

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
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TO ALL MEMBERS OF THE AMENITIES COMMITTEE: - Cllrs S. Sullivan, Campbell, Goldsmith, Lloyd, Taylor & Young.

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 24th SEPTEMBER 2019 AT 7.30 PM IN THE STEYNING CENTRE

AGENDA

- 1.0 **APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 **DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 **QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. Please note that under new Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes, which are made available to the public, and also note that other members of the public could be making audio recordings for their own purposes.*
- 4.0 **MINUTES OF PREVIOUS MEETINGS** – Councillors' to agree and sign the minutes of the Amenities Committee meetings held on the 23rd July 2019 (Supporting Papers)
- 5.0 **MATTERS ARISING FROM PREVIOUS MEETING**
 - 5.1 **A/19/26.1.2** Updating SPC Web site – especially community Tab - **Actioned**
 - 5.2 **A/19/28.1** Clerks Office to assist with Bowls club event Parking issues solutions - **Actioned**
 - 5.3 **A/19/17.8** Tree Warden to contact resident re possible planting of memorial tree - **Ongoing**
 - 5.4 **A/19/29.10** Working party to be set up to re Water issues at Allotments – Update from Cllr S. Sullivan
 - 5.5 **A/19/29.12** Clerk to send round scope of works re High street Oak Fencing - **Actioned**
 - 5.6 **A/19/29.24** Basketball Court official opening – See Agenda item 8.10
 - 5.7 **A/19/19.10** Next grass cutting contract Cllrs to consider Abbey road to be cut weekly - **Ongoing**
 - 5.8 **A/19/29.26** Cllrs Goldsmith and Young to contact Saxon Weald re Norman's Way – Update from Cllrs
 - 5.9 **A/19/29.27** Rights of Way working party to meet and Clerk to distribute info. – See Agenda item 7.1
 - 5.10 **A/19/29.29** Clerk to send around copy of electronic signage response email - **Actioned**
 - 5.11 **A/19/29.31** Clerk to ask HDC Playground inspector to visit Fletchers croft playground – Agenda item 8.7
 - 5.12 **A/19/29.33** Cyclists and Horse-riders around the Horseshoe paths – Clerk to inform Wiston estate - **Actioned**
 - 5.13 **A/19/30.1** Clerk to instruct Tree Surgeon re tree works agreed quotes - **Actioned**
 - 5.14 **A/19/30.2** Play park notice boards sample to be obtained by Cllr Goldsmith – See Agenda item 8.2
 - 5.15 **A/19/30.7** Bin rationalisation on the MPF – Clerk to obtain quotes - **Ongoing**
 - 5.16 **A/19/30.8** Removal of concrete from MPF – See Agenda item 8.5
 - 5.17 **A/19/30.9** Maintenance Arrangements for Playgrounds – Clerk to obtain quotes – See Agenda item 8.7
 - 5.18 **A/19/30.10** Clerk to organise removal of gate on MPF - **Actioned**
 - 5.19 **A/19/30.12** Clerk to publish and use new Memorial Bench policy - **Actioned**
 - 5.20 **A/19/31.12** Project listing prioritisation deferred – See Agenda item 6.3



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- 5.21 **A/19/32.1** Electric charging points discussion deferred – See Agenda item 7.3
- 5.22 **A/19/32.2** Cllr S. Sullivan to lobby Cllr Barling re gritting route – See Agenda item 7.4
- 5.23 **A/19/32.3** Parking restrictions a possibility near Fletchers Croft - See Agenda item 7.5
- 5.24 **A/19/32.4** Potholes to be actioned by Cllr Barling – Update from Cllr S. Sullivan
- 5.25 **A/19/33.2** Street Cleaning contract service – See Agenda item 7.2

6.0 FINANCE

- 6.1 To agree Income & Expenditure reports for July 2019 – (Supporting papers)
- 6.2 To agree Income & Expenditure reports for August 2019 – (Supporting papers)
- 6.3 Projects - prioritising a growing list of projects and the need for setting up a project team(s) and begin to consider in the light of Budget process. (Supporting paper)

7.0 HIGHWAYS & LIGHTING

- 7.1 Rights of way – To discuss and agree a date for the Working party to meet.
- 7.2 Street cleaning contract – Update from the Clerk
- 7.3 Electric charging points for Cars – Any updates from HDC – Cllr Lloyd
- 7.4 Shooting field Highways issues (Gritting route) – Update from Cllr S. Sullivan
- 7.5 SSE lighting proposal to re- engage Clock tower spotlights – (Supporting papers)

8.0 MEMORIAL PLAYING FIELD and OTHER OPEN SPACE

- 8.1 Memorial Garden – Guest speaker / Report from Lewis Whitaker & Cllr S. Sullivan (Supporting paper)
- 8.2 To discuss and agree Play Park notice boards – Update from Cllr Goldsmith (Supporting Item)
- 8.3 Steyning Community Orchard and Hedgerow group – Update
- 8.4 Grass cutting contract – Update from Clerk
- 8.5 Removal of concrete from MPF – To discuss and agree any actions following work undertaken by Cllrs Taylor and Goldsmith
- 8.6 Steyning Greening proposals - Clerk to update on some proposed initiatives following recent meeting.
- 8.7 Playground Maintenance and Safety issues, to discuss and agree any actions - Update from Clerk (S. papers)
- 8.8 Allotment Notice board update on progress.
- 8.9 Allotment rentals – Update from Clerk
- 8.10 Basketball Court official opening – Plaque or notice inlaid into play surface, on equipment, on separate post or other option – To discuss and agree.
- 8.11 Steyning in Bloom request to discuss flower arrangement plans – Report from Cllr Young

9.0 INFORMATION / CORRESPONDENCE ITEMS

- 9.1 Steyning and District partnership invite to Archway Opening ceremony (Supporting paper)

10.0 ITEMS FOR NEXT MEETING

- 10.1 To discuss and agree if there are any other items Councillors would like to see on next month's Agenda

11.0 DATE OF NEXT MEETING – 29th October 2019 at 7.30 pm.

John Fullbrook
Clerk to the Council



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Deputy Clerk: Hazel Roxby

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