

# Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,  
West Sussex, BN44 3XZ

[www.steyningpc.gov.uk](http://www.steyningpc.gov.uk)

[www.thesteyningcentre.co.uk](http://www.thesteyningcentre.co.uk)

Telephone: 01903 812042

---

**TO ALL MEMBERS OF THE AMENITIES COMMITTEE: - Cllrs Bowell, Muncey, Lloyd, Sullivan, Toomey and Goldsmith.**

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON**

**TUESDAY 27<sup>th</sup> FEBRUARY 2018 AT 7.30 PM IN THE STEYNING CENTRE**

*Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.*

## **MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**

## **AGENDA**

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes will be available to allow for the public to make representations; (2 minutes per person) answer questions or give evidence in respect of any item of business on the agenda, in accordance with Standing Orders.
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councilors' to agree and sign the minutes of the Amenities Committee held on 23<sup>rd</sup> January 2018
- 5.0 MATTERS ARISING FROM PREVIOUS MEETING**
  - 5.1 A/17/77.3** Ownership of entrances – Ongoing – Clerk to report at March meeting
  - 5.2 A/17/77.4** Identification of overhanging vegetation – Ongoing- (Cllr's Picking and Bowell)
  - 5.3 A/17/77.5** Banners on fence on entrance to by-pass – Clerk to update
  - 5.4 A/17/77.11** MPF Trees T40 and T41 – See Agenda item 7.6
  - 5.5 A/17/77.15** Works to remaining vacant plots – See Agenda item 8.1
  - 5.6 A/17/77.16** Provision of skips for Allotment clearance – See Agenda item 8.1
  - 5.7 A/17/78.1** Car Park developments - Update from Clerk



Parish Clerk: John Fullbrook  
Deputy Clerk: Hazel Roxby

Email: [spcclerk@btconnect.com](mailto:spcclerk@btconnect.com)  
Email: [steyningcentre@btconnect.com](mailto:steyningcentre@btconnect.com)

- 5.8 **A/17/79.3** Hedgerow group progress – See Agenda item 7.3
- 5.9 **A/17/79.4** Hedgerow agreed works - Clerk to report (See supporting paper)
- 5.10 **A/17/79.6** Wicksteed report - Ongoing
- 5.11 **A/17/81.2** Amenities Projects for next financial year - Ongoing
- 5.12 **A/17/82.1** Newman's Garden Car Park – See Agenda Item 6.1

## **6.0 HIGHWAYS**

- 6.1 Newman's Car Park – update from Clerk
- 6.2 Pedestrian Walkway over A283 Bypass Footbridge – update from Cllr Bowell
- 6.3 Car Park Update – Cllr Muncey

## **7.0 MEMORIAL PLAYING FIELD and OPEN SPACE**

- 7.1 Playground working party – Update from Cllr Bowell (Supporting papers – provisional plans being tabled)
- 7.2 Orchard – update on latest developments and future plans – Update from Cllr Sullivan.
- 7.3 Hedgerow group works – New hedging plants are being planted at the Newham Lane end of Rublees on Saturday March 10th from 10am - Update from Cllr Bowell.
- 7.4 Tree works in MPF playground – Update from Clerk
- 7.5 Grass Cutting contract – Update from Clerk
- 7.6 MPF Trees T40 and T41 – The Clerk has been communicating with residents and they have agreed to pay £500. Will Council pay remaining £50 as well as VAT (See supporting papers)
- 7.7 Tree works recently completed on MPF, Allotments, Chandlers way, adjacent Memorial gardens – update from Clerk
- 7.8 Adur Valley Scouts – St Georges Day celebrations - request for use of MPF for their event - (See supporting paper)

## **8.0 ALLOTMENTS**

- 8.1 Allotment Clear up day – Update from Clerk and Cllr Bowell (see supporting papers)

## **9.0 FINANCE**

- 9.1 I&E reports for January 2018 – (See supporting papers)

## **10.0 INFORMATION/CORRESPONDENCE ITEMS**

- 10.1 WSCC public path diversion order – Wyckham Farm – (See supporting papers)
- 10.2 Highways have informed of temporary footpath closure – from High street to Car Park (See supporting paper)
- 10.3 Kingstone Avenue - Trees being pruned to rear of properties on Footpath- update from Clerk

## **11.0 DATE OF NEXT MEETING – 27th March 2018 at 7.30 pm.**

**John Fullbrook**  
Clerk to the Council



Parish Clerk: John Fullbrook  
Deputy Clerk: Hazel Roxby

Email: [spccclerk@btconnect.com](mailto:spccclerk@btconnect.com)  
Email: [steyningcentre@btconnect.com](mailto:steyningcentre@btconnect.com)