

03/04/2019

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Steyning Parish Council

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Detailed Income & Expenditure by Phased Budget Heading 01/04/2019

Month No: 12

Committee Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>Amenities Cttee</u>							
201 Highways & Lighting							
1001 HDC Cleaning Grant	0	19,564	19,564	19,564			0.0%
1004 Reimbursed Charges & donations	83,099	0	(83,099)	0			0.0%
	83,099	19,564	(63,535)	19,564			424.8%
Highways & Lighting :- Income							
4200 Street Light Energy	640	600	(40)	600		(40)	106.7%
4201 Street Light Maintenance	1,728	1,750	22	1,750		22	98.8%
4202 Lamp Post Testing	0	100	100	100		100	0.0%
4210 Road Sweeping	15,246	16,529	1,283	16,529		1,283	92.2%
4211 Town Improvements	65,036	1,000	(64,036)	1,000		(64,036)	6503.6%
4259 Grit	0	600	600	600		600	0.0%
4260 Pressure wash High St	684	700	16	700		16	97.7%
	83,335	21,279	(62,056)	21,279	0	(62,056)	391.6%
Highways & Lighting :- Indirect Expenditure							
Movement to/(from) Gen Reserve							
301 Playing Fields							
1004 Reimbursed Charges & donations	0	500	500	500			0.0%
	0	500	500	500			0.0%
Playing Fields :- Income							
4252 Electricity	0	500	500	500		500	0.0%
4310 Grounds Maintenance	7,539	10,000	2,461	10,000		2,461	75.4%
4312 Waste Removal	1,016	850	(166)	850		(166)	119.5%

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Month No: 12

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	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4320 Play Equipment Inspections	799	970	171	970		171	82.4%
4341 Repairs & Tree works	1,804	2,000	196	2,000		196	90.2%
4352 Litter and Bins	3,719	3,412	(307)	3,412		(307)	109.0%
4360 Allotment Maintenance	1,674	3,600	1,926	3,600		1,926	46.5%
Playing Fields :- Indirect Expenditure	<u>16,551</u>	<u>21,332</u>	<u>4,781</u>	<u>21,332</u>	<u>0</u>	<u>4,781</u>	<u>77.6%</u>
Movement to/(from) Gen Reserve	<u>(16,551)</u>						
302 Allotments							
1005 Allotment Rents	4,040	3,600	(440)	3,600			112.2%
Allotments :- Income	<u>4,040</u>	<u>3,600</u>	<u>(440)</u>	<u>3,600</u>			<u>112.2%</u>
4253 Water Charges	625	550	(75)	550		(75)	113.6%
Allotments :- Indirect Expenditure	<u>625</u>	<u>550</u>	<u>(75)</u>	<u>550</u>	<u>0</u>	<u>(75)</u>	<u>113.6%</u>
Movement to/(from) Gen Reserve	<u>3,415</u>						
Amenities Ctee :- Income	87,139	23,664	(63,475)	23,664			368.2%
Expenditure	100,511	43,161	(57,350)	43,161	0	(57,350)	232.9%
Movement to/(from) Gen Reserve	<u>(13,372)</u>						

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SPC Amenities Committee Review of Fletchers' Croft car park renovation

1. The first consultation meeting concerning the renovation of Steyning car parks was held with HDC staff on 11th October 2017 and the following design ideas were put forward by HDC for Fletchers' Croft.

Steyning Car Parks

DESIGN IDEAS - FLETCHER'S CROFT



Some commentaries say Cuthman was a shepherd, others refer to him as a shepherd's son. Reference to this could be used in the design.

© The National Trust. Photo: The National Trust. Photo: The National Trust.

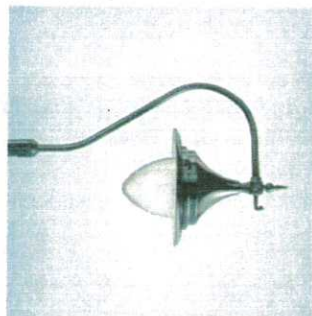


Left: Sheep sculpture

Images: Brian Smith, 1995, art and photography, 1995, 1995

Right: Whortleberries (blueberries) Vaccinium ssp. could be included in the planting scheme

Images: by Andrew Smith (1995, 1995) CC BY-SA 3.0
© The National Trust. Photo: The National Trust.



