

**Steyning Parish Council**  
**Detailed Income & Expenditure by Phased Budget Heading 31/07/2019**

**Committee Report**

E-1  
July

**Premises & Steyning Centre Ctr**

|                                             | Year To<br>Date Actual | Year To Date<br>Budget | Year To Date<br>Variance | Total Annual<br>Budget | Committed<br>Expenditure | Funds<br>Available | % Spent |
|---------------------------------------------|------------------------|------------------------|--------------------------|------------------------|--------------------------|--------------------|---------|
| <u>202 Public Toilets</u>                   |                        |                        |                          |                        |                          |                    |         |
| 4005 Insurance                              | 0                      | 0                      | 0                        | 110                    |                          | 110                | 0.0%    |
| 4250 Public Toilets - opening/closing       | 297                    | 400                    | 103                      | 1,200                  |                          | 903                | 24.8%   |
| 4252 Electricity                            | 194                    | 184                    | (10)                     | 550                    |                          | 356                | 35.4%   |
| 4253 Water Charges                          | 166                    | 0                      | (166)                    | 600                    |                          | 434                | 27.7%   |
| 4254 Rates                                  | 220                    | 116                    | (104)                    | 350                    |                          | 130                | 62.9%   |
| 4256 Repairs, pdh, consumables              | 370                    | 332                    | (38)                     | 1,000                  |                          | 630                | 37.0%   |
| Public Toilets :- Indirect Expenditure      | 1,248                  | 1,032                  | (216)                    | 3,810                  | 0                        | 2,562              | 32.8%   |
| <u>Movement to/(from) Gen Reserve</u>       | <u>(1,248)</u>         |                        |                          |                        |                          |                    |         |
| <u>303 Playing Field Costs</u>              |                        |                        |                          |                        |                          |                    |         |
| 4253 Water Charges                          | 512                    | 100                    | (412)                    | 600                    |                          | 88                 | 85.3%   |
| Playing Field Costs :- Indirect Expenditure | 512                    | 100                    | (412)                    | 600                    | 0                        | 88                 | 85.3%   |
| <u>Movement to/(from) Gen Reserve</u>       | <u>(512)</u>           |                        |                          |                        |                          |                    |         |
| <u>401 Steyning Centre</u>                  |                        |                        |                          |                        |                          |                    |         |
| 1003 Clubs Lease Rentals                    | 0                      | 600                    | 600                      | 3,400                  |                          |                    | 0.0%    |
| 1007 Room Hire                              | 16,042                 | 21,000                 | 4,958                    | 63,000                 |                          |                    | 25.5%   |
| 1010 Miscellaneous Income                   | 801                    | 40                     | (761)                    | 250                    |                          |                    | 320.6%  |
| 1015 Coffee Machine Income                  | 305                    | 352                    | 47                       | 1,050                  |                          |                    | 29.0%   |

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**Steyning Parish Council**  
**Detailed Income & Expenditure by Phased Budget Heading 31/08/2019**  
**Committee Report**

