

Steypning Parish Council

Telephone: 01903 812042



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk

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TO ALL MEMBERS OF THE STEYNING NEIGHBOURHOOD PLAN (SNP) STEERING GROUP COMMITTEE

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
THURSDAY 29th AUGUST 2019 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by members of personal interests in matters on the agenda, and whether the Member regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes will be available to allow for the public to make representations; (2 minutes per person) answer questions or give evidence in respect of any item of business in accordance with Standing Orders.
- 4.0 NEIGHBOURHOOD PLAN DRAFT COMMUNITY PLAN DOCUMENT**
 - 4.1** *To consider whether the Steering Group recommend to Full Council that the draft plan and its associated evidence proceed to consultation under Regulation 14 of The Neighbourhood Planning (General) Regulations 2012.*
 - 4.2** *SPC NP consultant to update on Confirmation of future dates of Consultation Events, and Submission dates for the regulation 14 process.*
- 5.0 COMMUNITY ENGAGEMENT**
 - 5.1** To discuss and agree the draft communication plan attached to these minutes for engagement and public consultation. Report from Paul Maidment with Supporting papers.
 - 5.2** Cllr Saunders to demonstrate web site access, and to report on development progress of the Steyning Community Plan site



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: clerk@steyningpc.gov.uk
Email: hazel.roxby@steyningpc.gov.uk

6.0 MINUTES OF THE PREVIOUS MEETINGS –

6.1 To agree the minutes of the Meetings held on 20th August 2019 - if available.

7.0 MATTERS ARISING AND ACTIONS FROM THE MINUTES –

7.1 To confirm matters arising from the Meeting of the 20th August and report actions brought forward

7.2 Questions from the floor from the last meeting are contained within the draft minutes and there have been associated actions from the previous meeting which are dealt with on this Agenda

8.0 FINANCE

8.1 To receive supporting paper from SPC Clerk giving overview of the cost of the SPC Neighbourhood plan (To include 'Actual to date' and future Estimation)

9.0 ANY OTHER URGENT BUSINESS

10.0 INFORMATION/CORRESPONDENCE ITEMS

10.1 None at time of publication

11.0 DATE OF NEXT MEETING – To Be Confirmed

John Fullbrook
Clerk to the Council