

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
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TO ALL MEMBERS OF THE AMENITIES COMMITTEE: - Cllrs Bowell, Muncey, Lloyd, Syred, Sullivan, Toomey & Goldsmith

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON

TUESDAY 26th JUNE 2018 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes will be available to allow for the public to make representations; (2 minutes per person) answer questions or give evidence in respect of any item of business on the agenda, in accordance with Standing Orders.
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councilors' to agree and sign the minutes of the Amenities Committee held on 29th May 2018
- 5.0 MATTERS ARISING FROM PREVIOUS MEETING**
 - 5.1 A/18/5.1.1** Wardens making more patrols of the MPF and especially tarmac strip - Actioned
 - 5.2 A/18/7.4** Flint wall repairs – Ongoing
 - 5.3 A/18/7.5** Cllr Lloyd to update on progress with High street car park cleaning strategy in liaison with Horsham DC - Ongoing
 - 5.4 A/18/7.7** Pavement power wash contractor informed to return to High street at later date and at Clerk's discretion - Actioned
 - 5.5 A/18/7.7** Clerk to check out Power wash machine purchase options – See Agenda item 6.5
 - 5.6 A/18/7.7** Clerk to write to Newsagents regarding state of the Pavements and their Pidgeon problem - Actioned
 - 5.7 A/18/7.10** The 'Twitten' possible designation as a public right of way considered- see Agenda item 9.1
 - 5.8 A/18/7.11** Car Park and Parking problems – Clerk to ensure letter gone to Cllr Barling - Actioned



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Deputy Clerk: Hazel Roxby

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- 5.9 **A/18/7.13** Clerk to contact contractor to ensure signs attached to soon to be demolished Barn at 'Twitten' entrance are rescued and saved by contractor to be fixed back onto new building - Actioned
- 5.10 **A/18/8.1.1** Clerk and Chair of Amenities to start the process of Funding for the Playground works - Actioned
- 5.11 **A/18/8.2** Clerk to inform Bowling club as to the committee's decision regarding parking for annual charity day and to then organize Parking alternative in conjunction with the Cricket club. - Actioned
- 5.12 **A/18/8.4** Request to use Open spaces for fitness classes – Clerk to ascertain if class is a 'Not for profit' arrangement , then if it is and therefore denied permission to use Village greens, Cllr Lloyd to ask Horsham DC why permission to use Fletchers croft denied – Update from Clerk and Cllr Lloyd
- 5.13 **A/18/8.5.1** Clerk to proceed with purchase of two cradle swings - Actioned
- 5.14 **A/18/8.6** After school club - assistance to provide location on Agenda – Actioned – See item 6.4
- 5.15 **A/18/8.7** Quotes for Composite Benches – Clerk to obtain – See Agenda item 6.2
- 5.16 **A/18/8.7** Explore publicity of sponsorship for memorial benches – Update from Clerk & Cllr Muncey
- 5.17 **A/18/8.8.1** Grass Cutting contract possible – See Agenda item 6.8
- 5.18 **A/18/8.8.2** Clerk to ensure Horsham DC maintenance and cutting of stream is diarized by HDC for next and subsequent years – Actioned
- 5.19 **A/18/8.9.2** A working Party to be set up from across the Council for the proposed Skate park development– See Agenda item 6.9
- 5.20 **A/18/8.10** Councillors to meet up with Orchard group representatives to discuss future plans – see Agenda item 6.10
- 5.21 **A/18/9.2** Last Clearance skips at Allotments – Clerk to update
- 5.22 **A/18/10.1** Financial I&E update – April figures to be presented at next meeting – See agenda item 7.1
- 5.23 **A/18/11.1** Rights of Way – Clerk to provide his contact details and then Cllr Muncey to meet this contact and report at next meeting – See Agenda item 9.1
- 5.24 **A/18/11.3** Car Park development meeting on 7th June – Clerk to coordinate meeting and circulate papers – Actioned
- 5.25 **A/18/11.4** Steyning Road Safety – See Agenda item 9.4
- 5.26 **A/18/11.5** Bus service consultation – Clerk to send out email reminder to all Councillors – Actioned
- 5.27 **A/18/11.6** Pedestrian Bridge inspection – Cllr Muncey to chase once again – See agenda item 9.6
- 5.28 **A/18/11.7** Jarvis Lane / High street flooding onto Agenda – See Agenda item 9.8
- 5.29 **A/18/11.8** High Street Bollard replacement onto Agenda – Update from Clerk
- 5.30 **A/18/11.9** High street sign facing wrong way onto Agenda – Update from Clerk

6.0 MEMORIAL PLAYING FIELD and OPEN SPACE

- 6.1 Playground working party – Update from Cllr Bowell
- 6.2 New Benches for the MPF – To discuss and agree future purchases of Benches (Supporting papers)
- 6.3 Hedgerow group works - Update from Cllr Lloyd/ Bowell
- 6.4 After school club - assistance to provide location. To discuss and agree how the Amenities committee Could help with this provision
- 6.5 Wicksteed report and proposed work to be undertaken at South Ash, Chandler's way, Abbey road and Norman's way Play areas – Report by Clerk (Supporting papers)
- 6.6 Tree wardens visit to the MPF to check certain issues – Update from Clerk
- 6.7 MPF Rubbish Bin vandalism and replacement – To discuss and approve replacement of vandalised bins (See supporting papers)
- 6.8 Grass cutting contract – update from Clerk
- 6.9 Setting up the Skate Park Working Party. To discuss and agree a course of action and if terms of reference required for working party
- 6.10 Steyning Community Orchard – Update from Cllr S Sullivan
- 6.11 MPF Border cutting – Update from Clerk

7.0 ALLOTMENTS

7.1 Allotment update – report from Cllr Bowell and Clerk

8.0 FINANCE

8.1 I&E reports for April 2018 – (See supporting papers)

9.0 HIGHWAYS

9.1 Rights of way – Update from Cllr Muncey

9.2 Car Park and Parking problems – Report from Cllr Muncey

9.3 Fletchers Croft Car Park development update meeting – report from Cllr Muncey (Supporting papers)

9.4 Steyning road safety issues – Report from Cllr Bowell

9.5 Street Cleaning Contract – Update from Clerk

9.6 Pedestrian Bridge across the A283 – update from Cllr Muncey/ Cllr Bowell

9.7 Strategic Transport Investment Programme – Update from Clerk

9.8 Jarvis Lane / High street Flooding – Update from Clerk

10.0 INFORMATION/CORRESPONDENCE ITEMS

10.1 None at time of publication

11.0 DATE OF NEXT MEETING – 24th July 2018 at 7.30 pm.

John Fullbrook

Clerk to the Council



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Deputy Clerk: Hazel Roxby

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