

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

Telephone: 01903 812042

www.steyningpc.gov.uk

MEETING OF AMENITIES COMMITTEE

HELD ON 24th APRIL 2018 AT 7.30PM
IN THE STEYNING CENTRE

Present: Cllrs Lloyd, Goldsmith, S Sullivan, Willett, Bowell and Muncey.

Clerk: John Fullbrook

Members of the Public: 6

Meeting started at: 7.30 pm

DRAFT MINUTES

ACTION

A/17/107 APOLOGIES FOR ABSENCE

107.1 Apologies received from Cllr Toomey.

A/17/108 DECLARATIONS OF INTEREST

108.1 Cllr S Sullivan - member of SCO (Steyning Community Orchard) and lives adjacent to the MPF

A/17/109 QUESTIONS FROM THE FLOOR

109.1.1 **Q** - *I am pleased that the Skate park issue has reappeared on the Agenda after some considerable absence. I would like to know whether my submitted paperwork in the interim has found its way to the working party. I hope the investigations into possible locations for the park have been thorough and that full council stands firm in its resolve and unites behind their own plan – As it has become even more relevant now that reports suggest young people's health and well-being can be enhanced by providing these sorts of opportunities. 'Isolation and loneliness' it seems does not just effect the elderly in our community. I'm looking forward to item 7.10.*

109.1.2 **A** – *I'm sorry if you have not received a reply to all of your communications, but thank you very much.*

109.2.1 **Q** – *Regarding the Allotment agreement – there seems to be a certain amount of ambiguity regards Polytunnel and shed installations which I look forward to hearing about in this meeting, also the Allotments grass has not yet been cut.*

109.2.2 **A** – *Thank you very much*

109.3.1 **Q** – *I would like to say how important it is for the council to provide facilities like the skate park because it has been proven that such provision helps to combat instances of vandalism and antisocial behaviour*

109.3.2 **A** - *Thank you very much*



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: clerk@steyningpc.gov.uk
Email: hazel.roxby@steyningpc.gov.uk

A/17/110 MINUTES OF PREVIOUS MEETING

- 110.1** Cllr Bowell **proposed, seconded** by Cllr Muncey that the minutes of the meeting held on 27th March be agreed and signed as a true record. **Agreed**

A/17/111 MATTERS ARISING FROM PREVIOUS MEETING

- 111.1** A/17/98.3 Operation Crackdown link onto website – Clerk Actioned
- 111.2** A/17/98.4 Letter written to Horsham DC and Police suggesting parking related recommendations – Cllr Muncey actioned
- 111.3** A/17/77.3 Ownership of MPF entrances – A number of the old documents have been found and the Clerk has asked Cllr Lloyd to join him next week at some point to help him go through some of the background relating to this long discussed issue – so that the clerk can report back findings at next Amenities meeting. **CLERK / Cllr Lloyd**
- 111.4** A/17/100.4 Wicksteed report – See Agenda item 7.5 **CLERK**
- 111.5** A/17/81.2 Amenities projects for next financial year – See Agenda item 9.2 **CLERK**
- 111.6** A/17/100.6 Flint wall repairs– Clerk has contacted the Police Estates manager and having met up a couple of times both parties agreed the clerk could ask specialist contractors to quote on behalf of the Police and they will check to see if he has the resources to cover the works (which should include Lime mortar infill)– Clerk now awaiting quotes, and will then pass on to Police, who have been very positive so far. **CLERK**
- 111.7** A/17/100.9 Car Park Rubbish clearance – See Agenda item 6.2. **Cllr Lloyd**
- 111.8** A/17/100.13 Adur Valley Scouts, St Georges day event – See Agenda item 7.7 **CLERK**
- 111.9** A/17/100.14 Pavements power washing- Clerk reported works had not started at beginning of April due to machine malfunction, but will commence very soon. **CLERK**
- 111.10** A/17/100.16 Article in ‘Your Steyning’ about access to Tennis Club toilets, and letter sent to Tennis club from Premises committee – Both sent out by Clerk and Deputy Clerk
- 111.11** A/17/101.1 Rights of way on Agenda henceforth, and ask for Ramblers input – It is on Agenda and Clerk has contacted both local Ramblers group and the Sussex coordinator with neither replying as yet regarding Definitive mapping **CLERK**
- 111.12** A/17/101.2 Parking problems – Clerk to write to SME, Cllr Goldsmith to supply contact – ongoing, Clerk having just received contact details. **CLERK**
- 111.13** A/17/101.3 Twitten temporary closure – See item 11.3
- 111.14** A/17/101.4 Twitten designation as a public right of way, clerk to get forms to begin process – See item 112.1
- 111.15** A/17/101.5 Pedestrian crossing, dropped curbs and the school safety zone – see item 112.2

