

Steyning Parish Council

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The Steyning Centre, Fletcher's Croft, Steyning,
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www.steyningpc.gov.uk

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TO ALL MEMBERS OF THE AMENITIES COMMITTEE: - Cllrs Bowell, Muncey, Lloyd, S.Sullivan, Toomey & Goldsmith

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON

TUESDAY 27th NOVEMBER 2018 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 **APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 **DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 **QUESTIONS FROM THE FLOOR** - Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence **in respect of any item of business on the agenda**, in accordance with Standing Orders. Please note that under new Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes, which are made available to the public, and also note that other members of the public could be making audio recordings for their own purposes.
- 4.0 **MINUTES OF PREVIOUS MEETINGS** – Councillors' to agree and sign the minutes of the Amenities Committee held on 23rd October 2018
- 5.0 **MATTERS ARISING FROM PREVIOUS MEETING**
 - 5.1 **A/18/52.3** New Benches for the MPF – Update from Clerk - **Actioned**
 - 5.2 **A/18/52.13** Clerk to write letter to resident regarding Flint wall disrepair – **Actioned**
 - 5.3 **A/18/52.14** Vehicular access to the MPF using Car Park gate – **update from Clerk**
 - 5.4 **A/18/52.15** Cllr Bowell to contact environment agency regarding Tanyard stream maintenance – **Actioned**
 - 5.5 **A/18/52.16** Upgrade of strimming equipment for caretakers required – **Ongoing**
 - 5.6 **A/18/52.23** Cllr Goldsmith requested MPF Bin replacement and MPF Flint wall repair are put on next agenda – **See agenda item 7.8**
 - 5.7 **A/18/53.1.2** Clerk to arrange meeting with HDC Head of Waste, street scene and fleet - **Update from Clerk**
 - 5.8 **A/18/53.1.3** Clerk / Cllr Bowell to look at two options for budget planning concerning Street cleaning – **See agenda item 6.2**
 - 5.9 **A/18/54.1.1** Clerk to put information regarding designation of 'Twitten' as Right of way onto SPC web site and to feed back to applicants – **update from clerk**



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- 5.10 **A/18/54.1.2** Clerk to chase rights of way designation on Wiston Estate -**Actioned-See agenda item 8.1**
- 5.11 **A/18/54.5** Winter plan updated to include Charlton street on list of streets to monitor - **Actioned**
- 5.12 **A/18/54.6** Clerk to publicise Bus survey – **Actioned**
- 5.13 **A/18/55.1** Playground development Revised plans to be circulated by Clerk and discussed and agreed at next meeting – **Actioned – See Agenda item 7.1**
- 5.14 **A/18/55.3.2** Tarmac strip facility enhancement – **See Agenda item 7.3**
- 5.15 **A/18/55.5** Clerk to arrange Meeting with Grass cutting contractor – **See Agenda item 7.4**
- 5.16 **A/18/55.6** Clerk to inform Steyning and District partnership of Council's support for Plinth renewal - **Actioned**
- 5.17 **A/18/56.1** Allotment sheds - disposal - **Ongoing**
- 5.18 **A/18/55.5** Clerk to check Tree survey contractor aware of Steyning TPO's and chase reply from them regarding discussion points from meetings – **Actioned – see item 7.5**

6.0 FINANCE

- 6.1 I&E reports for October 2018 – (Supporting papers)
- 6.2 Budget setting for 2019/20 – To discuss and agree Amenities budget lines and proposed projects for the 2019/20 financial year - (Supporting papers)

7.0 MEMORIAL PLAYING FIELD and OPEN SPACE

- 7.1 Playground developments – Update from Clerk / Cllr Bowell (supporting papers)
- 7.2 Adult exercise equipment provision – Update from Clerk (supporting papers)
- 7.3 Tarmac strip facility enhancement – Update from Clerk (supporting papers)
- 7.4 Grass cutting contract – Update from Clerk
- 7.5 Parish Tree survey – To discuss and agree to HS1 and some GM works as per survey recommendations
Report from Clerk – (Supporting papers)
- 7.6 Hedgerow group works – Report from Hedgerow working party reps
- 7.7 Steyning Community Orchard – Update from Cllr S. Sullivan
- 7.8 MPF Bin replacement and Car park Flint wall repairs – update from Clerk

8.0 HIGHWAYS

- 8.1 Rights of way – Update from Cllr Muncey (Supporting papers)
- 8.2 Car Park and Parking problems – Report from Cllr Muncey
- 8.3 Fletchers Croft Car Park development - Update from Clerk
- 8.4 Steyning road safety issues – Update from Cllr Bowell

9.0 ALLOTMENTS

- 9.1 Allotments - Report from clerk (Supporting papers)

10.0 INFORMATION/CORRESPONDENCE ITEMS

- 10.1 Operation watershed community briefing note – For information (supporting papers)
- 10.2 HDC 'Support for Young persons' survey – For information (supporting papers)

11.0 DATE OF NEXT MEETING – 29th January 2018 at 7.30 pm.

John Fullbrook
Clerk to the Council



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