



**Horsham
District
Council**

Application to Designate a
Neighbourhood Development Plan Area

Neighbourhood Planning (General) Regulations 2012

This application form asks for information (Regulation 5) to assist the Council in publishing an area application (Regulation 6) and after receiving any relevant comments in taking a decision* on the suitability of the Plan Area (Regulation 7).*

If you have any queries about this form please contact:

☎ telephone Strategic and Community Planning - 01403 215208

✉ email to: strategic.planning@horsham.gov.uk

✉ post to: Strategic Planning and Performance, Horsham District Council,
Park North, North Street, Horsham, West Sussex, RH12 1RL

Note all information provided on this form in support of the application will be publicised

Thank you. When completed please return this form - together with your intended Plan Designation Map - to the above address.

*We will acknowledge and advise you on publicity and reporting arrangements and the decision of Horsham Council on your application. *Where the intended Plan Area includes land within the South Downs National Park then this application will also fall for their consideration and approval.*

APPLICATION INFORMATION

A CONTACT DETAILS

Name	John Fullbrook
Telephone number	01903 812042
E-mail address	spcclerk@btconnect.com
Position in organisation	Clerk to Steyning Parish Council

B ABOUT YOUR ORGANISATION

Name of Organisation	Steyning Parish Council
Address and postcode	The Steyning Centre, Fletcher's Croft Steyning, West Sussex, BN44 3XZ
Parish Council	Yes ☒ Prospective Neighbourhood Forum ☐

C AREA DETAILS

Intended Name of Neighbourhood Area		Steyning Neighbourhood Plan	
Extent of the area and boundaries	Whole Parish/Neighbourhood Forum area?	Yes	
	Part of a Parish/Neighbourhood Forum area?	☐	
	Is this a joint application with a neighbouring Parish or Forum?	No	
	Is any part of this area within the South Downs National Park?*	Yes	
	Please provide a Map showing your draft Plan Designation Area Preferably using an Ordnance Survey base map - with copyright acknowledgement.		
Add a Map Reference Number	Show clearly the boundary of the intended Neighbourhood Plan area and if different from the Parish or Forum area the boundary of these and include the boundary of the District Council (and South Downs National Park if applicable). the District Council (and South Downs National Park if applicable).		

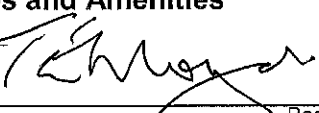
C STATEMENT

Plan Area Statement (Required)* Explain why this area is considered appropriate to be designated as a Neighbourhood development plan area Please use another sheet if necessary	The Neighbourhood Plan designated area will encompass the entire Steyning Parish as per the Map attached It therefore includes all areas that could conceivably be encompassed within a Steyning Neighbourhood plan. Notably - The historic market town of Steyning itself - The surrounding land set both within and outside of the designated South Downs National Park
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D SUPPORTING INFORMATION

Supporting Information (Optional) For publicity purposes You could use this to e.g explain your objectives in producing a Neighbourhood Plan Please use another sheet if necessary	Please see attached sheet entitled ' Steyning Parish Council – Neighbourhood Plan'
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E DECLARATION

I / We hereby apply to designate a Neighbourhood Area . In the case of joint applications, please provide the name of the relevant person and attach a confirmation letter on behalf of each Parish	Name and position Cllr Liz Trundle Chairman of the Planning Committee Steyning Parish Council	Date 14/5/18 Signed 
	Cllr Tim Lloyd Member of Finance and general purposes and Amenities Committees Steyning Parish Council	Signed 

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

Telephone: 01903 812042

Date 16th March '18

Steyning Parish Council – Neighbourhood Plan

Supporting information of area application Section D

- We aim to create a neighbourhood plan led by the local community's vision for areas such as housing, heritage, conservation and local green space. We feel Steyning should go through the proper process to assess Steyning's up to date housing needs and how this could be met. The plan will encourage the provision of affordable housing within the neighbourhood planning area. The plan's policies will encourage all new development to be high quality and inclusive in design, whilst respecting Steyning's distinctive character and being sustainable in line with the NPPF.
- We propose starting the process with a Steering Group of 10 or 11 people, to include 2 or 3 parish councillors. We feel at least eight people are necessary to ensure meetings are quorate without the body becoming unmanageable. We plan to advertise widely to attract other residents with the skills, time and enthusiasm to take the project forward constructively from the existing point. All members of the new Steering Group will need to understand and accept that they will have to undertake extra work outside meetings to create the plan and key deliverable documents which includes writing planning policies etc.
- This will be a community-led process, conducted as transparently as possible.
- Steyning is a Historic market town and we need to ensure any future development is in keeping with this heritage – to enhance and conserve, help protect South Downs footpaths, natural beauty and tourism value, and to listen to the needs of our residents.