

Detailed Income & Expenditure by Budget Heading 30/09/2017

Month No: 6

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4253 Water Charges	0	509	0	(509)		(509)	0.0%
4310 Grounds Maintenance	3,212	3,274	10,000	6,726		6,726	32.7%
4312 Waste Removal	0	0	850	850		850	0.0%
4320 Play Equipment Inspections	0	288	970	682		682	29.7%
4341 Repairs & Tree works	416	808	2,000	1,192		1,192	40.4%
4352 Litter and Bins	302	605	3,023	2,419		2,419	20.0%
4360 Allotment Maintenance	0	0	3,200	3,200		3,200	0.0%
4401 Trade Waste	0	395	0	(395)		(395)	0.0%

Playing Fields :- Indirect Expenditure 3,939 6,944 20,043 13,099 0 13,099 34.6%

Movement to/(from) Gen Reserve (3,098) (4,200)

302 Allotments

1005 Allotment Rents	814	3,365	3,600	235			93.5%
Allotments :- Income	<u>814</u>	<u>3,365</u>	<u>3,600</u>	<u>235</u>			<u>93.5%</u>
4253 Water Charges	0	374	550	176		176	68.0%
4341 Repairs & Tree works	0	1,435	0	(1,435)		(1,435)	0.0%
Allotments :- Indirect Expenditure	<u>0</u>	<u>1,809</u>	<u>550</u>	<u>(1,259)</u>	<u>0</u>	<u>(1,259)</u>	<u>328.9%</u>

Movement to/(from) Gen Reserve 814 1,555

Amenities Cttee :- Income 1,655 6,109 23,280 17,171 26.2%

Expenditure 5,336 19,060 41,801 22,741 0 22,741 45.6%

Movement to/(from) Gen Reserve (3,681) (12,950)

Premises & Steyping Centre Ctt202 Public Toilets

4000 Salaries	0	2,797	9,820	7,023		7,023	28.5%
4005 Insurance	0	0	100	100		100	0.0%
4016 Legal Fees/Elections	0	(500)	0	500		500	0.0%
4250 Public Toilets - opening/clnsng	99	495	1,200	706		706	41.2%
4252 Electricity	0	153	550	397		397	27.8%
4253 Water Charges	0	(89)	1,000	1,089		1,089	(8.9%)
4254 Rates	54	324	350	26		26	92.6%
4256 Repairs, pdh, consumables	0	(57)	1,000	1,057		1,057	(5.7%)

Public Toilets :- Indirect Expenditure 153 3,122 14,020 10,898 0 10,898 22.3%

Movement to/(from) Gen Reserve (153) (3,122)

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
303 Playing Field Costs							
1003 Clubs Lease Rentals	0	(466)	3,075	3,541			(15.2%)
Playing Field Costs :- Income	0	(466)	3,075	3,541			(15.2%)
4000 Salaries	0	720	5,678	4,958	4,958		12.7%
4252 Electricity	0	(200)	650	850	850		(30.8%)
4253 Water Charges	0	(963)	850	1,813	1,813		(113.3%)
Playing Field Costs :- Indirect Expenditure	0	(443)	7,178	7,621	0	7,621	(6.2%)
Movement to/(from) Gen Reserve	0	(23)					
401 Steyning Centre							
1007 Room Hire	3,038	23,161	65,000	41,839			35.6%
1010 Miscellaneous income	0	0	250	250			0.0%
1015 Coffee Machine Income	0	165	300	135			55.0%
1017 Income Film Night	763	3,470	6,000	2,530			57.8%
1020 FITS Receipts	0	331	800	469			41.3%
1021 Elec recharge income	0	13	0	(13)			0.0%
Steyning Centre :- Income	3,801	27,139	72,350	45,211			37.5%
4000 Salaries	0	11,531	42,998	31,467	31,467		26.8%
4001 Salaries Cleaning	0	1,478	6,873	5,395	5,395		21.5%
4004 Telephones and Alarm	0	332	0	(332)	(332)		0.0%
4039 Publicity and Advertising	0	0	250	250	250		0.0%
4053 Entertainment Licence	0	0	2,000	2,000	2,000		0.0%
4071 ICT Equipment	0	0	400	400	400		0.0%
4252 Electricity	0	662	5,000	4,338	4,338		13.2%
4253 Water Charges	0	(139)	3,150	3,289	3,289		(4.4%)
4254 Rates	907	5,443	10,200	4,757	4,757		53.4%
4257 Gas	0	482	6,400	5,918	5,918		7.5%
4310 Grounds Maintenance	201	1,018	3,500	2,482	2,482		29.1%
4341 Repairs & Tree works	0	0	200	200	200		0.0%
4342 Repairs/Mtce/Renewals	369	1,011	9,500	8,489	8,489		10.6%
4401 Trade Waste	1,185	1,975	2,750	775	775		71.8%
4402 Annual Maintenance Contracts	844	2,946	12,000	9,054	9,054		24.5%
4404 Alarm System	0	(99)	500	599	599		(19.7%)
4406 Cleaning and Consumables	187	1,091	2,000	909	909		54.6%
4407 Coffee Machine Expenditure	0	0	300	300	300		0.0%
4408 Film Night	384	1,655	3,600	1,945	1,945		46.0%
4409 Refund room booking fees	0	159	0	(159)	(159)		0.0%
Steyning Centre :- Indirect Expenditure	4,077	29,546	111,621	82,075	0	82,075	26.5%
Movement to/(from) Gen Reserve	(275)	(2,407)					
Premises & Steyning Centre Ctt :- Income	3,801	26,673	75,425	48,752			35.4%
Expenditure	4,230	32,225	132,819	100,594	0	100,594	24.3%
Movement to/(from) Gen Reserve	(428)	(5,552)					

