

Steyning Parish Council



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MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON MONDAY 19TH AUGUST 2019 AT 7.30PM AT THE STEYNING CENTRE

Present: Cllrs Bissett-Powell, Rudkin, S Sullivan, Young, and Saunders

Members of the public: 3, Cllrs Cree, Goldsmith & G Sullivan

Clerk – Hazel Roxby

MINUTES

P19/33 APOLOGIES

33.1 There were apologies received from Cllrs Trundle and Northam.

P19/34 DECLARATIONS OF INTEREST –

34.1 There was a declaration of interest from Cllr Sullivan on item 37.1 as she has family members in the area and also to item 38.2 as her property is on the boundary of the Memorial Playing Field.

P19/35 MINUTES – to agree and sign the minutes of the 22nd July 2019

35.1 Cllr Bissett-Powell **proposed, seconded by** Cllr S Sullivan that the minutes of 22nd July 2019 be accepted as a true record. **Agreed.**

P19/36 MATTERS ARISING AND ACTIONS.

36.1 - 29.0 The enforcements for Robins Wood and The Chalk Pit Newham Lane have been chased with HDC there is no further information for the Chalk Pit, Newham Lane and the update received for Robins is noted on item 39.1 of this meeting.

P19/37 PLANNING APPLICATIONS

37.1 DC/19/1470 – 9 Penfold Way – Erection of a single storey rear extension.
Cllr Bissett-Powell **proposed, seconded by** Cllr S Sullivan that Cllrs declined to comment on this application as the plans don't appear to be accurate, the plans look to be showing a side extension and not as described a rear extension. Cllrs also commented that the location plan does not match with the detailed plan. **Agreed.**



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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- 37.2 DC/19/1555 – The Granary, Northover Farm, Horsham Road** – Installation of cladding and cart shed doors to existing barns.
Cllr S Sullivan **proposed, second** by Cllr Bissett- Powell **No Objection. Agreed 4 for and 1 objection.**
- 37.3 DC/19/1564 – 3 Coombe Road** – Erection of a front porch.
Cllr Bissett- Powell **proposed, seconded** by Cllr S Sullivan **No Objection. Agreed.**
- 37.4 Amended Application – DC/19/1233 – 1 Jarvis Hall, Jarvis Lane** – Replacement of window and door to rear elevation.
Cllr Bissett- Powell **proposed, seconded** by Cllr Saunders that Cllrs **approve** of the amended plan. **Agreed.**

P19/38 LATE PLANS

- 38.1 DC/19/1641 – 34 High Street** – Demolition of existing garage block and erection of a one bedroom bungalow.
Cllr Bissett-Powell **proposed, seconded** by Cllr Rudkin **No Objection subject to the approval of HDC's Conservation Officer being in agreement with this plan. Cllrs appreciate the reduction in size of the proposed plan. Agreed.**
- 38.2 DC/19/1645 – Memorial Recreation Ground, Charlton Street** – Surgery to 1 xg1 – Group of mixed species trees, 1 x Red Horse Chestnut – **(Work to TPO Trees and tree in Conservation Area).**
Cllr Bissett-Powell **proposed, seconded** by Cllr Saunders **No Objection to the tree work subject to the advice of HDC's Arboricultural Officer. Agreed.**
Cllrs are concerned that the trimming of T33 to T38 to 2.5 metres would be excessive and spoil the shape of the trees, Clls S Sullivan and Goldsmith were delegated to meet with the contractor on site when the date for tree work is known. **Agreed.**

P19/39 ENFORCEMENT NOTIFICATIONS

- 39.1** Robins Wood - A Breach of Condition notice was issued on 14th February. Cessation of the use of the building for habitable accommodation should be by August 2019. Certificate of Lawful Development – Existing - Awaiting result of the recent planning application which the planning committee objected to. HDC are awaiting a response from Legal team in relation to the provisions of S 171b of the Town and Country Planning Act 1990 which is necessary to establish what time limits are of applicability to the evidence submitted concerning the evidence that has been submitted.
- 39.2** The Chalk Pit, Newham Lane, Untidy Land Notice (s215) – HDC are working with the SDNP Enforcement team and will be looking to serve an enforcement notice on the land. The health and safety executive were also contacted by SDNP and either have or will be visiting the site. Awaiting an update on an enforcement notice being served by a senior enforcement

P19/40 PLANNING DECISIONS FROM HDC
Agreed

- 40.1 DC/19/0663 - The Granary Dog Lane** - Erection of pitched roofed store to the side/rear of the dwelling.

- 40.2 DC/19/0668 - 13 Newham Lane** - Creation of a dropped kerb
- 40.3 DC/19/1114 - Chequer Inn 41 High Street** - Change of use of storage barn to a two storey 2-bedroom dwelling with minor interior and exterior alterations (Full Planning Application).
- 40.4 DC/19/1115 - Chequer Inn 41 High Street** - Change of use of storage barn to a two storey 2-bedroom dwelling with minor interior and exterior alterations (Listed Building Consent Application).
- 40.5 DC/19/1151 - Elmley House Holland Road** - Fell 1 x Holly
- 40.6 DC/19/1331 - Memorial Recreation Ground Charlton Street** - Fell 1 x Cherry Tree (Works to Trees in a Conservation Area)
- 40.7 DC/19/0857 - 10 Church Street** - Variation of condition 1 on previously approved application DC/17/2479. (Proposed alterations and renovations to existing building, including relocation of the kitchen, construction of a modest rear extension, re-cladding of first floor to rear.
- 40.8 DC/19/0597 - Meadow View, Kings Barn Lane** - Erection of a two storey rear extension, conversion of loft into habitable living space with the installation of roof lights and dormer and creation of hardstanding to rear
- 40.9 DC/19/1260 - Steyning Post Office 44 High Street** - Installation of an external staircase to side elevation for access to domestic accommodation above Steyning Post Office
- 40.10 DC/19/1281 - 103 High Street** - Erection of a two storey rear extension and single storey side extension with internal alterations (Householder Application)
- 40.11 DC/19/1282 - 103 High Street** - Erection of a two storey rear extension and single storey side extension with internal alterations (Listed Building Consent)
Appeals lodged
- 40.12 DC/18/2178 - 18 Rosemary Avenue** - Conversion of existing detached garage/workshop to a dwelling house.
- 40.13 DC/18/2181 – 29 Church Street** – Replacement of windows in rear elevation (LBC)
- 40.14 DC/19/0163 – 69 Kings Stone Avenue** – Erection of a first floor extension.

P19/41 CORRESPONDENCE/INFORMATION

- 41.1** Notification from HDC on street naming and numbering for the new shop unit, flats and house and holiday let in Elm Grove Lane and High Street.
- 41.2** South Downs National Park – Workshops - spaces for 2 parish councillors .
It was agreed that Cllrs Bissett- Powell and Cree would attend on 23rd October.
Deputy Clerk to book the workshop.

P19/42 Date of Next Meeting

- 42.1 Monday 28th September 2019 at 7.30pm**
The Chairman closed the meeting at 8.25pm