|                                                     | Year To<br>Date Actual | Year To Date<br>Budget | Year To Date<br>Variance | Total Annual<br>Budget | Committed<br>Expenditure | Funds<br>Available | % Spent |
|-----------------------------------------------------|------------------------|------------------------|--------------------------|------------------------|--------------------------|--------------------|---------|
| 1017 Income Film Night                              | 3,578                  | 2,710                  | (868)                    | 6,500                  |                          |                    | 55.0%   |
| 1020 FITS Receipts                                  | 0                      | 380                    | 380                      | 850                    |                          |                    | 0.0%    |
| <b>Steyning Centre :- Income</b>                    |                        |                        |                          |                        |                          |                    |         |
| 4053 Entertainment Licence                          | 22,995                 | 30,820                 | 7,825                    | 75,050                 |                          |                    | 30.6%   |
| 4252 Electricity                                    | 1,508                  | 1,500                  | (8)                      | 2,000                  |                          | 492                | 75.4%   |
| 4253 Water Charges                                  | 2,114                  | 1,250                  | (864)                    | 4,530                  |                          | 2,416              | 48.7%   |
| 4254 Rates                                          | 26                     | 600                    | 574                      | 2,400                  |                          | 2,374              | 1.1%    |
| 4257 Gas                                            | 4,768                  | 4,395                  | (373)                    | 10,550                 |                          | 5,782              | 45.2%   |
| 4310 Grounds Maintenance                            | 802                    | 1,050                  | 248                      | 3,500                  |                          | 2,698              | 22.9%   |
| 4341 Repairs                                        | 1,004                  | 1,460                  | 456                      | 3,500                  |                          | 2,496              | 28.7%   |
| 4342 Repairs/Mice/Renewals                          | 162                    | 200                    | 38                       | 500                    |                          | 338                | 32.3%   |
| 4401 Trade Waste                                    | 17,717                 | 6,490                  | (11,227)                 | 10,770                 |                          | (6,947)            | 164.5%  |
| 4402 Annual Maintenance Contracts                   | 67                     | 800                    | 733                      | 2,900                  |                          | 2,833              | 2.3%    |
| 4404 Alarm System                                   | 4,923                  | 5,001                  | 78                       | 10,000                 |                          | 5,077              | 49.2%   |
| 4406 Cleaning and Consumables                       | 0                      | 0                      | 0                        | 500                    |                          | 500                | 0.0%    |
| 4407 Coffee Machine Expenditure                     | 1,519                  | 1,440                  | (79)                     | 2,500                  |                          | 981                | 60.8%   |
| 4408 Film Night                                     | 59                     | 200                    | 141                      | 350                    |                          | 291                | 16.9%   |
|                                                     | 1,997                  | 1,710                  | (287)                    | 4,100                  |                          | 2,103              | 48.7%   |
| <b>Steyning Centre :- Indirect Expenditure</b>      |                        |                        |                          |                        |                          |                    |         |
|                                                     | 36,664                 | 26,096                 | (10,568)                 | 58,106                 | 0                        | 21,436             | 63.1%   |
| <b>Movement to/(from) Gen Reserve</b>               |                        |                        |                          |                        |                          |                    |         |
|                                                     | (13,670)               |                        |                          |                        |                          |                    |         |
| <b>Premises &amp; Steyning Centre Ctt :- Income</b> |                        |                        |                          |                        |                          |                    |         |
|                                                     | 22,995                 | 30,820                 | 7,825                    | 75,050                 |                          |                    | 30.6%   |
| <b>Expenditure</b>                                  |                        |                        |                          |                        |                          |                    |         |
|                                                     | 39,458                 | 27,486                 | (11,972)                 | 62,510                 | 0                        | 23,052             | 63.1%   |
| <b>Movement to/(from) Gen Reserve</b>               |                        |                        |                          |                        |                          |                    |         |
|                                                     | (16,463)               |                        |                          |                        |                          |                    |         |

**Sleyving Parish Council**  
**Detailed Income & Expenditure by Phased Budget Heading 31/08/2019**  
**Committee Report**

**Premises & Sleyving Centre Ctt**

202 Public Toilets

4005 Insurance  
4250 Public Toilets - opening/closing  
4252 Electricity  
4253 Water Charges  
4254 Rates  
4256 Repairs, pph, consumables

