

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO ALL MEMBERS OF THE PREMISES COMMITTEE
YOU ARE HEREBY SUMMONED TO ATTEND A MEETING
AT THE STEYNING CENTRE ON TUESDAY 6TH MARCH 2018 AT 7.30PM**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

AGENDA

- 1.0 Apologies for absence** – to receive and consider apologies for absence
- 2.0 Declarations of Interest** – to receive and consider declarations of interest
- 3.0 Questions from the floor** – to receive questions from members of the public regarding items on the agenda
- 4.0 Minutes of the previous meeting** – to agree and sign the minutes of the meeting of 6th February 2018.
- 5.0 Matters arising and Actions** – to consider matters arising and actions from the previous minutes
 - 5.1–89.1 Update on the Rampion Grant request for LED lighting.
 - 5.2–91.1 Tennis Club – report from visit.
 - 5.3–81.3 Electric cooker – Ordered - update
 - Prices for Blinds – fitted
 - Prices for Toilet flooring – ordered
 - Prices for New Signage - ongoing
 - Quotes for Coombe Court windows – need to order
 - Coffee machine –Ordered
- 6.0 Deputy Clerk's Report and Steyning Centre update** – to receive the day to day report on the Steyning Centre and discuss any issues.
 - 6.1 Request from Steyning so & sews (Brief presentation)
 - 6.2 Work to radiator valves has been carried out.



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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6.3 Issue with gas cooker – work carried out.

7.0 Cricket Pavilion, Bowling and Tennis Club Houses and High Street Toilets– to discuss any issues arising

8.0 Financial items – to receive details of Income & Expenditure for the Steyning Centre.

8.1 To sign the Income & Expenditure Reports for February 2018

9.0 Showcase 2018

9.1 To receive a report following the showcase event on 24th February 2018

10.0 Correspondence – to discuss incoming correspondence

11.0. Date of the next meeting – Tuesday 3rd April 2018 at 7.30pm

John Fullbrook
Clerk to the Council

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING



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