

Steyning Parish Council

Telephone: 01903 812042



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk

TO ALL MEMBERS OF THE AMENITIES COMMITTEE: - Cllrs Bowell, Muncey, Lloyd, Syred, Sullivan, Toomey & Goldsmith
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 29th MAY 2018 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 ELECTION OF CHAIRMAN** - to elect a Chairman for the forthcoming year 2018/19
- 2.0 ELECTION OF VICE-CHAIRMAN** – to elect a vice-chairman for the forthcoming year 2018/19
- 3.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 4.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 5.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes will be available to allow for the public to make representations; (2 minutes per person) answer questions or give evidence in respect of any item of business on the agenda, in accordance with Standing Orders.
- 6.0 MINUTES OF PREVIOUS MEETINGS** – Councilors' to agree and sign the minutes of the Amenities Committee held on 24th April 2018
- 7.0 MATTERS ARISING FROM PREVIOUS MEETING**
 - 7.1 A/17/111.3** Ownership of MPF entrances – Clerk to update
 - 7.2 A/17/111.4** Wicksteed report – See Agenda Item 8.5
 - 7.3 A/17/111.5** Amenities Projects for next financial year – See Agenda item 10.2
 - 7.4 A/17/111.6** Flint wall repairs – Clerk to update
 - 7.5 A/17/111.7** Car Park rubbish clearance – Cllr Lloyd to update
 - 7.6 A/17/111.8** Adur Valley Scouts – St Georges day event – Update from Clerk
 - 7.7 A/17/111.9** Pavements power wash – update from Clerk
 - 7.8 A/17/111.12** Parking problems – Clerk to write to SME - Actioned
 - 7.9 A/17/111.2** Allotment Polytunnels – See agenda item 9.1



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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- 7.10 A/17/112.1** Rights of way ownership of the 'Twitten' - further investigation required - Ongoing
- 7.11 A/17/112.2.1** Car Park and Parking problems – Cllr Muncey to write through Clerk to Police and Cllr Barling – Clerk then to ensure is on Wardens steering group agenda and then Full Council agenda - Ongoing
- 7.12 A/17/112.2.2** Steyning road safety issues – Cllr Bowell to write to WSCC, then Clerk to write to School PA – See Agenda item 11.4
- 7.13 A/17/112.3** 'Twitten' temporary closure from high street to Car Park – Update from Clerk and Cllr Lloyd
- 7.14 A/17/113.1** Cllr Bowell to go back to Company to check alternative safety surface prices – See item 8.1

8.0 MEMORIAL PLAYING FIELD and OPEN SPACE

- 8.1** Playground working party – Update from Cllr Bowell (see supporting papers)
- 8.2** Bowling club – To discuss and approve request from Bowling club for use of MPF for their Annual Charity Day (See supporting paper)
- 8.3** Hedgerow group works - Update from Cllr Lloyd/ Bowell
- 8.4** To consider request from Fitness coach to use MPF for an outdoor class every weekend for 45 minutes
- 8.5** Wicksteed report and proposed work to be undertaken at South Ash, Chandler's way, Abbey road and Norman's way Play areas – Report by Clerk
- 8.6** To discuss and approve the offer from the Wilson memorial trust for their proposal to purchase, install and maintain Adult exercise equipment for installation adjacent Fletchers Croft Car Park (see supporting paper)
- 8.7** Memorial Playing field Benches – report by Clerk (See supporting papers)
- 8.8** Grass cutting contract, and Fletchers Croft stream – update from Clerk
- 8.9** Skate Park – An update from Cllr Bowell/ Clerk
- 8.10** Orchard – latest developments and future plans – Update from Cllr Sullivan.

9.0 ALLOTMENTS

- 9.1** Allotment update – report from Cllr Bowell
- 9.2** Last 'Clearance' Skip to be supplied for Canada gardens the week beginning 28th May – update from Clerk

10.0 FINANCE

- 10.1** I&E reports for March 2018 – (See supporting papers)
- 10.2** Projects for next year – update from Clerk

11.0 HIGHWAYS

- 11.1** Rights of way – Update from Clerk
- 11.2** Car Park and Parking problems – Report from Cllr Muncey
- 11.3** Car Park development update meeting (Fletchers Croft) for working party due to be June 7th @ 10am.
- 11.4** Steyning road safety issues – Report from Cllr Bowell
- 11.5** Bus Services Consultation – To consider a response from the Amenities committee (See supporting paper)
- 11.6** Pedestrian Bridge across the A283 – update from Cllr Muncey/ CllrBowell

12.0 INFORMATION/CORRESPONDENCE ITEMS

- 12.1** Dog lane waste collection service

13.0 DATE OF NEXT MEETING – 26th June 2018 at 7.30 pm.

John Fullbrook
Clerk to the Council



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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