

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk

Telephone: 01903 812042

MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON MONDAY 20TH MAY 2019 AT 7.30PM AT THE STEYNING CENTRE

Present: Cllrs Bissett-Powell, Rudkin, S Sullivan, Saunders, Trundle and Young

Members of the public: 5 including Cllrs G. Sullivan and Cree

Clerk – Hazel Roxby

MINUTES

P19/01 ELECTION OF A VICE-CHAIRMAN

01.1 The Chairman read the following statement

Item 1 on tonight's agenda requires us to appoint a Vice Chairman for the planning committee. At Monday's inaugural full Council Meeting, however, it was agreed that Chairman and Vice- Chairman would be appointed by full council by vote. Cllr Hanson had been proposed as Vice- Chairman, but she declined because she had served on the planning committee for four years and wanted a change. We will now wait for selection of our Vice-Chairman until the next full council meeting. In the meantime, if anything urgent crops up and I am not available may I ask you to contact Sarah Sullivan because she has sat on this committee before and knows how it works.

P19/02 APOLOGIES

02.1 There were apologies received from Cllr Northam

P19/03 DECLARATIONS OF INTEREST –

03.1 There were no declarations of interest

P19/04 MINUTES – to agree and sign the minutes of the 29th April 2019

04.1 Cllr Bissett-Powell **proposed, seconded by** Cllr Sullivan that the minutes of 29th April 2019 be accepted as a true record. **Agreed.**



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: clerk@steyningpc.gov.uk
Email: hazel.roxby@steyningpc.gov.uk

P19/05 MATTERS ARISING AND ACTIONS.

05.1 WSCC/033/19 For Steyning Grammar School Shooting Field advising of an application for Construction of new single storey replacement teaching block and demolition of 10 existing temporary teaching blocks – **The comment sent was:**

No Objection

Steyning Parish Council fully support this application. The school is in desperate need of this classroom block to replace the temporary classrooms. The proposed new building is well sited to minimise the impact on the surrounding areas.

05.2 Consultation on Local Requirements for the validation of planning applications from 17th April to 29th May – **The Comment Sent was:**

1. Under the section 'Processing the Application' where it says 'In every case the submission of revised details must be accompanied by a written explanation clearly setting out the proposed changes' we would also like the changes clearly marked on the plans so it is clear what the amendment is.
2. Under Landscape Impact Assessment, where it says 'Required for all applications for all major development and for all development within an Area of Outstanding Natural Beauty', we would like it to also say 'and for all development within a National Park'
3. Under Transport Assessment, where it says 'Required for all applications where the proposed development has significant transport implications' we would like a better explanation of what constitutes significant transport implications.
4. We would like to add a new Parking Assessment statement to be completed where there is a proposed loss of a garage or parking space so that the applicant has to detail where the alternative parking will be located

P19/06 PLANNING APPLICATIONS

06.1 **DC/19/0909 – DC/19/0910 – Wappingthorn Manor, Horsham Road** – Replacement of ground and first floor structures and roof to the service wing, to include new balustrade at roof level (Householder Application and LBC).
Cllr Bissett-Powell **Proposed, seconded by Cllr Sullivan No Objection to this application. Agreed.**

P19.07 LATE PLANS

07.1 None

P19.08 ENFORCEMENT NOTIFICATIONS

08.1 **Robins Wood** - A Breach of Condition notice was issued on 14th February. Cessation of the use of the building for habitable accommodation should be by August 2019. A Certificate of Lawful Development – Existing has been submitted by the applicant. **Awaiting result of the recent planning application which the planning committee objected to.**

Cllr Bissett-Powell (Chairman) explained some of the history for this ongoing enforcement with Horsham District Council for the benefit of the new councillors. A member of the public (a previous Councillor) assisted with further history at the Chairman's request.

- 08.2 Untidy Land Notice (s215)** – HDC are working with the SDNP Enforcement team and will be looking to serve an enforcement notice on the land. The health and safety executive were also contacted by SDNP and either have or will be visiting the site.

Awaiting an update.

Cllr Bissett-Powell also explained some history on the outstanding enforcement with Horsham District Council.

P19/09 PLANNING DECISIONS FROM HDC

Agreed

- 09.1 DC/19/0557 - 1 Rosemary Avenue** - Prior Approval for the erection of a single-storey rear larger home extension, which would project 5m from the rear elevation, comprising a maximum height of 3.15m and an eaves height of 2.84m.

Prior Approval Not Required

- 09.2 DC/19/0671- Gatewick Church Lane** - Surgery to 2 x Sycamore Trees
- 09.3 DC/19/0338 - WSCC Roadside Land** at The Junction of Bramber Road and Ingram Road - **Erection** of a welcome sign and silhouette of St Cuthman
- 09.4 DC/19/0504 - 12A Rosemary Avenue** - Erection of a single storey rear/side extension and loft conversion
- 09.5 DC/19/0466 -75 Shooting Field** - Demolition of existing conservatory and erection of a two storey rear extension.

Withdrawn

- 09.6 DC/19/0730 - 34 High Street** - Demolition of existing domestic garage block and the erection of a single storey detached dwelling

P19/10 ARTICLE 4 DIRECTION.

- 10.1** Letter received from Mark McLaughlin . The letter was sent to councillors for information and will be attached to the minutes.
The item was being led as a working party of the full council and will be on the agenda for the next Council meeting.

P19/11 CORRESPONDENCE/INFORMATION

- 11.1** Appeal Decision for SDNP/18/00491/FUL for erection of a 1.5-metre-high fence at the Camping Site, The White House, Newham Lane. The appeal is allowed, and planning permission has been granted.

P19/12 Date of Next Meeting

- 12.1 Monday 24th June 2019 at 7.30pm**

The Chairman closed the meeting at 8.50pm

