

Steyning Parish Council

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The Steyning Centre, Fletcher's Croft, Steyning,
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www.steyningpc.gov.uk

Date Published – 18th April 2019

TO ALL MEMBERS OF THE AMENITIES COMMITTEE: - Cllrs Bowell, Muncey, Lloyd, S.Sullivan, Toomey & Goldsmith

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON

THURSDAY 25th APRIL 2019 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence **in respect of any item of business on the agenda**, in accordance with Standing Orders. Please note that under new Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes, which are made available to the public, and also note that other members of the public could be making audio recordings for their own purposes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors' to agree and sign the minutes of the Amenities Committee meetings held on the 26th March 2019 (Supporting Paper)
- 5.0 MATTERS ARISING FROM PREVIOUS MEETING**
 - 5.1 A/18/98.1.1** Water supply to Allotments – Update following meeting with contractor from Cllr Bowell
 - 5.2 A/18/99.1** Clerk to chase for a figure that HDC would put towards the SPC Street cleaning contract if it was under their control – Clerk to update
 - 5.3 A/18/99.2** Clerk to distribute MPF Entrance Path Risk assessment - **Actioned**
 - 5.4 A/18/99.11** MPF Access ideas – Clerk to arrange Meeting - **Actioned**
 - 5.5 A/18/99.12** Car Park Flint wall repairs – Clerk to update
 - 5.6 A/18/99.14** Proposed Downslink improvements letter approval to go to Full Council - **Ongoing**
 - 5.7 A/18/99.20** Clerk to supply refreshments on the Allotment Clearance day for Scouts - **Actioned**
 - 5.8 A/18/99.23** Fallen Flint wall adjacent MPF – resident to be chased again to ensure action taken - **Ongoing**
 - 5.9 A/18/101.1.1** Clerk to check with SALC then if all's well gain membership to the open Spaces society - **Actioned**
 - 5.10 A/18/101.1.2** Request for Kissing gates instead of Stiles at entrances to Bayard's Field and Mill Field - **Actioned**
 - 5.11 A/18/101.4** Cllr Muncey to prepare a report on the Fletchers Croft Car Park project – **Actioned**
 - 5.12 A/18/102.1.1** Public Notices for Playgrounds to be investigated by Clerk – See Agenda item 8.2
 - 5.13 A/18/102.5** Clerk to arrange for Tree works as per agreed at last meeting to be undertaken - **Actioned**



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Deputy Clerk: Hazel Roxby

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- 5.14 **A/18/102.6** Clerk to reply in the affirmative to a request for Rugby taster sessions on the MPF - **Actioned**
- 5.15 **A/18/102.7** Clerk to arrange Working party to discuss possible Tree planting and Memorial Bench distribution – See Agenda item 8.10
- 5.16 **A/18/102.8** Clerk to check if Fletchers Croft stream to be dredged – Update from Clerk
- 5.17 **A/18/103.1.2** Allotment Clearance day – All welcome to attend - **Actioned**
- 5.18 **A/18/103.2** Clerk to hire and arrange for three skips to be delivered for the Allotment Clearance day - **Actioned**
- 5.19 **A/18/104.1** Festive lighting information to be distributed to Local associations - **Actioned**
- 5.20 **A/18/104.4** Time for Rural strategy info to be sent to Cllr Toomey - **Actioned**
- 5.21 **A/18/104.5** 4 x Memorial Bench enquiries to be dealt with by Clerk - **Actioned**

- 6.0 FINANCE**
- 6.1 To agree Income & Expenditure reports for March 2019 – (Supporting papers)

- 7.0 HIGHWAYS**
- 7.1 Rights of way – To discuss and agree the need for an ongoing working party to move this process forward and to see if ‘experienced’ residents could be invited to attend – Update from Cllr Muncey
- 7.2 To discuss and agree the Committee’s views on the project to develop Fletchers Croft Car Park following Cllr Muncey’s report (Supporting Papers)
- 7.3 Oak fence on the corner of Steyning High Street and Church Street – Report from Cllr Muncey / Clerk (Supporting Paper)

- 8.0 MEMORIAL PLAYING FIELD and OTHER OPEN SPACE**
- 8.1 Report on Playground / Gym installations - Datelines and Finance– Update from Clerk (Supporting paper)
- 8.2 To discuss and agree wording to go on Play Park notice boards – Report from Clerk (Supporting papers)
- 8.3 Steyning Community Orchard – Update
- 8.4 Hedgerow group – Update
- 8.5 Grass cutting contract – Update from Clerk
- 8.6 Tree surgery works – Update from Clerk
- 8.7 Memorial Bench requests and the need for a Council policy – Report from Clerk
- 8.8 Tree damage in the MPF – To discuss any measures to avoid further damage occurring.
- 8.9 Entrance to MPF – Report back from Meeting with residents to discuss and agree progress on this project (Supporting paper)
- 8.10 MPF Possible Tree planting and Memorial Bench distribution – Report from Working party

- 9.0 ALLOTMENTS**
- 9.1 Allotments Update – Clerk / Cllr Bowell

- 10.0 INFORMATION/CORRESPONDENCE ITEMS**
- 10.1 None at time of publication

- 11.0 DATE OF NEXT MEETING – 28th May 2019 at 7.30 pm.**

John Fullbrook
Clerk to the Council



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 Deputy Clerk: Hazel Roxby

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