

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
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Date Published – 20th September 2018

TO ALL MEMBERS OF THE AMENITIES COMMITTEE: - Cllrs Bowell, Muncey, Lloyd, Syred, Sullivan, Toomey & Goldsmith
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 25th SEPTEMBER 2018 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence in respect of any item of business on the agenda, in accordance with Standing Orders. Please note that under new Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes, which are made available to the public, and also note that other members of the public could be making audio recordings for their own purposes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors' to agree and sign the minutes of the Amenities Committee held on 24th July 2018
- 5.0 MATTERS ARISING FROM PREVIOUS MEETING**
 - 5.1 A/18/27.1.1** Bushes cut back at entrance to MPF from Newham lane - Actioned
 - 5.2 A/18/29.5** Newsagents regarding state of the Pavements and their Pidgeon problem – Clerk to update
 - 5.3 A/18/29.6** High street Bollard replacement by WSCC – Update from Clerk
 - 5.4 A/18/29.12** Replacement Bins on MPF - Actioned
 - 5.5 A/18/29.14** Skate park progression – Clerk to speak with Neighbourhood plan Chair - Actioned
 - 5.6 A/18/30.1.2** Wilson memorial trust applications regarding play developments - Actioned
 - 5.7 A/18/30.2** New Benches for the MPF – Update from Clerk
 - 5.8 A/18/30.4.1** Clerk to set up meeting with SCO representatives and also to remind event organisers of need to supply risk assessments - Actioned
 - 5.9 A/18/30.5.1** Clerk to write to Bowls club to inform them that works to hedgerow agreed - Actioned



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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- 5.10 A/18/30.7** Grass cutting - news on contract invoicing– See Agenda item 6.6
- 5.11 A/18/32.1** Query relating to Grounds maintenance budget line - See Agenda item 8.1
- 5.12 A/18/33.1** Rights of way possible designation of paths – See Agenda item 9.1
- 5.13 A/18/33.2** Car Parking problems – Clerk to arrange meeting with HDC reps. In Autumn - Actioned
- 5.14 A/18/33.3** Clerk to write to Stool ball reps re parking for events - Actioned
- 5.15 A/18/33.4** Fletchers Croft Car Park development actions – See Agenda item 9.3
- 5.16 A/18/33.6** Street Cleaning contract – Clerk to arrange meeting with contractor to highlight issues and to arrange meeting with HDC – Actioned and meeting details reported to F&GP
- 5.17 A/18/33.8** Digital Tourist Boards – Clerk to send approval for HDC initiative - Actioned
- 5.18 A/18/34.1** Clerk to write to voice concerns relating to possible IKEA and new housing development - Actioned

6.0 MEMORIAL PLAYING FIELD and OPEN SPACE

- 6.1** Playground working party – Update from Clerk
- 6.2** Fletchers croft exercise equipment installation – Update from Clerk
- 6.3** Tarmac strip facility enhancement – To discuss and agree preferred option
– Report from Clerk (Supporting paper)
- 6.4** Hedgerow group works - Update from Cllr Lloyd/ Bowell
- 6.5** Steyning Community Orchard update and supporting document from SCO representatives – To discuss and agree future plans – (Supporting papers)
- 6.6** Grass cutting contract – Update from Clerk
- 6.7** Parish Tree survey – Update from Clerk
- 6.8** Flint Wall repairs to rear of domestic properties on the MPF – To discuss and agree any action that needs to be taken when they are in a state of disrepair
- 6.9** Vehicular access to the MPF using the car park gate – To discuss and agree any actions
- 6.10** Tanyard stream proposed small project by the Ouse and Adur Rivers Trust – To discuss and agree if permission to be given for the scheme – report from Cllr Muncey (Supporting papers)

7.0 ALLOTMENTS

- 7.1** Allotment Report – update from Clerk (Supporting paper)

8.0 FINANCE

- 8.1** Questions relating to budget lines from previous meeting
- 8.2** I&E reports for July and August 2018 – (Supporting papers)
- 8.3** Budget setting for 2019/20 – Initial discussion looking at each Amenities budget line and proposed projects

9.0 HIGHWAYS

- 9.1** Rights of way – Update from Cllr Muncey (Supporting papers)
- 9.2** Car Park and Parking problems – Report from Cllr Muncey (Supporting paper)
- 9.3** Fletchers Croft Car Park development update meeting – update from Cllr Muncey and Clerk (Supporting Paper)
- 9.4** Steyning road safety issues – Update from Cllr Bowell
- 9.5** The Winter plan – Update from Clerk (Supporting papers)

10.0 INFORMATION/CORRESPONDENCE ITEMS

- 10.1** Bramber Brooks project – For information (Supporting papers)
- 10.2** Bowling club correspondence dated 30th August (Supporting paper)



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11.0 CONFIDENTIAL SESSION

- 11.1** To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3e to exclude the press and public on the grounds that the confidential matters to be discussed under item 12 below would be prejudicial in the public interest.

12.0 CCTV DEVELOPMENTS

- 12.1** Report from clerk (Supporting papers to be tabled)

13.0 DATE OF NEXT MEETING – 23rd October 2018 at 7.30 pm.

John Fullbrook
Clerk to the Council