

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk

Telephone: 01903 812042

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TO ALL MEMBERS OF THE PREMISES COMMITTEE

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING

AT THE STEYNING CENTRE ON TUESDAY 2ND OCTOBER 2018 AT 7.30PM

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

AGENDA

- 1.0 Apologies for absence** – to receive and consider apologies for absence
- 2.0 Declarations of Interest** – to receive and consider declarations of interest
- 3.0 Questions from the floor** – to receive questions from members of the public regarding items on the agenda.
- 4.0 Minutes of the previous meeting** – to agree and sign the minutes of the meeting of 4th September 2018.
- 5.0 Matters arising and Actions** – to consider matters arising and actions from the previous minutes
 - 5.1-27.1** Cllrs Lloyd and Toomey met with members of the Tennis Club to discuss the accessibility of their toilet to the members of the public.
 - 5.2-27.3** The new windows have been installed – there is some finishing off on the outside being carried out on Saturday 29th September.
 - 5.3-27.4** Cooker for Coombe Court is now fitted and working.
 - 5.4-29.1** Deputy Clerk has liaised with the local funeral director and he has confirmed that he will promote a Steyning Centre leaflet.
 - 5.5-31.2** New signage – Ordered
 - 5.6-31.4** Relining of curtains -ordered.
- 6.0 Deputy Clerk's Report and Steyning Centre update** – to receive the day to day report on the Steyning Centre and discuss any issues.



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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- 6.1 Report for film nights
- 6.2 Rampion bid for lighting -update

- 7.0 **Cricket Pavilion, Bowling and Tennis Club Houses and High Street Toilets**– to discuss any issues arising
- 7.1 Annual invoices have been sent to the clubs.
- 7.2 Re-painting of the seats in the bus shelter is being arranged.
- 7.3 Public Spaces Protection Order Notice – Update.

- 8.0 **Financial items** – to receive details of Income & Expenditure for the Steyning Centre.
- 8.1 To sign the Income and Expenditure report for August 2018
- 8.2 Re-evaluation of the Asset Register
- 8.3 To discuss the price increase for the Steyning Centre hiring for 2020-2021
- 8.4 Initial discussion preparing for budget requirements for 2019-2020

- 9.0 **Correspondence** – to discuss incoming correspondence
- 9.1 Letter received from Steyning So & Sews.

- 10.0 **Date of the next meeting** – Tuesday 6th November 2018 at 7.30pm

John Fullbrook
Clerk to the Council

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING



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