Shepherd's crook style lamp posts; this the Ely design by DW Windsor



A wheelbarrow / cart planter may be a bit cliché (?)...

Images: by P. J. Smith (1995, 1995) CC BY-SA 3.0
© The National Trust. Photo: The National Trust.



Above: Play sculpture by Handmade Places



Below: Woven sculpture by artist Kim Creswell



LEGEND

- Existing tree
- Proposed planting
- Proposed mature grass
- Proposed mid/mature grassland - existing grass to be retained and surrounded with a high maintenance border grass mat
- Proposed matured surface
- Play machine
- Reclaim bar
- Bench
- Proposed drop bars
- Existing lighting columns to be replaced to match provided
- Proposed lighting - reference positions only - to be designed by lighting Engineer
- Proposed 0.5m wide island
- Proposed 0.5m wide island

NOTE: All dimensions and contents including the appropriate and subject to adjustment following accurate survey



Horsham District Council
 Planning, Design & Development
 1st Floor, 21-23 High Street
 Horsham, West Sussex BN12 1HL
 Tel: 01323 271122
 Fax: 01323 271123
 www.horsham.gov.uk

STEVENING FLETCHER'S CROFT CAR PARK IMPROVEMENTS

SKETCH DESIGN #1

Client: Horsham District Council
 Date: 12/08/2017
 Drawing No: 12/08/2017
 Drawing Title: STEVENING FLETCHER'S CROFT CAR PARK IMPROVEMENTS

2. After a working party meeting and Amenities' Committee approval the following response was submitted by SPC in November 2017.

'Dear Ben

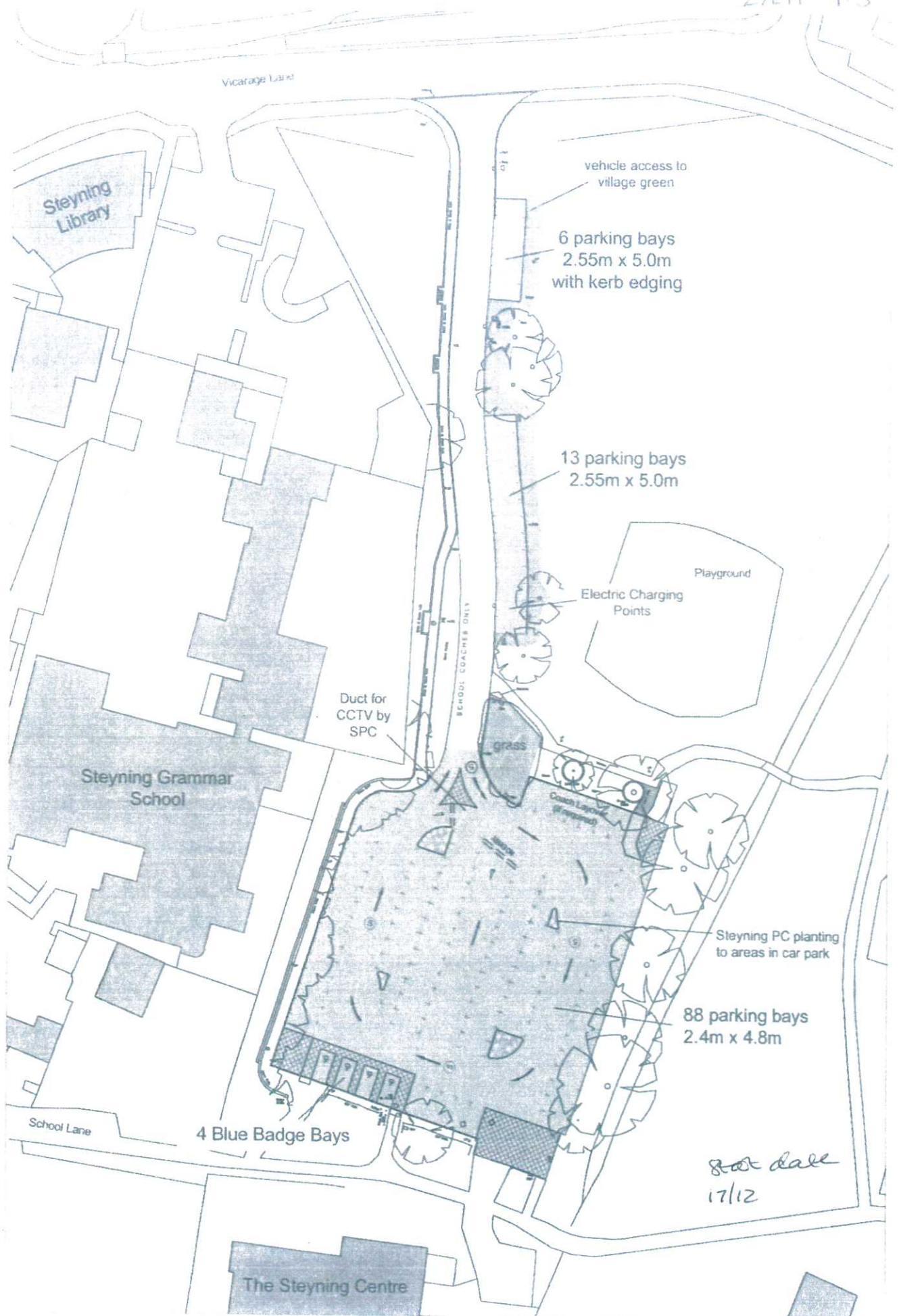
Thank you so much for meeting with us on 17th October and sharing your proposals for upgrading the three car parks in Steyning. We appreciate that our views were sought not only on the order in which works should be carried out but also on the detail of the plans. Our response on the design proposal for Fletchers' Croft is as follows:

