

Steyning Parish Council

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The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk

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TO ALL MEMBERS OF THE AMENITIES COMMITTEE: - Cllrs S. Sullivan, Lloyd, Goldsmith, Ray, Young, Taylor & Campbell.

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON

TUESDAY 28th MAY 2019 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence **in respect of any item of business on the agenda**, in accordance with Standing Orders. Please note that under new Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes, which are made available to the public, and also note that other members of the public could be making audio recordings for their own purposes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors' to agree and sign the minutes of the Amenities Committee meetings held on the 25th April 2019 (Supporting Paper)
- 5.0 MATTERS ARISING FROM PREVIOUS MEETING**
 - 5.1 A/18/110.1** Water supply to Allotments – following meeting with contractor – See Agenda item 9.1
 - 5.2 A/18/110.6** Downlink improvements – Clerk to update
 - 5.3 A/18/110.8** Fallen Flint wall adjacent MPF – resident to be chased again to ensure action taken - **Ongoing**
 - 5.4 A/18/110.21** Memorial Bench enquiries – See Agenda item 8.7
 - 5.5 A/18/112.1** Rights of Way – Applications for new designations – See Agenda item 7.1
 - 5.6 A/18/112.2** Fletchers Croft Car park development remaining issues – See Agenda item **7.2**
 - 5.7 A/18/112.3** Oak Fence on corner of High street renewal – See Agenda item 7.3
 - 5.8 A/18/113.2** Play facility Signs installations – See Agenda item **8.2**
 - 5.9 A/18/113.7** A need for a Council policy on Memorial Benches – See Agenda item 8.7
 - 5.10 A/18/113.8** Clerk to write to local PCSO to reinforce previous police report on tree damage - **Actioned**
 - 5.11 A/18/113.9** Clerk to ensure ground works to MPF entrance area completed - **Actioned**
 - 5.12 A/18/113.9** Clerk to detail barrier to be painted green - **Actioned**
 - 5.13 A/18/113.10** Clerk to meet with Tree Warden and ask him to report back to Committee with his thoughts on possible replacement tree planting and any other tree surgery works in the MPF – See Agenda item 8.6
 - 5.14 A/18/114.1** Clerk to ensure donation made to Steyning Scouts - **Ongoing**



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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6.0 FINANCE

6.1 To agree Income & Expenditure reports for April 2019 – (Supporting papers)

6.2 Projects - prioritising and setting up project team(s).

7.0 HIGHWAYS

7.1 Rights of way – To discuss and agree the need for an ongoing working party to move this process forward and to see if ‘experienced’ residents could be invited to attend.

7.2 Fletchers Croft Car Park development – Update from Clerk

7.3 Oak fence renewal on corner of High street – Update from Clerk

7.4 Car Park electronic signage – Report from Clerk (supporting paper)

7.5 Damage to Cycle Rack

8.0 MEMORIAL PLAYING FIELD and OTHER OPEN SPACE

8.1 Report on Basketball installations - Update from Clerk (Supporting paper)

8.2 To discuss and agree Play Park notice boards – Report from Clerk (Supporting papers)

8.3 Steyning Community Orchard – Update

8.4 Hedgerow group – Update

8.5 Grass cutting contract – Update from Clerk

8.6 To discuss and agree upon any actions in relation to Tree Wardens report following his report to Committee.

8.7 Memorial Bench requests and the need for a Council policy – Report from Clerk (Supporting papers)

8.8 Following previous meetings agreement to allow Junior Rugby to use MPF to discuss and agree a need to bring sports clubs together to coordinate possible pitch and Changing room usage

8.9 Report on Fletchers Croft Fit Zone Opening – Update from Clerk (supporting papers)

9.0 ALLOTMENTS

9.1 Allotments Update – Report from Clerk (Supporting papers)

10.0 INFORMATION / CORRESPONDENCE ITEMS

10.1 None at time of publication

11.0 ITEMS FOR NEXT MEETING

11.1 To discuss and agree if there are any other items Councillors would like to see on next month’s Agenda

12.0 DATE OF NEXT MEETING – 25th June 2019 at 7.30 pm.

John Fullbrook
Clerk to the Council



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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