

Steyning Parish Council

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The Steyning Centre, Fletcher's Croft, Steyning, West Sussex, BN44 3XZ

www.steyningpc.gov.uk www.thesteyningcentre.co.uk

TO ALL MEMBERS OF THE AMENITIES COMMITTEE: - Cllrs Bowell, Muncey, Lloyd, Sullivan, Toomey and Goldsmith.

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON

TUESDAY 23rd JANUARY 2018 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes will be available to allow for the public to make representations; (2 minutes per person) answer questions or give evidence in respect of any item of business on the agenda, in accordance with Standing Orders.
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councilors' to agree and sign the minutes of the Amenities Committee held on 28th November 2017
- 5.0 MATTERS ARISING FROM PREVIOUS MEETING**
 - 5.1 A/17/64.3.1** Contractor to leave logs and chippings during tree works – Clerk Actioned
 - 5.2 A/17/64.4.2** Grant aid form Orchard group to be discussed, Orchard to go on Agenda – Clerk actioned
 - 5.3 A/17/66.3** Ownership of entrances - Clerk to write to Mrs Acton – Clerk Actioned
 - 5.4 A/17/66.9** Identification of Illegal dropped kerbs, and overhanging vegetation - Cllrs PB/BP
 - 5.5 A/17/66.19** Banners on fence on entrance to by-pass – Clerk to update



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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- 5.6 **A/17/67.1** Car Parking issues – ongoing (Cllr Muncey to report at next meeting)
- 5.7 **A/17/68.1** Playground working party report – under item 7.1
- 5.8 **A/17/69.2** Exercise equipment working party – Update from Cllr Lloyd
- 5.9 **A/17/69.3** Flint wall Earthworks – under item 7.4
- 5.10 **A/17/69.4** Thanks to Steyning Staff – Actioned by Clerk
- 5.11 **A/17/55.9** MPF Trees T40 and T41 – Update from Clerk
- 5.12 **A/17/69.7** Hedgerow working group progress – under item 7.3
- 5.13 **A/17/70.1** Meeting with new Chairman of Allotment association – update from Cllr Bowell
- 5.14 **A/17/70.3** Vacant plots nursery - Actioned
- 5.15 **A/17/70.4** Works to remaining vacant plots - ongoing
- 5.16 **A/17/70.6** Provision of skips for Allotment clearance – Update from Cllr Bowell

6.0 HIGHWAYS

- 6.1 Proposed Car Park developments from HDC – Update from Clerk
- 6.2 WSCC Highways and transport seeking public consultation on draft West Sussex Rights of way Management plan – working party set up – update from Clerk

7.0 MEMORIAL PLAYING FIELD and OPEN SPACE

- 7.1 Playground working party – Update from Cllr Bowell
- 7.2 Orchard – update on latest developments and future plans.
- 7.3 Hedgerow group works – update from Cllr Bowell, see supporting papers.
- 7.4 Earthworks adjacent Flint wall – report from Clerk, see supporting paper.
- 7.5 Wicksteed report on Playground maintenance – see supporting paper – To agree what action is to be taken to complete repairs on the Playground equipment

8.0 ALLOTMENTS

- 8.1 Works associated with Allotment hedgerow group - update from Clerk / Cllr Bowell
- 8.2 Vacant Plot clearance – Update from Clerk

9.0 FINANCE

- 9.1 I&E reports for December 2017 – See supporting papers
- 9.2 To discuss and agree priorities concerning Amenities projects – See supporting papers

10.0 INFORMATION/CORRESPONDENCE ITEMS

11.0 DATE OF NEXT MEETING – 27th February 2018 at 7.30 pm.

John Fullbrook
Clerk to the Council



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Deputy Clerk: Hazel Roxby

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