Dated 29th November 2018 – Draft 4

BUDGETS FOR PREMISES 2017/18

Code number	Description	Actual 2017/18	Budget 2018/19	Proposed 2019/20	Notes
Income					
1003	Club Lease rentals	2,486	3400	3400	No Change – rentals struggling to achieve budget this year
1007	Room Hire	62,886	63,000	64,575	2.5% increase in line with extra hourly rate, despite slightly fewer bookings
1008	NHP Income				This to be transferred to F&GP income and expenditure
1010	Misc. income	395	250	250	No change – This item fluctuates but 250 seems to cover it generally
1015	Coffee machine income	324	1,000	1,050	Modest increase next year as struggling to achieve this year's target
1017	Film night income	6,560	6,500	6,500	Big increase last year and no ticket price increase due so no change
1020	Feed in Tariff	763	800	850	Achieved budget almost precisely in 17/18, and likely to go above by some margin this year so suggest £50 increase for next year
TOTAL PREMISES INCOME		**£73,414**	**£74,950**	**£76,655**	**Increase of £1,705 or 2.27% increase**
Expenditure					
4005	Public toilet insurance	(100)	100	110	There is a small increase due
4039	Publicity and Advertising	214	0	400	We lost this budget line last year, but we actually need it to promote services
4053	Entertainment licence	180	2,000	2,000	No Change – Due to pay more than in 17/18
4250	Public toilets opening/closing	1,188	1,200	1,200	No change
4252	Electricity	5,135	5,550	5,580	Small increase.
4253	Water charges	2,287	5,500	3,000	Decrease as overestimated last year's budget increase – more accurate readings
4254	Rates	8,488	10,550	10,650	Small increase forecast.
4257	Gas	1,874	6,400	5000	Decrease– Gas tariff increasing but requirement dropping due to more efficient boiler, Better radiator valves, better thermal insulation through window and roof lantern renewals. 17/18 figure excluded some invoices paid

					pre and post financial year
4256	Repairs and renewals	659	1,000	1000	No Change
4310	Grounds Maintenance	2,378	3,500	3,500	No Change unless the Steyning centre boundary fence is to be replaced
4341	External grounds / Tree work	(454)	500	500	Adequate budget
4342	Facility repairs and renewals	16,456	5,000	10,770	Cut this budget line by too much last year – A return to 17/18 budget costs which also includes the fact that this year will be the biannual floor maintenance (Scheduled for every two years – cost £2,499), plus many items to be dealt with having been flagged up for urgent remedial works at the last working party meeting.
4401	Trade waste	2,369	2,850	2,900	nominal cost increase
4402	Annual Maintenance contracts	8,354	12,000	10,000	Savings by changing contractors or challenging tariffs, using discount offers and a redirection of some costs into other budget headings such as 4342 (Above), 4025 (CCTV Maintenance) and 4004 (telephones and Alarms) has reduced this budget line
4404	Alarm system	157	500	500	No Change – no price increase suggested
4406	Cleaning and consumables	2,111	2,500	2500	Prices increased but savings made
4407	Coffee machine supplies	2,098	350	350	No change – probably under budget this year as initial stocks are keeping us going but there will have to be further costs next year though not beyond budgetary amount shown.17/18 figure includes machine purchase.
4408	Film Night	3,365	4,000	4,100	Nominal Price increases
TOTAL PREMISES EXPENDITURE		**£57,867**	**£63,500**	**£65,060**	**Increase of £1,560 or 2.46% increase**

OVERALL VARIATION - £145 Decrease in this Committee's precept request