111.16	A/17/102.1 Playground working party – updated quote and new visual representation required – Clerk put display on walls and table and sent as supporting papers.- Actioned	ACTION CLERK
111.17	A/17/102.3 Zip wire location advisory for Councillors – Clerk sent out emails about this - Actioned.	
111.18	A/17/102.5 Request from Steyning Town Youth FC – Clerk Actioned	
111.19	A/17/103.1 Two additional skips supplied to Allotments – Clerk Actioned	
111.20	A/17/103.2 Allotment Polytunnels advisory – See Agenda item 8.1	CLERK
111.21	A/17/103.3 Reimbursement for food and drink purchase – Clerk actioned	
111.22	A/17/103.4 Donation for Steyning Scouts – Clerk actioned	
111.23	A/17/103.5 Reply to Allotment association queries – Cllr Muncey sent email out to Association following last meeting answering queries and distributed her response - Actioned	
111.24	A/17/105.1 Velo South – Clerk to continue to circulate information - Actioned	
A/17/112	HIGHWAYS	
112.1	Rights of Way – Clerk has checked through application forms and is currently looking into ownership of the 'Twitten' – The Land registry route has proved fruitless so far, therefore further investigation required	CLERK
112.2.1	Car Park and Parking problems – Cllr Muncey had written to Horsham Parking services and Community safety team and received favourable responses. A further response is awaited. Cllr Barling and Police to be written to by Cllr Muncey and sent through the Clerk. Clerk to also ensure this item is discussed at the Wardens steering group meeting and on the Full Council Agenda	CLERK/ Cllr Muncey
112.2.2	Steyning road safety issues – Cllr Howell had been in attendance at the 7 th March Chanctonbury County Local Committee at which school crossings and general Highways matters in Steyning were discussed. Cllr Howell to write to WSCC regarding School Crossing and Highways Safety issues to ensure this is given highest priority. Clerk to write to School PA to organise meeting with Chair of Governors to discuss details with Cllr Howell.	Cllr Howell
112.3	Twitten temporary footpath closure from high street to car park – Committee discussed alternative access route and decided not to offer financial assistance to upgrade the path running adjacent the Twitten as it was felt other access alternatives seemed adequate, especially as Sussex Produce had agreed they would allow public access over the period in question. Clerk to inform Steyning Chamber of Commerce and Bloomsbury as to the decision, and to ask Contractor to ensure appropriate signage in place. Cllrs Lloyd and Willett to contact Cabinet member responsible to find out what he intends to do in order to look after the concerns of the local economy.	CLERK Cllr Lloyd/Cllr Willett

ACTION

A/17/113 MEMORIAL PLAYING FIELD AND OPEN SPACE

113.1 Playground working party – Committee considered latest itemised quotes. All agreed that the plans for both areas looked excellent and commended the working group on their endeavours so far. There was some concern regarding the visual impact of the wet pour safety surfaces if they were to be predominantly black and Cllr Howell to go back to company to check the prices if Council were to specify a more attractive green or even green fleck.

Cllr Howell

113.2 The Aerial Runway was then discussed – which was a separately quoted item – Its location was considered

A/17/114 The Meeting became unruly and the Chair first adjourned the meeting, and then closed the Meeting due to the constant disruptions from certain Councillors.

A/17/115 Meeting closed at 9.10 pm

Signed: Date: 29th May 2018

Chairman