

# Steyning Parish Council

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West Sussex, BN44 3XZ

[www.steyningpc.gov.uk](http://www.steyningpc.gov.uk)

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## TO ALL MEMBERS OF THE STEYNING NEIGHBOURHOOD PLAN (SNP) STEERING GROUP COMMITTEE

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON  
**TUESDAY 19<sup>th</sup> JUNE 2018 AT 7.30 PM IN THE STEYNING CENTRE**

*Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.*

## MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

## AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by members of personal interests in matters on the agenda, and whether the Member regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes will be available to allow for the public to make representations; (2 minutes per person) answer questions or give evidence in respect of any item of business on the agenda, in accordance with Standing Orders.
- 4.0 MINUTES OF THE PREVIOUS MEETINGS** – To agree the minutes of the Meeting held on the 30<sup>th</sup> April 2018
- 5.0 MATTERS ARISING AND ACTIONS FROM THE MINUTES** – To confirm matters arising and report actions brought forward from previous meetings
  - 10.2.1 – Consultant discussions are ongoing
  - 10.3.1 – LA and Locality discussions are in progress.
  - 10.5.1 – confirmation on working groups are on hold. Awaiting progress in other areas
  - 10.7.1 – To be discussed as part of item 8
  - 10.8.1 – Call for sites draft document to be finalized during next series of workshops
  - 10.16.1 – To be discussed as part of Agenda item 7



Parish Clerk: John Fullbrook  
Deputy Clerk: Hazel Roxby

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**6.0 WORKSHOP CHANGES** – to agree addition workshop dates to provide a positive culture and to increase progress – Discuss and agree

**7.0 STARTUP FUNDING** – To discuss and agree a way forward

**8.0 COMMUNITY ENGAGEMENT**

- Pop up event early VS feedback – Discuss
- Social media and Apps - Discuss
- Media Plan – Discuss
- Your Steyning - Discuss
- Additional ideas

**9.0 ANY OTHER URGENT BUSINESS**

**10.0 INFORMATION/CORRESPONDENCE ITEMS**

**10.1** None at time of publication

**11.0 DATE OF NEXT MEETING** - To Be Confirmed

**John Fullbrook**  
Clerk to the Council



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