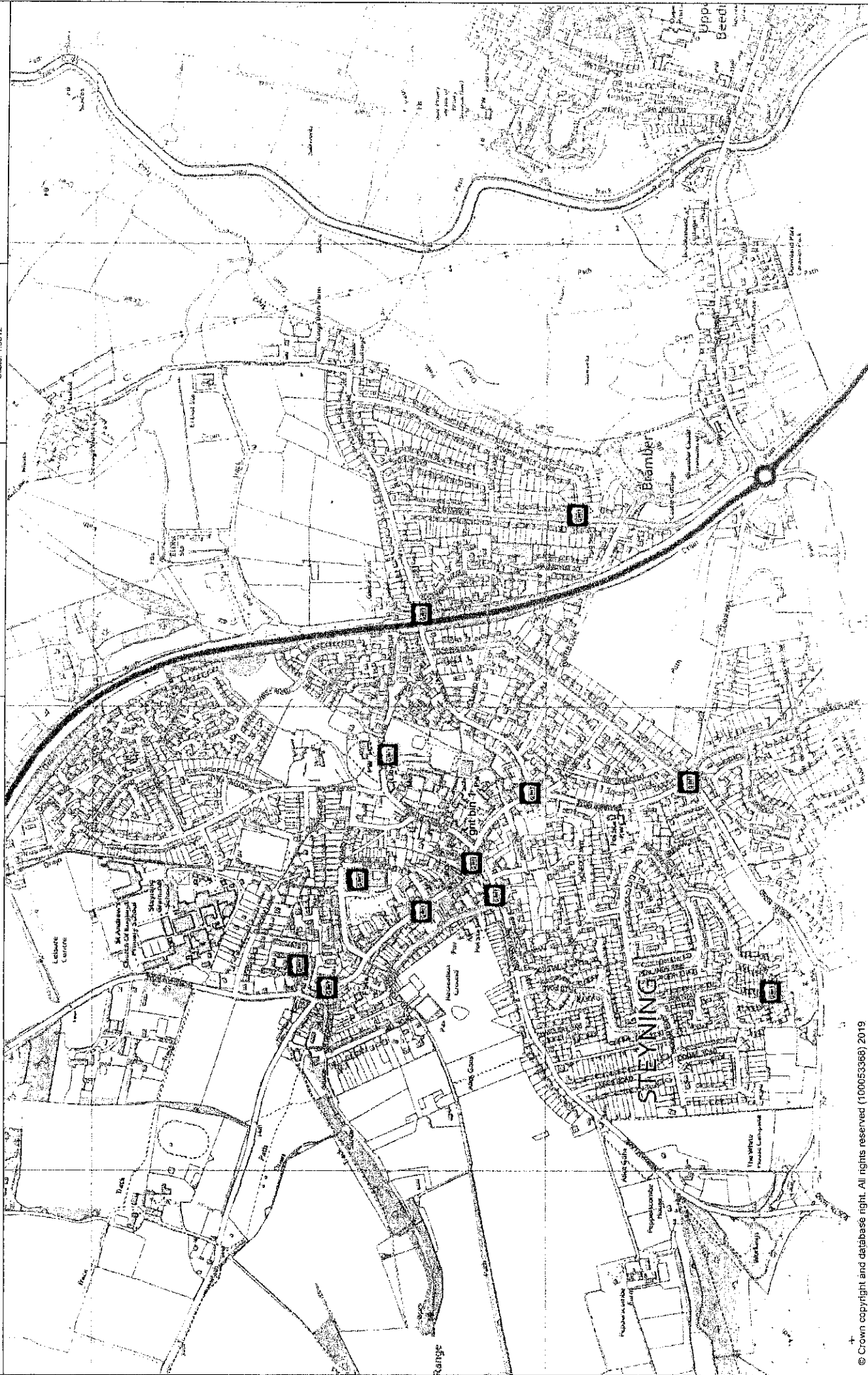
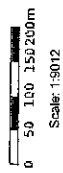
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6 bags of grit/salt mix and a tarpaulin can be stored here.

6. Using Volunteers to Keep Twittens and Pavements Clear

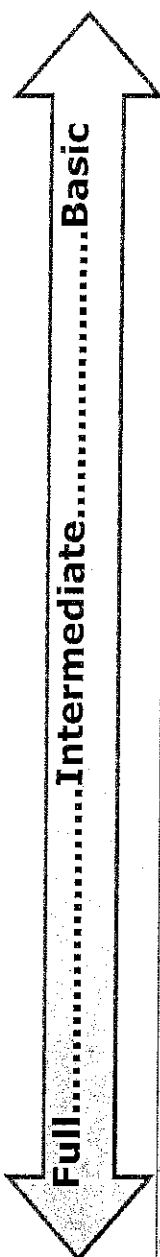
Name	Address	Tel	Area to cover	Advice on snow clearing and salt spreading given?
Mrs Alexander			Twittens Roman Road to Goring Road	y
Mr Alexander			King's Barn Bridge	y
Mr. Howell			Roman Rd/King's Stone Ave junction.	y





2.1 What information should be in a Community Winter Resilience Plan?

The check list below provides a guide for Community Winter Resilience Plans from the most basic to a full plan.

