

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
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TO: ALL MEMBERS OF THE PLANNING COMMITTEE

YOU ARE HEREBY SUMMONED TO THE MEETING OF THE PLANNING COMMITTEE

TO BE HELD AT 7.30PM ON MONDAY 22ND JULY 2019 AT THE STEYNING CENTRE.

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. *Any equipment used in the Steyning Centre and Plugged into the main electrical supply must be PAT tested.*

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 MINUTES** – to agree and sign the minutes of the Monday 24th June 2019.
- 4.0 MATTERS ARISING AND ACTIONS** - To receive information arising from the last meeting
- 5.0 PLANNING APPLICATIONS**
 - 5.1 DC/19/1282- 103 High Street** – Erection of a two storey rear extension and single side extension with internal alterations (LBC and Householder Application)
 - 5.2 DC/19/1312 – 11A Saxon Road** – Erection of a front porch, erection of a pitch roof and conversion of loft into habitual living space with the installation of a rear dormer and roof lights to front. Replacement of existing UPVC windows and installation of bi-fold doors to rear.
 - 5.3 DC/19/1331 – Memorial Playing Field, off Charlton Street** - Fell 1 x Cherry Tree (Works to Trees in a Conservation Area)
 - 5.4 DC/19/1328 – Wappingthorn Manor, Horsham Road** – Erection of a staff cottage, greenhouse, potting shed with garden store, tennis pavilion and 2 garages with staff accommodation all ancillary to main dwelling (Householder)
 - 5.5 DC/19/1394 – Newmans Gardens Car Park** – Installation of a freestanding illuminated digital display

- 5.6 **DC/19/1395 – Car Park High Street** - Installation of a freestanding illuminated digital display
- 5.7 **DC/19/1396 – Fletchers Croft Car Park** - Installation of a freestanding illuminated digital display
- 6.0 **LATE PLANS**
- 7.0 **ENFORCEMENT NOTIFICATIONS**
- 7.1 Robins Wood - A Breach of Condition notice was issued on 14th February. Cessation of the use of the building for habitable accommodation should be by August 2019. Certificate of Lawful Development – Existing - Awaiting result of the recent planning application which the planning committee objected to. Awaiting a response from Legal team concerning the evidence that has been submitted.
- 7.2 The Chalk Pit, Newham Lane, Untidy Land Notice (s215) – HDC are working with the SDNP Enforcement team and will be looking to serve an enforcement notice on the land. The health and safety executive were also contacted by SDNP and either have or will be visiting the site. Awaiting an update on an enforcement notice being served by a senior enforcement.
- 8.0 **PLANNING DECISIONS FROM HDC**
- Agreed**
- 8.1 **DC/19/0909 - Wappingthorn Manor, Horsham Road** - Replacement of ground and first floor structures and roof to the service wing, to include new balustrade at roof level (Householder Application)
- 8.2 **DC/19/0910 - Wappingthorn Manor, Horsham Road** - Replacement of ground and first floor structures and roof to the service wing, to include new balustrade at roof level (Listed Building Consent)
- 8.3 **DC/19/1108 - Southdown House Station Road** - Surgery to 1 x Horse Chestnut (Works to Trees in a Conservation Area)
- 8.4 **DC/19/0522 - 33 High Street** - Replacement conservatory on rear elevation (Listed Building Consent)
- 8.5 **DC/19/1057 - 124 High Street** - Erection of a single storey timber outbuilding.
- 9.0 **CORRESPONDENCE/INFORMATION.**
- HDC have sent information on new Street naming and numbering for the new development at Penlands Close.
- 10.0 **DATE OF NEXT MEETING** Monday 19th August 2019 at 7.30pm

John Fullbrook
Clerk to the Council