2 Detailed comments on plan for each car park

A. Fletchers Croft

- *We would like to investigate whether a scheme can be implemented so the 7 proposed car parking spaces at the rear of the car park, adjacent to the play area, can be used as a coach park. We would like to see if a dual-use scheme is possible so that coaches have to book in advance but the spaces available as ordinary parking at other times.*
 - *You said that wiring could be installed for an electric car charging point. We would like a charging point installed, possibly to the right of the new pay machine proposed near the play area. Steyning has an active Greening movement and we feel this is an important facility to offer to visitors to the town.*
 - *We like the proposed style of the Ely lamps but wonder if four will be sufficient to safely light the whole area, where there is a history of anti-social behaviour. If possible we would like the four proposed lights to be moved slightly towards the outside of the parking area and to have some adjacent planters (perhaps in flint to reflect the nearby walls) with compact evergreen shrubs. At present the car park will be a very large stretch of tarmac and some planters on the outside 'corners' of the central oval, where there are some spaces not large enough for parking, would break this up.*
 - *We welcome the proposal to cut back the shrubs at the entrance to the car park as this means the path from the play area is unused at present as visibility crossing the approach road is so poor. We also feel the path removed in 2016 linking the playground directly with the propose coach area should be reinstated as the track in the grass shows it is still a frequently used route.*
 - *We feel that the plan should take into account the adjacent stream and Millennium pedestrian bridge. The maintenance of the stream falls to HDC but it is currently not done regularly so the banks are covered with nettles etc. As part of the upgrade we would like the stream to become a feature by being regularly cleared, and instead of the proposed wildflower meadow which can look untidy and is hard to keep clear of fouling, we would prefer the planting of spring bulbs in the grass.*
 - *The current 4 disabled spaces are not fully utilised so we would like the proposed fifth space to be a parent and child space, as a playgroup operates in the Steyning Centre.*
 - *Continuing the heritage theme, we would prefer heritage waste bins to the suggested furnitube bins.*
 - *We feel it is important that the existing parking spaces along the entry road are incorporated as a permanent integral part of the car park, and are properly marked out and re-surfaced with grasscrete.*
 - *We welcome the proposal for sheep sculptures but the possibility of vandalism would have to be taken into account when choosing the design.'*
3. A further meeting was held with HDC on 7th June 2018 and on 25th September 2018 SPC's Amenities Committee approval the following final design, with works due to start on 17th December. Note the inclusion of electric charging points, heritage waste bins, landscaping/planting beside the stream and a coach layout for SPC use in front of the play area and planters which could be maintained via Steyning PC subject to an annual maintenance grant being received.

ITEM 4.3



4. Works commenced in January 2019 and the following photos were taken on 31th March:



One of the Planter spaces



Only sign of electric car charging point



Various views of 'landscaping' areas including suggested spring bulb planting area or wild flower meadow area beside stream



Lack of proposed heritage style waste bins leading to litter and rusty metal pole not removed. No evidence of SPC coach space (although additional coach space for school has been provided without any liaison).