Standard	Information to include:	Check List
	A plan showing West Sussex County Council Priority 1, 2 and 3 Precautionary Salting Routes	☒
	Advice for local residents on how to keep safe during winter	☒
	The WSCC contact centre details – to report fallen trees or damage to the public highway	☒
	Details of the location of grit bins (which should be audited annually)	☒
	A list of key holders if grit bins are usually locked	☒
	Guidance for local residents when spreading salt i.e. amount to use, wear sensible clothing and staying safe. This could include a copy of the Snow Code.	☐
	Details of the location of local grit stores	☐
	A plan showing locations of equipment available for local use i.e. snow shovels, push along mini gritter/spreader, Hazard warning signs	☐
	A list of snow volunteers in the parish and an identified volunteer task leader	☒
	A Telephone tree for disseminating information to residents	☒
	A risk assessment for volunteer activities	☐
	A blank Activity Log for volunteers to complete when clearance has taken place	☐
	A plan showing areas for targeted support such as shops, doctors surgeries, school routes, nursing homes etc. or steep hills, wooded and shaded, frost pocket, water seepage etc.	☐
	A list of 4 x 4 owners who are willing to help	☐
	A list of Farmers/ Contractors with snow ploughs or other equipment who are willing to help	☐
	Details of an emergency reception centre	☒
	Information on how residents can sign up to British Red Cross app - https://www.redcross.org.uk/get-help/prepare-for-emergencies	☐
	Contact details of any local volunteer group supporting vulnerable residents e.g Good Neighbourhood or Locality Care	☐
	Emergency contact details of local utility suppliers i.e. power cuts or burst water pipes	☐
	Details of Winter warmth and flu campaigns https://www.westsussexwellbeing.org.uk/topics/more-topics/fight-flu-this-winter	☐

For Parishes with a Farmer / Contractor wishing to claim a financial contribution from WSCC towards the cost of work **the following MUST be provided by the 1st December 2019**

Standard	Information to include:	Check List
Local Farmers / Contractors Agreement	A Map showing the roads that Farmer / Contractor will be covering which is to be agreed by the local Area Highway Manager	☒
	Farmer / Contractor details and contact information	☒
	Email addresses for 2 key contacts that will receive the winter trigger information – one of whom should be the Farmer/Contractor.	☒
	A valid Public Liability Insurance (PLI) document period Nov 19 to April 20 for the Farmer / Contractor	☒

WSCC Agreement with the local Farmer / Contractor based on the information in your plan.

KEEPING SAFE IN WINTER

(Full version available on <https://www.westsussex.gov.uk>)

Venturing out on foot

- Put on sturdy footwear to avoid slips and trips - be particularly careful going up and down steps and pavements.
- Wear several layers of clothing and keep dry to prevent loss of body heat.
- Keep moving your arms and legs to help the blood circulate.
- Take a mobile phone with you in case you get into difficulties.

Venturing out by car

- Avoid travel if possible - try to wait until the roads have been gritted before travelling, and keep an eye on weather warnings.
- If you must travel, follow the AA's advice on the items you should have in your car.
- Extreme weather conditions and icy roads make driving more difficult - by following Government advice you can help to make your journey safer and reduce delays for everyone.
- Refer to our winter service pages for information on snow gritting routes and our West Sussex Highways Twitter feed for daily decisions about gritting.
- See the winter driving advice from the RAC.

Getting trapped or stranded in your car

- Wrap up warm and put a hat on - use newspapers, maps, and even removable car mats for added insulation.
- Put on as many layers of clothing as possible - multiple layers are better at keeping you insulated than a couple of thick layers.
- Keep your circulation going by clapping your hands and moving your arms and legs occasionally.
- Watch for signs of frostbite and hypothermia.
- Stay in the car and do not leave it to search for assistance unless help is visible within 100 yards - you could become disoriented and lost in drifting snow.

- Display a 'trouble' sign by hanging a brightly coloured cloth on the radio antenna and raising the bonnet.
- Run the engine for about 10 minutes each hour so you can use the heater and turn on the car's light.
- Beware of carbon monoxide poisoning by keeping the exhaust pipe clear of snow and opening a downwind window slightly for ventilation.
- Take turns sleeping if more than one person is in the car - huddle together for warmth.

Clearing snow and ice

There's no law stopping you from clearing snow and ice on the pavement outside your home or from public spaces. It's unlikely you'll be sued or held legally responsible for any injuries on the path if you have cleared it carefully.

