

Steyning Parish Council

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The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk

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TO ALL MEMBERS OF THE AMENITIES COMMITTEE: - Cllrs Bowell, Muncey, Lloyd, S.Sullivan, Toomey & Goldsmith

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON

TUESDAY 26th MARCH 2019 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence **in respect of any item of business on the agenda**, in accordance with Standing Orders. Please note that under new Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes, which are made available to the public, and also note that other members of the public could be making audio recordings for their own purposes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors' to agree and sign the minutes of the Amenities Committee meetings held on the 26th February 2019 (Supporting Paper)
- 5.0 MATTERS ARISING FROM PREVIOUS MEETING**
 - 5.1 A/18/88.4** Clerk to chase for a figure that HDC would put towards the SPC Street cleaning contract if it was under their control – Clerk to update
 - 5.2 A/18/88.19** Clerk to provide evidence that insurers agree with the sprinkling of wood chippings on slippery paths as an anti-slip solution – Clerk to update
 - 5.3 A/18/88.26** Clerk to purchase Brush cutter when appropriate deal becomes available on line - **Actioned**
 - 5.4 A/18/89.1.1** Check whether there is appropriate provision in next year's budget line 4312 – Clerk to update
 - 5.5 A/18/90.1** Clerk to publicise that Benches are provided for within New playground installation - **Actioned**
 - 5.6 A/18/90.2** Clerk to place order for Exercise equipment installation - **Actioned**
 - 5.7 A/18/90.3** Clerk to report back on pre-project meeting dates – Clerk to update
 - 5.8 A/18/90.4** Clerk to ensure residents from SCO on hand for first grass cut – Agenda item 8.4
 - 5.9 A/18/90.5** Clerk to order Parish tree Risk Assessment - **Actioned**
 - 5.10 A/18/90.6** Clerk to check on hedgerow works completed – update from Clerk
 - 5.11 A/18/90.7** SCO representatives to be asked about MPF access ideas - **Ongoing**
 - 5.12 A/18/90.8** Car Park Flint wall repairs - **Ongoing**
 - 5.13 A/18/91.1** Rights of way applications – Agenda item 7.1
 - 5.14 A/18/91.2** Proposed Downlink improvements letter approval to go to Full Council - **Ongoing**



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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- 5.15 **A/18/91.3.1** Fletchers Croft Car Park developments - Clerk to chase lights and Planters – Agenda item 7.3
- 5.16 **A/18/91.3.2** Clerk to gauge opinion as to white posts remaining in place by Steyning Centre - **Actioned**
- 5.17 **A/18/91.5** Recognising Steyning Residents – All Cllrs to report back – Agenda item 7.2
- 5.18 **A/18/92.1.1** SPC operative to report back on Allotment hedge littering - **Actioned**
- 5.19 **A/18/92.1.2** Sheds and 5 Bar gate disposal to be considered – Agenda item 9.1
- 5.20 **A/18/92.2.1** Clerk to purchase appropriate food and drink items for clearance day – Agenda item 9.1
- 5.21 **A/18/92.2.2** Clerk to send out letters to promote Allotment clearance day - **Actioned**
- 5.22 **A/18/93.1** Tree condition report and Tree surgery work to be on next Agenda – Agenda item 8.5

- 6.0 FINANCE**
- 6.1 To agree Income & Expenditure reports for February 2019 – (Supporting papers)

- 7.0 HIGHWAYS**
- 7.1 Rights of way – Update from Cllr Muncey – (Supporting papers)
- 7.2 Recognising Steyning residents – (For example, Blue Plaques or Benches) – All Councillors
- 7.3 Fletchers Croft Car Park development - Update from Clerk

- 8.0 MEMORIAL PLAYING FIELD and OTHER OPEN SPACE**
- 8.1 Report on Playground / Gym installations – Update from Clerk
- 8.2 Steyning Community Orchard – Update
- 8.3 Hedgerow group – Update
- 8.4 Grass cutting contract – Update from Clerk
- 8.5 To discuss and agree Tree conditioning report and Tree surgery works – Report from Clerk
- (Supporting papers)
- 8.6 To discuss and agree the request for Junior Rugby on the MPF – (Supporting paper)
- 8.7 Request to Cut down MPF Sycamore tree adjacent to Bowls club and to discuss and agree replacement and future MPF tree planting (not associated with the Orchard groups already agreed planting) – Report by Clerk
- 8.8 Fletchers Croft Stream Maintenance and Tree surgery works undertaken by HDC – Update from Clerk

- 9.0 ALLOTMENTS**
- 9.1 Allotments Update – Clerk / Cllr Bowell
- 9.2 To discuss and agree purchase of three Skips for Allotment clearance day – Report from Clerk
(Supporting papers)

- 10.0 INFORMATION/CORRESPONDENCE ITEMS**
- 10.1 Information – WSCC email regarding Festival Lighting – (supporting paper)
- 10.2 Information – Time for Rural Strategy – (Supporting paper)
- 10.3 Information – South Downs National Park – Design Awards – (Supporting paper)
- 10.4 Information – Steyning Downland Scheme Newsletter – (Supporting paper)

- 11.0 DATE OF NEXT MEETING – 23rd April 2019 at 7.30 pm.**

John Fullbrook
Clerk to the Council



Parish Clerk: John Fullbrook
 Deputy Clerk: Hazel Roxby

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