Public Toilets :- Indirect Expenditure  
Movement to/(from) Gen Reserve

303 Playing Field Costs

4253 Water Charges

Playing Field Costs :- Indirect Expenditure  
Movement to/(from) Gen Reserve

401 Sleyving Centre

1003 Clubs Lease Rentals  
1007 Room Hire  
1010 Miscellaneous income  
1015 Coffee Machine Income

| Year To<br>Date Actual | Year To Date<br>Budget | Year To Date<br>Variance | Total Annual<br>Budget | Committed<br>Expenditure | Funds<br>Available | % Spent |
|------------------------|------------------------|--------------------------|------------------------|--------------------------|--------------------|---------|
| 0                      | 0                      | 0                        | 110                    |                          | 110                | 0.0%    |
| 297                    | 500                    | 203                      | 1,200                  |                          | 903                | 24.8%   |
| 324                    | 230                    | (94)                     | 550                    |                          | 226                | 58.9%   |
| 166                    | 0                      | (166)                    | 600                    |                          | 434                | 27.7%   |
| 275                    | 145                    | (130)                    | 350                    |                          | 75                 | 78.6%   |
| 1,219                  | 415                    | (804)                    | 1,000                  |                          | (219)              | 121.9%  |
| 2,282                  | 1,290                  | (992)                    | 3,810                  | 0                        | 1,528              | 59.9%   |
| (2,282)                |                        |                          |                        |                          |                    |         |
| 512                    | 100                    | (412)                    | 600                    |                          | 88                 | 85.3%   |
| 512                    | 100                    | (412)                    | 600                    | 0                        | 88                 | 85.3%   |
| (512)                  |                        |                          |                        |                          |                    |         |
| 0                      | 1,000                  | 1,000                    | 3,400                  |                          |                    | 0.0%    |
| 18,310                 | 26,250                 | 7,940                    | 63,000                 |                          |                    | 29.1%   |
| 801                    | 40                     | (761)                    | 250                    |                          |                    | 320.6%  |
| 305                    | 440                    | 135                      | 1,050                  |                          |                    | 29.0%   |

**Steyning Parish Council**  
**Detailed Income & Expenditure by Phased Budget Heading 31/07/2019**  
**Committee Report**

|                                                     | Year To<br>Date Actual | Year To Date<br>Budget | Year To Date<br>Variance | Total Annual<br>Budget | Committed<br>Expenditure | Funds<br>Available | % Spent      |
|-----------------------------------------------------|------------------------|------------------------|--------------------------|------------------------|--------------------------|--------------------|--------------|
| <b>Steyning Centre :- Income</b>                    | <b>19,641</b>          | <b>24,540</b>          | <b>4,899</b>             | <b>75,050</b>          |                          |                    | <b>26.2%</b> |
| 1017 Income Film Night                              | 2,493                  | 2,168                  | (325)                    | 6,500                  |                          |                    | 38.3%        |
| 1020 FITS Receipts                                  | 0                      | 380                    | 380                      | 850                    |                          |                    | 0.0%         |
| <b>Steyning Centre :- Income</b>                    | <b>19,641</b>          | <b>24,540</b>          | <b>4,899</b>             | <b>75,050</b>          |                          |                    | <b>26.2%</b> |
| 4053 Entertainment Licence                          | 0                      | 1,500                  | 1,500                    | 2,000                  |                          | 2,000              | 0.0%         |
| 4252 Electricity                                    | 2,114                  | 1,250                  | (864)                    | 4,530                  |                          | 2,416              | 46.7%        |
| 4253 Water Charges                                  | 26                     | 600                    | 574                      | 2,400                  |                          | 2,374              | 1.1%         |
| 4254 Rates                                          | 3,816                  | 3,516                  | (300)                    | 10,550                 |                          | 6,734              | 36.2%        |
| 4257 Gas                                            | (0)                    | 1,050                  | 1,050                    | 3,500                  |                          | 3,500              | 0.0%         |
| 4310 Grounds Maintenance                            | 763                    | 1,168                  | 405                      | 3,500                  |                          | 2,737              | 21.8%        |
| 4341 Repairs                                        | 70                     | 200                    | 130                      | 500                    |                          | 430                | 14.0%        |
| 4342 Repairs/Office/Renewals                        | 15,990                 | 5,592                  | (10,398)                 | 10,770                 |                          | (5,220)            | 148.5%       |
| 4401 Trade Waste                                    | 67                     | 800                    | 733                      | 2,900                  |                          | 2,833              | 2.3%         |
| 4402 Annual Maintenance Contracts                   | 4,202                  | 4,334                  | 132                      | 10,000                 |                          | 5,798              | 42.0%        |
| 4404 Alarm System                                   | 0                      | 0                      | 0                        | 500                    |                          | 500                | 0.0%         |
| 4406 Cleaning and Consumables                       | 1,353                  | 1,332                  | (21)                     | 2,500                  |                          | 1,147              | 54.1%        |
| 4407 Coffee Machine Expenditure                     | 59                     | 100                    | 41                       | 350                    |                          | 291                | 16.9%        |
| 4408 Film Night                                     | 1,499                  | 1,368                  | (131)                    | 4,100                  |                          | 2,601              | 36.6%        |
| <b>Steyning Centre :- Indirect Expenditure</b>      | <b>29,958</b>          | <b>22,810</b>          | <b>(7,148)</b>           | <b>58,100</b>          | <b>0</b>                 | <b>28,142</b>      | <b>51.6%</b> |
| <b>Movement to/(from) Gen Reserve</b>               | <b>(10,317)</b>        |                        |                          |                        |                          |                    |              |
| <b>Premises &amp; Steyning Centre Ctt :- Income</b> | <b>19,641</b>          | <b>24,540</b>          | <b>4,899</b>             | <b>75,050</b>          |                          |                    | <b>26.2%</b> |
| <b>Expenditure</b>                                  | <b>31,718</b>          | <b>23,942</b>          | <b>(7,776)</b>           | <b>62,510</b>          | <b>0</b>                 | <b>30,792</b>      | <b>50.7%</b> |
| <b>Movement to/(from) Gen Reserve</b>               | <b>(12,077)</b>        |                        |                          |                        |                          |                    |              |

