

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
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TO ALL MEMBERS OF THE AMENITIES COMMITTEE:- Cllrs Bowell, Muncey, Lloyd, Willett, Sullivan, Toomey & Goldsmith

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON

TUESDAY 27th MARCH 2018 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes will be available to allow for the public to make representations; (2 minutes per person) answer questions or give evidence in respect of any item of business on the agenda, in accordance with Standing Orders.
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councilors' to agree and sign the minutes of the Amenities Committee held on 27th February 2018
- 5.0 MATTERS ARISING FROM PREVIOUS MEETING**
 - 5.1 A/17/86.1.2** Letter written to Allotment holders re 'Clear up day' – Clerk Actioned
 - 5.2 A/17/77.3** Ownership of MPF entrances – Ongoing
 - 5.3 A/17/77.4** Identification of overhanging vegetation – Clerk to update
 - 5.4 A/17/79.6** Wicksteed report – Clerk to update
 - 5.5 A/17/81.2** Amenities Projects for next financial year - Ongoing
 - 5.6 A/17/88.13** Flint wall – Contact Police to complete repairs – Clerk to update
 - 5.7 A/17/89.1** Newman's Car Park – Clerk to update



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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- 5.8 **A/17/89.3** Car Park developments – See item 6.3
- 5.9 **A/17/89.4** Car Park rubbish clearance – update by Cllr Lloyd
- 5.10 **A/17/90.4** Tree works at MPF playground – update from Clerk
- 5.11 **A/17/90.5** Grass cutting contract – Update from Clerk
- 5.12 **A/17/90.6** MPF Trees T40 and T41 resident assisted tree works - Actioned
- 5.13 **A/17/90.8** Adur Valley Scouts – St Georges day celebrations – update from Clerk
- 5.14 **A/17/92.2** Pavements power washing – update from Clerk
- 5.15 **A/17/93.2** Twitten temporary footpath closure – See item 6.4
- 5.16 **A/17/93.5** Article in ‘Your Steyning’ about access to Tennis Club toilets – update from Cllr Muncey

6.0 HIGHWAYS

- 6.1 Rights of way – Definitive routes – Report from Clerk – (see supporting papers)
- 6.2 Parking problems in Mill Road, the factory, Bowls & Tennis Club and the increasing problems of Lorries being obstructed and blocked due to inconsiderate parking on the bend– report from Cllr Goldsmith
- 6.3 Car Park Update – To consider if any further action is needed to combat the on-street parking problems which have arisen since the introduction of parking charges (See supporting papers) – Report from Cllr Muncey
- 6.4 Twitten temporary footpath closure from High street to Car Park– To discuss whether council considers applying for it to be made a public right of way and whether Council seek permission for alternative route

7.0 MEMORIAL PLAYING FIELD and OPEN SPACE

- 7.1 Playground working party – Update from Clerk (Supporting papers)
- 7.2 Orchard – update on latest developments and future plans – Update from Cllr Sullivan.
- 7.3 Hedgerow group works - Update from Cllr Lloyd
- 7.4 Request from Steyning Town Community Football club under 9’s – (See supporting paper)

8.0 ALLOTMENTS

- 8.1 Allotment Clear up day assessment and whether another day proposed– Report from Clerk / Cllr Lloyd
- 8.2 To agree to the reimbursement from the Allotment funds for sum paid to cover the purchase of food and drinks for the Scouts on the clean-up day - £44.62
- 8.3 Proposal to make a donation to the Scouts for their assistance on this day from Cllr Bowell, following their assistance during Clear-up day

9.0 FINANCE

- 9.1 I&E reports for February 2018 – (See supporting papers)

10.0 INFORMATION/CORRESPONDENCE ITEMS

- 10.1 Velo South – (see supporting papers) – for information

11.0 DATE OF NEXT MEETING – 24th April 2018 at 7.30 pm.

John Fullbrook
Clerk to the Council



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Deputy Clerk: Hazel Roxby

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