

Informal Meeting re Letter to SPC for possible Financial Support to “Vintage Years”

Date of Meeting: 19.06.2019

Present: Jess Donlevy (Chair Vintage Years); Rod Goldsmith (chair SPC); Chris Young (SPC)

Context: Jess is the Treasurer of Vintage Years, she is the chair of committee meetings and is the “overarching” co-ordinator of all the activities provided. She is stepping down from the last two roles at the end of March 2020 (after 7 years) but will retain the Treasurer’s role.

Currently there is no-one from the existing committee that is willing to take over from Jess on a voluntary basis and the group is in danger of closing. This would lose valuable support for the seniors in the community who enjoy the monthly meetings for tea and social activities as well as the outings that are arranged regularly. All details are on their website - <https://www.vintageyearsclub.org>

Jess is seeking financial support for a paid position of 3 days a month to continue the work she is currently doing (excluding the treasurer’s role) – she has submitted a current role / job description (below).

The cost of this (based on £10 hour) is expected to be about £4,000 pa. Exact costings will be available at a later date.

Jess has applied to the Wilson Memorial Trust for funding for two years and Rodney has spoken to Simon Robinson who has reported that they are happy to joint fund with SPC and for SPC to take the lead on taking it forward.

Jess has also approached Age Concern who have offered to act as a “host” by receiving funds to facilitate the HR component with recruitment and employment.

Vintage Years have

- a constitution with terms of reference
- a bank account
- between 80 – 90 members paying £8 year membership fee and £3 per meeting – it is completely self funding
- monthly afternoon meetings at the Steyning Centre for which a cost of £58.76 room hire is charged.

Initial thoughts during the meeting / actions

1. Liaise with Simon Robinson of the Wilson Trust informally to explore possible joint funding for next financial year. **Done**
2. Obtain exact costings once Age Concern have provided figures for their involvement. **Done** (see under “contribution towards overheads)
3. Put Funding Application in to F&GP for consideration. **July 9th 2019**

**Vintage Years
Operations Manager**

Amount of Grant Request..... £3294.50

NB this is based on worker activity of 21 hours per month (or 4 hours per week) @£10.27 per hour. Please note that we have allowed for a laptop/printer cost but that also could be optional if an existing worker takes this role they would already have access.

Total cost of project.....£3294.50

Salary, Tax , NI & Pension based on 4 hours per week =	£2495.00
Purchase of laptop and support costs (optional)=	£ 500.0
Contribution towards overheads (10%) =	£299.50

Total = £3294.50 (First Year)

Second Year	
Salary, Tax, NI & Pension	£2495.00
Contribution towards overheads (10%)	£249.50

Total = £2744.50 (Second Year)

Report compiled by Chris Young / Jess Donlevy – 19.06.2019
Updated – 4.07.2019