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Steyning Parish Council  
Detailed Income & Expenditure by Phased Budget Heading 30/09/2019

Committee Report

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SAC  
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Premises & Steyning Centre Ctr

202 Public Toilets

4005 Insurance  
4250 Public Toilets - opening/closing  
4252 Electricity  
4253 Water Charges  
4254 Rates  
4256 Repairs, pdh, consumables

Public Toilets :- Indirect Expenditure

**Movement to/(from) Gen Reserve**

303 Playing Field Costs

4253 Water Charges

Playing Field Costs :- Indirect Expenditure

**Movement to/(from) Gen Reserve**

401 Steyning Centre

1003 Clubs Lease Rentals  
1007 Room Hire  
1010 Miscellaneous Income  
1015 Coffee Machine Income

|  | Year To<br>Date Actual | Year To Date<br>Budget | Year To Date<br>Variance | Total Annual<br>Budget | Committed<br>Expenditure | Funds<br>Available | % Spent |
|--|------------------------|------------------------|--------------------------|------------------------|--------------------------|--------------------|---------|
|  | 0                      | 110                    | 110                      | 110                    |                          | 110                | 0.0%    |
|  | 495                    | 600                    | 105                      | 1,200                  |                          | 705                | 41.3%   |
|  | 324                    | 276                    | (48)                     | 550                    |                          | 226                | 58.9%   |
|  | 166                    | 300                    | 134                      | 600                    |                          | 434                | 27.7%   |
|  | 330                    | 174                    | (156)                    | 350                    |                          | 20                 | 94.3%   |
|  | 1,219                  | 498                    | (721)                    | 1,000                  |                          | (219)              | 121.9%  |
|  | 2,535                  | 1,958                  | (577)                    | 3,810                  | 0                        | 1,275              | 66.5%   |
|  | (2,535)                |                        |                          |                        |                          |                    |         |
|  | 512                    | 100                    | (412)                    | 600                    |                          | 88                 | 85.3%   |
|  | 512                    | 100                    | (412)                    | 600                    | 0                        | 88                 | 85.3%   |
|  | (512)                  |                        |                          |                        |                          |                    |         |
|  | 0                      | 1,800                  | 1,800                    | 3,400                  |                          |                    | 0.0%    |
|  | 23,711                 | 31,500                 | 7,789                    | 63,000                 |                          |                    | 37.6%   |
|  | 815                    | 40                     | (775)                    | 250                    |                          |                    | 328.0%  |
|  | 335                    | 528                    | 193                      | 1,050                  |                          |                    | 31.9%   |