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Steyning Parish Council

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	5,589	155,847	345,051	189,204			45.2%
Expenditure	9,910	188,150	345,051	156,901	0	156,901	54.5%
Net Income over Expenditure	<u>(4,321)</u>	<u>(32,303)</u>	<u>0</u>	<u>32,303</u>			
Movement to/(from) Gen Reserve	<u>(4,321)</u>	<u>(32,303)</u>					

9.2.

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9.2

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e-Changer Horizontal Baby Changing Table in White

E-Changer Horizontal Baby Changing Table In White

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1

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Code: E-CHANGER2

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Horizontal Wall Mounted Baby Changing Unit MH42

The MH42 horizontal, fold-down baby changing unit combines innovative design with the latest safety features. This compact, stylish unit will enhance any washroom. Extra deep sides increase safety and eliminate the hazards associated with the use of straps. Available in a choice of white fleck or oatmeal colour.

- Dimensions: 755mm x 140mm (closed) 555mm (open) x 585mm
- Status: In Stock

£219.00

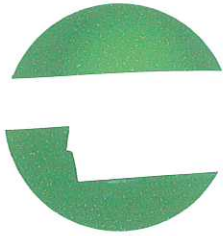
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C/O Steyning Parish Council
Ref: The Steyning centre, Fletchers Croft, Steyning, BN44 3XZ

25 September 2017

Dear Sirs,

Firstly, let me thank you for the opportunity to quote on the glazing works that you require. After an initial site visit, we would like to offer the following quote, which should it be favoured with your order, will receive our best and prompt attention:-

Location	Details	Cost
5x Corridor Roof Domes	To remove and dispose of existing and supply and install new 5x stardome double skin clear UV protected polycarbonate dome/pyramid sized 4 @ 900 x 1200 and 1 @ 1200 x 1200	£2,953.85 + vat

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- Family run company established since 1987
- Competitive prices without compromising on quality
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- All engineers have been passed through the Sussex Police vetting system
- See www.checkatrade.com to see all of our reviews
- NVQ trained glazing installers

We hope you find this quotation of interest and we look forward to receiving your further instructions. Should you wish to proceed, we would require a small deposit to book in the work. If there are any details that you wish to discuss please do not hesitate to contact me.

Yours Sincerely,

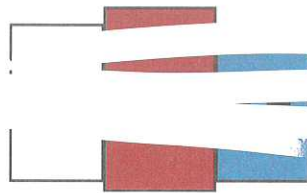
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Hazel Roxby
The Steyning Centre
Fletchers Croft
Steyning
West Sussex
BN44 3XZ

24th September 2017

Dear Hazel

Further to my recent visit to the Steyning Centre to discuss your requirements for replacement roof lanterns, I have pleasure in submitting my quotation as follows.

To supply and install 5 replacement roof lanterns in white aluminium with self cleaning glass and a U value of 1.2 w/m2

Cost.....£7200.00

Plus vat.....£1440.00

Total.....£8640.00

This estimate is subject to a site visit to measure and inspect the existing roof upstand for its suitability.

I hope you find this acceptable and would like to thank you for asking Steyning Double Glazing for a quotation, should you have any further queries please do not hesitate to contact me

Yours sincerely,

9.4

Hazel Roxby

From: .uk>
Sent: 24 September 2017 18:41
To: Hazel Roxby
Subject: FIRE INTERLOCK

Hello Hazel

After are recent works in the boiler room and checks with the fire alarm engineer it was found there is not a cable link between the downstairs fire panel an upstairs plant panel if you require us to install a PF2000 Cable between the two the cost would be £386.00 +vat

Kind regards