

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

Telephone: 01903 812042

www.steyningpc.gov.uk

Date Published – 19th July 2018

TO ALL MEMBERS OF THE AMENITIES COMMITTEE: - Cllrs Bowell, Muncey, Lloyd, Syred, Sullivan, Toomey & Goldsmith
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 24th JULY 2018 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence **in respect of any item of business on the agenda**, in accordance with Standing Orders. Please note that under new Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes, which are made available to the public, and also note that other members of the public could be making audio recordings for their own purposes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors' to agree and sign the minutes of the Amenities Committee held on 26th June 2018
- 5.0 MATTERS ARISING FROM PREVIOUS MEETING**
 - 5.1 A/18/16.1.1** Clerk and Cllr Bowell communicated response to Mr Brown - Actioned
 - 5.2 A/18/16.3.2** Reference to public email distribution amongst councillors - Actioned
 - 5.3 A/18/18.2** Flint wall repairs – Actioned
 - 5.4 A/18/18.3** Cllr Lloyd to update on progress with High street car park cleaning strategy in liaison with Horsham DC –update from Cllr Lloyd
 - 5.5 A/18/18.6** Clerk to write to Newsagents regarding state of the Pavements and their Pidgeon problem - Update from Clerk
 - 5.6 A/18/18.29** High street Bollard replacement – To investigate if and for how much Bollards can be replaced by SPC – Update from Clerk
 - 5.7 A/18/18.30** High street sign facing wrong way - Actioned



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: clerk@steyningpc.gov.uk
Email: hazel.roxby@steyningpc.gov.uk

- 5.8 **A/18/19.1** F&GP Committee to be informed that Playground working party may need more money if it is to look into renewing the Tarmac strip as per Amenities initial discussion - Actioned
- 5.9 **A/18/19.2** New Benches for the MPF – see Agenda item 6.2
- 5.10 **A/18/19.4** Afterschool club – possible assistance to provide location – update from Cllr Muncey
- 5.11 **A/18/19.6** Tree works in the MPF – Update from Clerk
- 5.12 **A/18/19.7** MPF rubbish bins – Update from Clerk
- 5.13 **A/18/19.8** Grass cutting contract – See Agenda item 6.7
- 5.14 **A/18/19.9** Setting up Skate park working party – Update from Clerk
- 5.15 **A/18/19.10** Councillors to meet up with Orchard group representatives to discuss future plans – see Agenda item 6.4
- 5.16 **A/18/20.1** Broken gates at Rublees Allotments – See Agenda item 7.3
- 5.17 **A/18/22.1** Rights of way possible designation of paths – See Agenda item 9.1
- 5.18 **A/18/22.2** Steyning Community Partnership ‘Finger post request’ – Update from Clerk / Cllr Lloyd
- 5.19 **A/18/22.3** Car park development – See Agenda item 9.3

- 6.0 MEMORIAL PLAYING FIELD and OPEN SPACE**
- 6.1 Playground working party – Update from Cllr Howell
- 6.2 New Benches for the MPF – To discuss and agree future purchases of Benches (Supporting papers)
- 6.3 Hedgerow group works - Update from Cllr Lloyd/ Howell
- 6.4 Steyning Community Orchard – including news on Apple day on 6th October - Update from Cllr Howell
- 6.5 Bowls Club hedgerow – To discuss and agree to the lowering of the Hedge surrounding the Bowls club, to a proposed new height of 5 feet. – Report from Clerk
- 6.6 Cripps lane trees – Report from Clerk
- 6.7 Grass cutting contract – update from Clerk

- 7.0 ALLOTMENTS**
- 7.1 Allotment update – report from Cllr Howell and Clerk
- 7.2 Rental arrangements – To discuss and agree new Rental cost and date to be implemented – Report by Clerk (Supporting papers)
- 7.3 Broken gates at Rublees Allotments – Update from Clerk

- 8.0 FINANCE**
- 8.1 I&E reports for May and June 2018 – (Supporting papers)

- 9.0 HIGHWAYS**
- 9.1 Rights of way – Update from Cllr Muncey
- 9.2 Car Park and Parking problems – Report from Cllr Muncey (Supporting paper)
- 9.3 Fletchers Croft Car Park development update meeting – update from Cllr Muncey and Clerk
- 9.4 Steyning road safety issues – Update from Cllr Howell
- 9.5 Street Cleaning Contract – Update from Clerk
- 9.6 Pedestrian Bridge across the A283 – update from Cllr Muncey/ Cllr Howell
- 9.7 Digital Tourist Boards-To discuss and agree if Amenities to support this Horsham initiative (Supporting papers)

- 10.0 INFORMATION/CORRESPONDENCE ITEMS**
- 10.1 None at time of publication

- 11.0 DATE OF NEXT MEETING – 25th September 2018 at 7.30 pm.**

John Fullbrook
Clerk to the Council



Parish Clerk: John Fullbrook
 Deputy Clerk: Hazel Roxby

Email: clerk@steyningpc.gov.uk
 Email: hazel.roxby@steyningpc.gov.uk