**Steyning Parish Council**  
**Detailed Income & Expenditure by Phased Budget Heading 30/09/2019**

**Committee Report**

|                                                     | Year To<br>Date Actual | Year To Date<br>Budget | Year To Date<br>Variance | Total Annual<br>Budget | Committed<br>Expenditure | Funds<br>Available | % Spent      |
|-----------------------------------------------------|------------------------|------------------------|--------------------------|------------------------|--------------------------|--------------------|--------------|
| 1017 Income Film Night                              | 4,482                  | 3,252                  | (1,230)                  | 6,500                  |                          |                    | 69.0%        |
| 1020 FITS Receipts                                  | 0                      | 730                    | 730                      | 850                    |                          |                    | 0.0%         |
| <b>Steyning Centre :- Income</b>                    | <b>29,343</b>          | <b>37,850</b>          | <b>8,507</b>             | <b>75,050</b>          |                          |                    | <b>39.1%</b> |
| 4053 Entertainment Licence                          | 3,059                  | 2,000                  | (1,059)                  | 2,000                  |                          | (1,059)            | 153.0%       |
| 4252 Electricity                                    | 2,414                  | 1,250                  | (1,164)                  | 4,530                  |                          | 2,116              | 53.3%        |
| 4253 Water Charges                                  | 1,275                  | 1,100                  | (175)                    | 2,400                  |                          | 1,125              | 53.1%        |
| 4254 Rates                                          | 5,720                  | 5,274                  | (446)                    | 10,550                 |                          | 4,830              | 54.2%        |
| 4257 Gas                                            | 802                    | 1,050                  | 248                      | 3,500                  |                          | 2,698              | 22.9%        |
| 4310 Grounds Maintenance                            | 1,261                  | 1,752                  | 491                      | 3,500                  |                          | 2,239              | 36.0%        |
| 4341 Repairs                                        | 162                    | 200                    | 38                       | 500                    |                          | 338                | 32.3%        |
| 4342 Repairs/Mice/Renewals                          | 18,022                 | 7,388                  | (10,634)                 | 10,770                 |                          | (7,252)            | 167.3%       |
| 4401 Trade Waste                                    | 127                    | 2,000                  | 1,873                    | 2,900                  |                          | 2,773              | 4.4%         |
| 4402 Annual Maintenance Contracts                   | 5,041                  | 6,334                  | 1,293                    | 10,000                 |                          | 4,959              | 50.4%        |
| 4404 Alarm System                                   | 0                      | 500                    | 500                      | 500                    |                          | 500                | 0.0%         |
| 4406 Cleaning and Consumables                       | 1,696                  | 1,648                  | (48)                     | 2,500                  |                          | 804                | 67.8%        |
| 4407 Coffee Machine Expenditure                     | 59                     | 200                    | 141                      | 350                    |                          | 291                | 16.9%        |
| 4408 Film Night                                     | 2,431                  | 2,052                  | (379)                    | 4,100                  |                          | 1,669              | 59.3%        |
| <b>Steyning Centre :- Indirect Expenditure</b>      | <b>42,068</b>          | <b>32,748</b>          | <b>(9,320)</b>           | <b>58,100</b>          | <b>0</b>                 | <b>16,032</b>      | <b>72.4%</b> |
| <b>Movement to/(from) Gen Reserve</b>               | <b>(12,725)</b>        |                        |                          |                        |                          |                    |              |
| <b>Premises &amp; Steyning Centre Cll :- Income</b> | <b>29,343</b>          | <b>37,850</b>          | <b>8,507</b>             | <b>75,050</b>          |                          |                    | <b>39.1%</b> |
| <b>Expenditure</b>                                  | <b>45,114</b>          | <b>34,806</b>          | <b>(10,308)</b>          | <b>62,510</b>          | <b>0</b>                 | <b>17,396</b>      | <b>72.2%</b> |
| <b>Movement to/(from) Gen Reserve</b>               | <b>(15,772)</b>        |                        |                          |                        |                          |                    |              |