

MINUTES OF THE STEYNING NEIGHBOUR PLAN STEERING GROUP MEETING HELD ON WEDNESDAY 27TH MARCH 2019 AT 7.30PM AT THE STEYNING CENTRE

Present:- Cllr Tim Lloyd, Members: Russell Barnes (RB), Paul Cotton (PC), Mariella Alexander (MA), Murray Van de Pol (MV), Richard Bell (R.Bell)

Members of the public:- 13 and Cllr Goldsmith

DRAFT MINUTES

1.0 APOLOGIES

Apologies were received from Sally Johnstone (SJ), Cllr Liz Trundle (LT), Paul Maidment (PM)

2.0 DECLARATIONS OF INTEREST

There were no Declarations of Interest from the Committee

3.0 QUESTIONS FROM THE FLOOR

Paul Campbell made a comment that the minutes from the SNP were late in being uploaded onto the website, also the report that Cllr Tim Lloyd had made at the meeting was also not on the website, RB will look into this.

His second comment was regarding a report from HDC in which there were 2 predictions made, RB explained that these were actually suggestions, the Consultant has been informed of this document and advice is now being waited for on how to move forward.

T. Cree spoke about the lack of support from the Parish Council on various matters; he stated that a representative from En-plan was needed on a video link so that the number of dwellings could be clarified.

Cllr Goldsmith queried the number under 79.1 of the 13th December minutes.

MV explained that the number quoted was based on the housing register of HDC.

4.0 MINUTES OF THE PREVIOUS MEETINGS

RB deferred the approval of the minutes so that the queries that were raised can be addressed.

5.0 MATTERS ARISING FROM THE MINUTES - RB stated that workshops on the Parish Vision have been held

5.1 Vision statement and Objectives – **Ongoing**

5.2 Next public engagement event – This has been put back to En-plan and is ongoing

5.3 Paul Cotton initial income and expenditure spreadsheet – has been forwarded to the Parish Clerk - **Actioned**

5.4 Making the 8 point Q & A public – **Actioned**

5.5 En- plan to attend public meeting – this has been booked for the next meeting

6.0 VISION STATEMENT

6.1 MA stated that the process is ongoing, all the surveys that were handed in at the Steyning Centre have been processed the ones from the Post office are yet to be collected. All the comments so far have been entered on the draft statement this should

be completed in time for the next workshop; there will also be a breakdown of the objectives.

7.0 NEXT POP EVENT AND COMMUNITY ENGAGEMENT

- 7.1 RBE stated that there has been a positive response from the school asking how they can involve the young people; this could take the form of a survey within the school to gauge the response of the pupils.
- 7.2 MVP reported that there was a short presentation at the Green Steyning meeting with a discussion for further consultation with CPRE attending to give views on various parts of the NP; also South Downs National Parks will be asked to give guidance on how their local plan will work with the Steyning NP.

8.0 NEIGHBOURHOOD PLAN SURVEY

- 8.1 RB stated this would be kept moving forward, information was not available at the moment but the working documents will be available on-line. There were roughly 50 replies to the survey and it was hoped to involve the community but the Stakeholders meeting is on hold whilst awaiting a response from En-Plan.
MVP said that the Steyning NP was not dissimilar to other NP's and there has been a lot of discussion about their use but the process has to be followed.
T. Cree said that Steyning should be informed about by HDC the no's of housing required: RB replied that the committee have been told to carry on as they are.

9. NEIGHBOURHOOD PLAN CONSULTANTS

- 9.1 RB stated that En-Plan was in discussion with HDC focusing on various parts of the plan; En-Plan will be asked for a report on the activities that have been carried out.

10. LOCALITY AND FINANCE

- 10.1 Finance is tied up with En-Plan and housing quotas.

11.0 AECOM UPDATE

- 11.1 Still waiting for quotes which should be available on the 5th April 2019.

12.0 ANY OTHER URGENT BUSINESS

An application has been received for Local Green Space Designation for Mill Field, Mouse Lane, Steyning.

RB explained to the committee that the Stakeholders will be presenting the Stakeholders meeting although the committee will be present.

The public have been active in contacting the SCP regarding schools and green spaces.

MVP said that the South Downs National Park draft plan will require an involvement with Steyning.

RB stated that the views of the public were important to the committee as it opened discussion within the group.

13.0 INFORMATION/CORRESPONDENCE ITEMS

- 13.1 The deadline for the Vision Statement has expired any received after this date have been included.

13.2 RB stated that HDC will be consulted about putting the latest document on the website for public discussion.

14.0 DATE OF NEXT MEETING

Wednesday 24th April 2019

The meeting closed at 8.40pm