- Check the Government advice on clearing snow.
- Put grit, sharp sand or salt on paths and driveways to lessen the risk of slipping on compacted snow.
- Bulk bags of salt will be left by us in key areas that have been identified by your parish council, with the expectation that the salt will be used before snow falls. This salt can be used by the community to assist in clearing public places.

Weather information

- Latest weather forecast from the Met Office.
- Latest severe weather warnings from the Met Office.

Travel information

- Information on road closures, roadworks and other incidents
- AA traffic news
- National Rail Enquiries

Local Wellbeing

Select your local wellbeing hub for events and information in your area.

Start

Topics

Alcohol

Being active

Being social

Drugs

Falls Prevention

Healthy eating

Healthy home

Keep warm

Home fire safety

Indoor air pollution

Healthy mind

Information for professionals

Money

Pre-Diabetes

Sexual health

Smoking

Wellbeing at work

NHS health check

Wellbeing experiences

More topics

Keeping warm and energy advice



Get ready for winter

Winter weather and snow can be fun but also bad for our health and wellbeing. However, with some simple precautions and planning, there are lots of things you can do to stay well this winter. Below are a few tips, for more details on how to stay well and keep warm this winter visit [West Sussex Affordable Energy](#).

This winter, eligible households in West Sussex can take advantage of a FREE home energy advisor visit. During the visit, you can get help with finding out if you are on the best energy tariff, help with switching to a better energy tariff, advice on how to reduce your energy bills and help with accessing improvements such as insulation or a new boiler, so that it will cost less to heat your home this winter.

For more information and to arrange a visit:

If you live in

Arun District: [Wellbeing Home Service](#)

Chichester District: [Wellbeing Home Service](#)

Adur and Worthing: [Local Energy Advice Partnership](#)

Crawley: [Local Energy Advice Partnership](#)

Mid Sussex: [Energy Support Mid Sussex](#)

Horsham: to be updated

Stay well

Get your FREE flu jab: the flu virus is active in winter and it can be far more serious than you think. Contact your GP, practice nurse or pharmacist to book an appointment.

Eat well: regular hot meals and drinks will keep you warm. Stock up on tinned or frozen foods. Get it delivered if you can, so you don't have to go out when it's cold or icy.

If you feel unwell: act quickly and don't wait for it to get worse. Speak to your pharmacist, as they are fully qualified to advise you on the best course of action.

Stay warm

Keep your home warm: heat your home to at least 18°C (65°F). Keeping warm can help to prevent colds, flu and more serious health problems such as heart attacks, strokes, pneumonia and depression.

Keep moving and wrap up: any activity, even cleaning, gets the circulation going and makes you feel warmer. Wear multiple layers of clothing indoors and out.

Keep your bedroom window closed on winter nights: breathing cold air can be bad for your health as it increases the risk of chest infections.

Get your heating system checked: make sure it is working safely and efficiently. Ensure you have working smoke alarms and BS EN50291 Standard carbon monoxide alarms in your home. For more information about carbon monoxide poisoning and how to avoid it visit the [Gas Safe](#) website.

Order winter fuel in advance: check pipes are lagged and know where to turn off your water.

Stay thrifty

Warm Home Discount: If your household is on a low income you could receive £140 off your energy bill – contact your electricity supplier today to find out if you are eligible.

Don't pay more than you need to: make sure you are getting the best deal from your energy supplier, or consider switching to another one. You could save around £200 per year.

Don't let heat escape: you could qualify for help towards a new heating system or insulation. If you are eligible, funding is currently available for:

- **Heating** - providing energy efficient replacements for broken or inefficient boilers or electric storage heaters.
- **Loft insulation** - insulating a loft with no insulation, or a 'top-up' where the current amount of insulation does not meet modern building standards.
- **Cavity wall insulation** - insulating homes without existing cavity wall insulation.

Trouble paying your energy bills: talk to your supplier first to discuss how to pay what you can afford. [Citizens Advice](#) and other local organisations can also help.

Stay in Touch

Keep an eye on your neighbours or relatives: make sure they are safe, warm and well.

Stay social: continue your social activities with friends, let them know if you can't get out for any reason.

Keep a list of useful numbers and emergency contacts

A number of local organisations can provide advice on changing energy tariffs, energy debt or accessing help and grants. Details of these organisations can be found on the [West Sussex Affordable Energy](#) website.

coldAlert:

coldAlert is a free service for residents of Sussex providing cold weather alerts to vulnerable individuals. Once registered for the service you will receive a coldAlert when the normal winter conditions change and colder weather is forecast. This allows you to prepare by making sure that you have enough food and medicines in the cupboard and your home is adequately heated.

For more information see the [coldAlert leaflet](#) or visit the [Sussex-air](#) website.

