

Steypning Parish Council

Telephone: 01903 812042



The Steypning Centre, Fletcher's Croft, Steypning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk

TO ALL MEMBERS OF THE STEYNING NEIGHBOURHOOD PLAN (SNP) STEERING GROUP COMMITTEE

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
MONDAY 30th APRIL 2018 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steypning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 FORMAL INTRODUCTION OF MEMBERS OF THE COMMITTEE**
- 2.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 3.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by members of personal interests in matters on the agenda, and whether the Member regards their interest as prejudicial under the terms of the Code of Conduct.
- 4.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes will be available to allow for the public to make representations; (2 minutes per person) answer questions or give evidence in respect of any item of business on the agenda, in accordance with Standing Orders.
- 5.0 APPOINTMENT OF CHAIR**
- 6.0 APPOINTMENT OF VICE CHAIR**
- 7.0 APPOINTMENT OF SECRETARY**
- 8.0 ANY AMENDMENTS TO THE TERMS OF REFERENCE**
- 9.0 STEYNING AREA DESIGNATION OF NEIGHBOURHOOD PLAN**
- 10.0 TO REPORT ON RECOMMENDATIONS FROM THE NP WORKSHOP ON 17.4.2018**
- 10.1** Vision Statement
- 10.2** Funding – To discuss Locality recommended consultants



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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- 10.3** SNP Consultants/Housing needs assessment
- 10.4** Access to Yammer for correspondence
- 10.5** Working Groups
- 10.6** Seeking volunteers
- 10.7** Communication with residents and use of media
- 10.8** Call for sites
- 10.9** Criteria for sites
- 10.10** Dealing with FOIs
- 10.11** Length of meetings
- 10.12** SNP contact for existing and recommended sites, new sites, landowners and developers
- 10.13** Use of SWAB data on residential survey
- 10.14** Confidentiality
- 10.15** SWOT analysis for SNP after SWAB
- 10.16** Cash-flow support from Steyning Parish Council

11.0 DISCUSS ACTIONS FOR THE FIRST 3 MONTHS

12.0 ANY OTHER URGENT BUSINESS

13.0 INFORMATION/CORRESPONDENCE ITEMS

14.0 DATE OF NEXT MEETING

John Fullbrook
Clerk to the Council



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