Old lamp-posts still to be removed

From: John Fullbrook
Sent: 18 April 2019 14:23
To: John Fullbrook
Subject: FW: Re: Oak fence in Steyning High Street



Steyning Register Office (left) in 1905.
This picture is held at Steyning Museum.

Update on status of Playground developments

Item 8.1

Fletchers Croft – Project Completed and Paid in March - £63,235.20 (Inc. VAT)

Adult Fitness Area – Project Started, due to be completed Mid May – Nothing paid – Project cost £60,616.00 (Inc. VAT)

Basketball Court – Project due to start in May and complete in June – 50% deposit paid - £14,808.31 (Inc. VAT) with £14,808.31 (Inc. VAT) still to pay

MPF Playground - Project development on hold - New Application for funds required new financial Year 2019/20 to WMT.

TOTAL PAID 2018/19 - £ 78,044.00

TOTAL LEFT TO PAY UNDER ACCRUALS FOR 2018/19 - £ 75,424.00

GRAND TOTAL FOR THREE PROJECTS - £153,467.00

TOTAL VAT REFUND DUE - £25,577.90

NET TOTAL TO BE PAID - £127,889.10

Money received from external sources and already banked :-

W.M.T - £ 75,193.00

Cil Monies - £ 6,246.28

TOTAL - £ 81,439.28

Money to be claimed after project completion and therefore under Accruals :-

S106 monies - £ 12,792.78

Money agreed to be funded from Council reserves in 2018/19 :-

Earmarked Reserves - £ 35,000.00 MAX.

Fletchers Croft Play Area

This Playground is for Children aged 12 and under.

Please respect other users at all times.

Dogs are strictly prohibited

Do not Litter

No Smoking

Please report any damage or concerns to 01903 812042

Antisocial behaviour or criminal damage will not be tolerated, please report any incidents to the Neighbourhood Wardens on 07734387889 / 07734387888

This facility has been provided by the Steyning Parish Council. It is challenging for the younger ones and we ask that parents/ guardians maintain close supervision to ensure a safe and enjoyable experience.

Notes of a meeting held in the Memorial Playing Field on Friday 29th March 2019 between members of the SPC Amenities Committee and members of the Steyning Community Orchard Group

Present:

(SPC) Phil Bowell, Gill Muncey, Rodney Goldsmith, Sarah Sullivan, Gary Sullivan

(Steyning Community Orchard Group) Alec Harden, Roger Brown

1. An attempt was made to find two trees near the Newham Lane entrance to the MPF planted by Marlene Carmen. A horse chestnut (tag no 0288) was located but was already in bud. A damson could not be identified. It was agreed to consider trimming the horse chestnut in the autumn as it is quite mis-shapen and overgrown, and to look again for the damson then.
2. It was agreed to soften the appearance of the metal cycle barrier by the allotments entrance by SPC arranging for it to be painted with a dark green Hammerite paint, once works to level the nearby earth/rubble pile have been completed. A future project to replace the metal barrier with a wooden one could be considered if grant funding can be obtained.
3. It was agreed to seek a quote from Danny Flynn to remove the lump of soil and rubbish/rubble from just inside the MPF (on the left immediately past the cycle barrier), possibly by using a small digger to transfer it into a skip placed on the other side of the barrier. The soil should be levelled between the barrier and the first tree on the left to create a wider entrance that can be grassed. The SPC rubbish bin and HDC dog waste bin should be then moved back against the fence on the left (HDC can be notified of this small move at hopoast.depot@horsham.gov.uk - the address given on the waste bin). PB hoped that there may be sufficient funding left at the end of the 18/19 Amenities budget year to fund this work so it can be undertaken soon.
4. SCO members mentioned the possibility of erecting a noticeboard welcoming the public to the MPF and the Orchard at the entrance by the cycle barrier. However SPC members felt this was only one of six entrances, the main one being by the car park, and as SCO already have their own board a second is not necessary at this location.
5. An inspection then took place of the new planting behind the cleared den area. The fence is not in good condition at this point and due to the removal of a tree in the allotments there was concern that access could be gained to the allotments until the newly planted hedgerow has grown. It was agreed that the erection of a low plastic screen (with holes) fixed to the wooden compost store would provide protection at this vulnerable point, whilst keeping sunlight on the new plants so they grow well.