

STEYNING AREA YOUTH SERVICE

r/o 3 Hyde Square ~ Upper Beeding ~ West Sussex ~ BN44 3JE

Tel: 01903 810316

email: upper.beeding @btconnect.com

Secretary: Steve Coberman

Charity no. 1152572

MINUTES OF A MEETING OF THE TRUSTEES OF STEYNING AREA YOUTH SERVICES

Date: Wednesday 18th November 2015 Time: 9.30am Place: Steyning Centre

Present:	Trustees: D Coldwell (Chairman), S Birnstingl, P Bowell, P Butchers, C Hammond, R Potter Other: Mr Tim Lloyd (for item 6), by invitation of the chairman
1. Apologies	Apologies were received from S Coberman (secretary/treasurer). Parish officers were not invited.
2. Minutes	The minutes of the meeting of 18 th November 2015 were agreed as a true record.
3. Matters arising	There were no matters arising from the minutes not covered elsewhere in the agenda.
4. Treasurer's report and financial matters	The treasurer's written report was tabled and noted without comment, other than to note that the £20,000 "refund" must be recovered pending clarification to Steyning PC.
5. Tendering process for youth provision	The requirement for tendering was discussed and it was noted that Steyning does not necessarily have to go to tender due to their financial regulations. The other parishes are to check their financial regulations and advise if they need to tender according to financial regulations. The decision on whether to tender or not will be made after advice has been received from the parishes; there was a general feeling that it would be better if the parishes could contract directly with Horsham matters rather than going through the tendering process. <i>[Note: subsequent to the meeting, all parishes confirmed that they had no obligation to seek tenders].</i>
6. Future strategy	There was a strategic discussion about the future of SAYS. The chairman advised the meeting that he had received a letter from Steyning Parish Council which contained three questions about the operation and legality of SAYS. Whilst the parish council is keen to continue the youth service it is concerned about returning the rebated monies, until it had some clarification about the legal position of SAYS as a charity. Mr Lloyd then briefed the meeting on why these questions were asked. The questions are as follows:- <ul style="list-style-type: none"> • That SAYS confirm they have sought legal advice that the charity meets all the regulations regarding Independence from local government. • That SAYS seeks advice that Horsham Matters has compatible charities status to SAYS and that it would be with in the regulations for SAYS to pay funds directly to Horsham matters. • That SAYS confirm that they have sought legal advice to confirm that the SAYS charity status meets the regulations and that SAYS can continue as a charity.

6. Future strategy (cont)	The chair made the suggestion that it might be possible to make a grant from SAYS to HM for a sum of money, so that the cash held in the bank could be much reduced or even eliminated. SAYS might then be closed or alternatively converted to a cooperative or some such thing so that questions about control/legality/etc would no longer be an issue. The trustees were not happy with this idea and preferred to stay with the decision made at the last meeting pending a resolution of the legal standing of SAYS. It was agreed that the chairman would consult solicitors with these three questions, and would then report back to trustees and the subject of SAYS future could then be revisited.
7. Next meeting	This will be held in the Steyning Centre 9.30am on Friday 26 th February 2016.
8. Any other business	Mr Bowell advised that Sue Rogers was willing to become a trustee, and the chairman is to follow this up.

The meeting closed at 10.45am