

Steyning Parish Council



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TO ALL MEMBERS OF STEYNING PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO AN EXTRAORDINARY FULL PARISH COUNCIL MEETING TO BE HELD ON
MONDAY 2nd SEPTEMBER 2019 AT 7.30 PM IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and consider apologies for absence.
- 2.0 DECLARATIONS OF INTEREST** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. Please note that under new Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes, which are made available to the public, and also note that other members of the public could be making audio recordings for their own purposes.*
- 4.0 CHAIRMAN'S ANNOUNCEMENTS**
- 5.0 NEIGHBOURHOOD PLAN – DRAFT COMMUNITY PLAN DOCUMENT** (Supporting papers)
 - 5.1** To agree NP Steering group recommendation to approve Draft Community Plan and its associated evidence proceed to consultation under regulation 14 of the Neighbourhood Planning (General) regulations 2012
- 6.0 NEIGHBOURHOOD PLAN FINANCIAL MATTERS** (Supporting papers)
 - 6.1** To agree recommendation from the NP Steering committee to approve invoice payment.
 - 6.2** To agree recommendation from F&GP committee to extend Earmarked reserves to cover costs of Neighbourhood plan process.
- 7.0 CORRESPONDENCE AND INFORMATION ITEMS**
 - 7.1** None at time of publication
- 8.0 DATE OF NEXT MEETING: 16th September 2019 at 7.30pm**

John Fullbrook
Clerk to the Council



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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