

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
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EXTRAORDINARY MEETING OF THE AMENITIES COMMITTEE

HELD ON 5th FEBRUARY 2019 AT 6.30PM

IN THE STEYNING CENTRE

Present: Cllrs Goldsmith, Lloyd, Toomey and Sullivan.

Clerk: John Fullbrook

Members of the Public: 1 {Cllr G. Sullivan}

Meeting started at: 6.36 pm

DRAFT MINUTES

ACTION

A/18/76 ELECTION OF CHAIRMAN

76.1 In the absence of Amenities Chairman and Vice Chairman the clerk asked for nominations to chair this meeting. Cllr Goldsmith was **nominated** by Cllr S. Sullivan and without any other nominations took the position of Chairman for the meeting. **Agreed unanimously**

A/18/77 APOLOGIES FOR ABSENCE

77.1 Apologies received from Cllr Syred, Bowell and Muncey.

A/17/78 DECLARATIONS OF INTEREST

78.1 Cllr S. Sullivan lives adjacent the MPF and is a committee member of the Steyning Community Orchard group

A/17/79 QUESTIONS FROM THE FLOOR

79.1.1 No questions from the floor.

A/18/80 MEMORIAL PLAYING FIELD AND OPEN SPACE

80.1.1 The MPF multi-play or Basketball facility – The Clerk sent around supporting papers with the details of the final three quotes that were considered. The very pleasing news was that the Wilson Memorial Trust had decided to agree option 2 which specified a polymeric surface. Assuming Council order and pay for the installation, Wilson Memorial Trust agreed to send monies to cover the cost (£24,680.25) upfront.

80.1.2 The changing rooms are available for provision of welfare facilities for the installation of the multi-play area. Access for vehicles will be via gate adjacent Mill Road. To avoid too much rutting up and in protection of the MPF grass, the works will begin April/May. Clerk to ensure there is an element of making good from the contractors and an avoidance of grounds upheaval by specifying access routes, plus provision of safety fencing.

CLERK



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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80.1.3	Cllr Lloyd Proposed, seconded by Cllr S Sullivan that council agree to quote 2. Then Clerk can place the order and agree that the site be looked at once more to ensure protection of the MPF and the access to the facility is protected during the excavation and that any additional cost either come from WMT if possible or goes forward to the next Amenities committee for approval having obtained a cost from contractors. Agreed	ACTION CLERK
80.2	Hedgerow group works – The Clerk reported on the quotes to complete works at the western end of the MPF as specified within supporting papers. Cllr Toomey proposed, seconded by Cllr Lloyd that quote 2 be accepted in its entirety, the cost being £1434.00 {Inc. VAT}. Agreed	CLERK
80.3	Steyning Community Orchard – Cllr Sullivan did not take part in discussion nor vote as had declared an interest. There was a need to discuss and agree the planting regime as per request on supporting papers. Cllr Lloyd proposed, seconded by Cllr Toomey that council accepts the plans put forward by the SCO for their planting plans (A to G inclusive) but that there should be no further ‘creep’ onto the remainder of the MPF. Agreed	CLERK
80.4	Permissions for the use of the MPF – First, Steyning Country Fair had requested to use the MPF on the 27 th May for a Country Fair. Second, The Steyning Partnership’s St Cuthman’s Wheelbarrow race, set for June 23 rd , will parade along the High street and asked for agreement to use the MPF afterwards. Cllr S Sullivan proposed, seconded by Cllr Lloyd that council agrees to these two requests subject to the Clerk checking risk assessments and checking with the Cricket club that there would be no clash with fixtures, and also to see if perhaps Cricket club catering facilities could be used instead of proposed commercial mobile units for both events. Agreed	CLERK
80.5	Committee considered quotes from the Clerk for a purchase of a ‘Brush cutter’ for the Caretaker to use predominantly on the Allotments. Cllr Lloyd proposed, seconded by Cllr Sullivan that council agrees to purchase a Makita ‘Brush cutter’ and Battery pack to a maximum value of £600. Agreed	CLERK
A/18/81	HIGHWAYS	
81.1	Cllr Lloyd proposed, seconded by Cllr Toomey that Council agrees to power washing of High street for up to 15 hours at £38 per hour to be undertaken. Agreed	CLERK
A/18/82	INFORMATION / CORRESPONDANCE ITEMS	
82.1	Clerk to find out more information regarding the notice to close the High Street for an event on the 24 th March and to circulate to members of the committee.	CLERK
A/18/83	DATE OF NEXT MEETING – 26th February 2019 at 7.30pm	

Meeting closed at 7.27 pm

Signed: Date: 26th February 2019

Chairman