Power cuts: In case of a power cut call 105

If you might need extra help and support during power cuts contact the electricity power provider for your area:

UK Power Networks: Tel 0800 316 3105

SSE Power Distribution: Tel 0800 294 3259

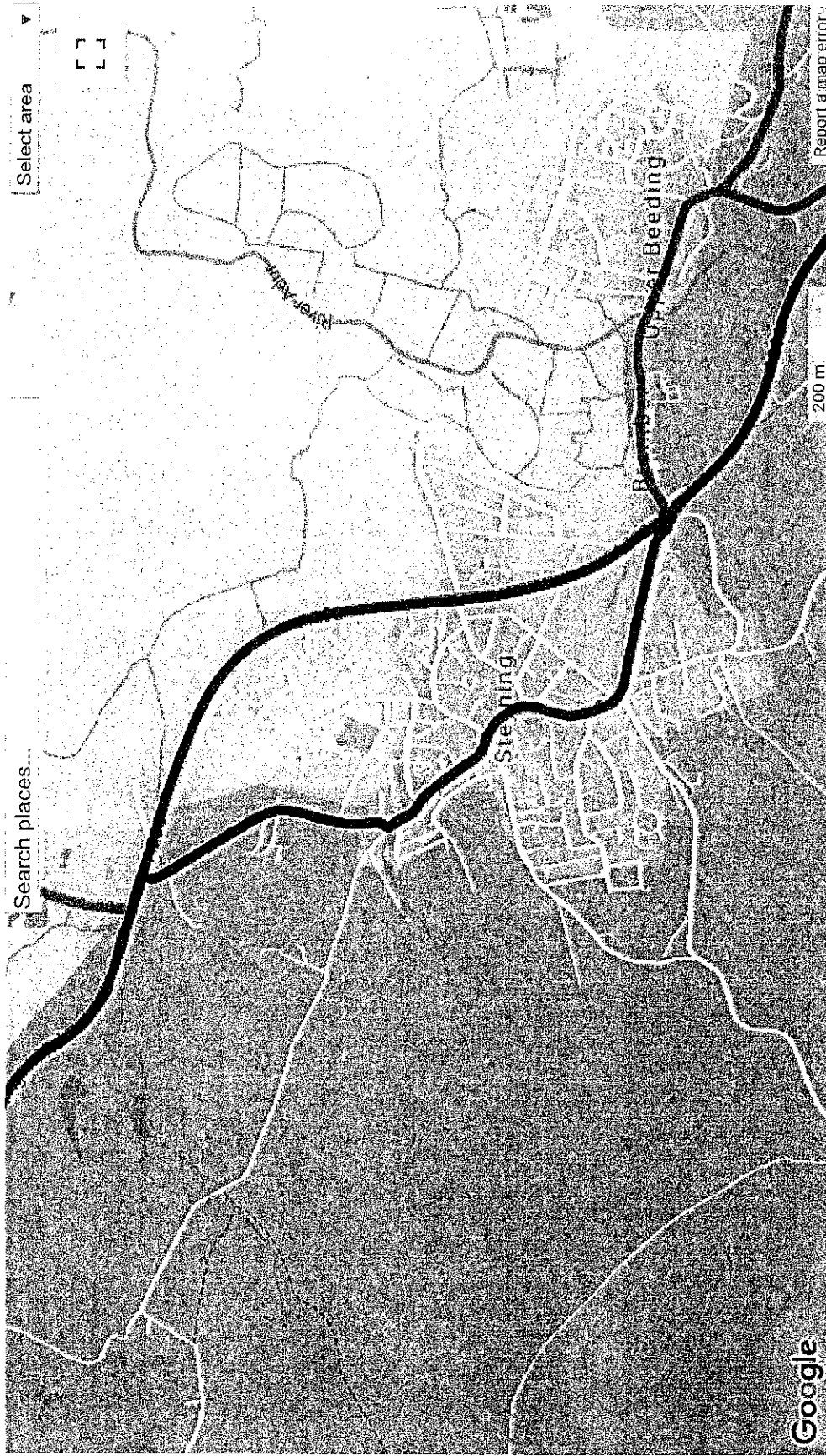
Families can visit their local Children and Family Centre for further advice and support. To find your local centre, call 01243 777807 or visit the [West Sussex County Council](#) website.

Further information can be found below:

- [Help with heating your home](#)
- [Staying warm in winter](#)
- [West Sussex Affordable Energy](#)

West Sussex County Council

[Help \(map-help.htm\)](#) | [Key \(key.htm\)](#) | [Cookies \(incident/cookies.htm\)](#)



Last updated Thu, 21 Nov 2019 09:58

Other sites



(https://www.westsussex.gov.uk/roads-and-travel/report-a-problem-with-a-road-or-pavement/#report-online_tab)