

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO ALL MEMBERS OF THE PREMISES COMMITTEE
YOU ARE HEREBY SUMMONED TO ATTEND A MEETING
AT THE STEYNING CENTRE ON TUESDAY 3TH APRIL 2018 AT 7.30PM**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

AGENDA

- 1.0 Apologies for absence** – to receive and consider apologies for absence
- 2.0 Declarations of Interest** – to receive and consider declarations of interest
- 3.0 Questions from the floor** – to receive questions from members of the public regarding items on the agenda
- 4.0 Minutes of the previous meeting** – to agree and sign the minutes of the meeting of 6th March 2018.
- 5.0 Matters arising and Actions** – to consider matters arising and actions from the previous minutes
 - 5.1–100.1** Update on Rampion Grant request from Rampion
 - 5.2-100.2** Letter sent to tennis club re Toilet being more accessible.
 - 5.3-100.3** update on cooker for Saxon Room
 - Update on flooring in gents toilet
 - New signage – ongoing
 - 5.4-101.1** Report from Steyning so & sews ongoing
 - 5.5-102.3** New signs for gents urinal have been purchased and erected.
- 6.0 Deputy Clerk's Report and Steyning Centre update** – to receive the day to day report on the Steyning Centre and discuss any issues.
 - 6.1** New caretaker
 - 6.2** Report for film nights
 - 6.3** Report on solar panel income



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
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7.0 Cricket Pavilion, Bowling and Tennis Club Houses and High Street Toilets– to discuss any issues arising

8.0 Financial items – to receive details of Income & Expenditure for the Steyning Centre.

8.1 To sign the Income & Expenditure Reports for March 2018

Update on salaries budgets and headings for future monitoring.

8.2 To discuss and agree quote for blinds replacement in Committee Room 3.

8.3 To discuss and agree prices for replacement fire alarms for the pavilion.

8.4 To discuss and agree planning application and associated costs for the Coombe Court window.

8.5 To discuss and agree cost for new clock for Coombe Court

9.0 Correspondence – to discuss incoming correspondence

10.0. Date of the next meeting – Tuesday 8th May 2018 at 7.30pm

John Fullbrook
Clerk to the Council

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING